



REQUEST FOR QUOTATION (RFQ)

Supply and Delivery of 340 pcs of Linear Tape Open (LTO) Tapes

Procuring Entity : DBP Head Office
Solicitation Number : P-DCMD-26-00072
Date of Posting/Canvass : 04/06/2026
Deadline of Submission : 04/13/2026 (10:00am)
Approved Budget for the Contract (ABC) : ₱ 1,450,000.00

Kindly refer to the attached **Terms of Reference** for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.
7. Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.

Documentary Requirements:

- Signed Proposal/Quotation [*using supplier's letterhead*] with Technical Data Sheet/Brochure of the brand being offered for LTO 7 and 8 cartridges;
- Proof of PhilGEPS Registration;
- 2026 Mayor's/Business Permit;
- Notarized Omnibus Sworn Statement;
- Notarized Secretary's Certificate (for supplier/s under partnership & corporation);
- Signed DBP Data Privacy Consent Form;
- Latest Income Tax Return (ITR)

For submission of proposal and any inquiry, you may contact the following personnel:

MELBA V. BERMUDEZ / pimd-pu-gsteam@dbp.ph / 8818-9511 local 2636

Name of Company/Supplier: _____

Authorized Signatory: _____ Date: _____

Signature over Printed Name



DEVELOPMENT BANK OF THE PHILIPPINES

SUPPLY AND DELIVERY OF THREE HUNDRED FORTY (340) PIECES OF LINEAR TAPE OPEN (LTO) TAPES

TERMS OF REFERENCE

I. APPROVED BUDGET FOR THE CONTRACT:

The ABC is PhP 1,450,000.00 (VAT Inclusive)/applicable taxes and other charges.

II. REQUIREMENTS

The project shall cover the supply and delivery of LTO cartridge consist of the following:

Items	Qty	Unit Price	Total Amount
LTO Ultrium 7 with Barcode Labels	240 pcs	Php 4,167.50	Php 1,000,200.00
LTO Ultrium 8 with Barcode Labels	100 pcs	Php 4,498.00	Php 449,800.00
Total	340 pcs		Php 1,450,000.00

III. TECHNICAL SPECIFICATION:

1. LTO 7 Cartridge

Capacity (Native/Compressed)	6.0 TB (Up to 15 TB)
Maximum Data Transfer Rate	Up to 300 MB/s
Compressed Data Rate	Up to 750 MB/s
Tape Width	12.65mm
Tape Thickness	5.6 micron
Tape Length	960 m
Cartridge Dimensions (L x W x H)	102mmx105.4mmx 21.5mm

2. LTO 8 Cartridge

Capacity (Native/Compressed)	12.0 TB (Up to 30 TB)
Maximum Data Transfer Rate	Up to 360 MB/s
Compressed Data Rate	Up to 750 MB/s
Tape Width	12.65mm
Tape Thickness	5.6 micron
Tape Length	960 m
Cartridge Dimensions (L x W x H)	102mmx105.4mm x 21.5mm

Note: To be procured as one (1) Lot. Project shall be awarded to the Supplier with the lowest total offer subject to the condition that the total amount shall not exceed the set ABC per item. The Brand and Model (if applicable), Technical Specifications, Unit Cost, Total Cost, should be indicated in the proposal / quotation for evaluation of compliance with the DBP Technical Specifications.

CONFORME:

Company Name

Name & Signature

Date

Supply and Delivery of Three Hundred Forty (340) Pieces of Linear Tape Open (LTO) Tapes
Terms of Reference



IV. CONDITIONS OF THE CONTRACT:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. The DBP has the right to reject delivery if items delivered are defective and not in accordance with the required specifications/sample.
2. DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the Supplier fails to deliver, perform and comply with its obligation.
3. **Warranty:** The Supplier shall warrant that the delivered items is free from defects, new and unused LTO Tapes based on the approved Terms of Reference. The Supplier shall provide a warranty period of one (1) year, commencing upon the complete delivery of LTO Tapes and acceptance by the Development Bank of the Philippines (DBP).
4. **Retention:** The obligation for the warranty shall be covered by a retention money in the amount equivalent to one percent (1%) of the total contract price and shall only be released after the lapse of the warranty period. Provided, however, that the items delivered are free from patent and latent defects and all the conditions imposed have been fully met.
5. **Delivery Period:** Within sixty (60) calendar days after receipt of Purchase Order/ Notice to Proceed (PO/NTP).
6. **Point of Delivery:** The DBP Head Office Building, Basement, Receiving Section of the Inventory Management Unit- Procurement and Inventory Management Department (IMU-PIMD), Sen Gil J. Puyat Ave. corner Makati Ave., Makati City.

V. PAYMENT

1. Payment shall be processed after completion of delivery of LTO 7 and 8 subject to complete documents for payment (i.e. Invoice/Billing Statement/Delivery Receipts/Certificate of Acceptance/Completion, Warranty Certificate as applicable).
2. Penalty charges equivalent to 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment in case the Supplier fails to deliver on time.

VI. DOCUMENTARY REQUIREMENTS

1. Proposal/Quotation/Technical data sheet/Brochure of the brand being offered for LTO 7 and 8 cartridges
2. Proof of PhilGEPS registration
3. 2026 Mayor's/Business Permit
4. Notarized Omnibus Sworn Statement
5. Notarized Secretary Certificate (for Supplier/s under partnership/corporation)
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CONFORME:

Company Name

Name & Signature

Date

Handwritten initials and a checkmark.

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8. Current and valid certificate of resellership or distributorship issued to the supplier. If the supplier is not a direct partner/ reseller/ distributor of the manufacturing company, the supplier must submit a corresponding certificate linking them to the manufacturing company of the brand being offered.

Recommended By:

SIGNED

MGR. MELITON M. MANALILI
Head, Disaster Recovery Management Unit

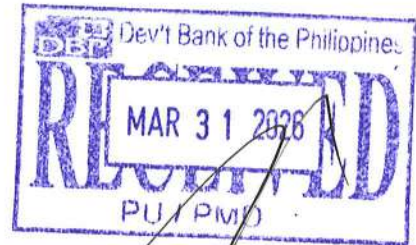
SIGNED

SAVP JACKLEEN G. RAMOS
Head, Data Center Management Department

Approved By:

SIGNED

VP PATRICIA T. ROQUE
Head, IT Operations Group



CONFORME:

Company Name

Name & Signature

Date