



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



## **REQUEST FOR QUOTATION**

### **Supply and Delivery of Various Electrical Supplies**

Procuring Entity : DBP Head Office  
Solicitation Number : R-PIMD-26-00080  
Date of Posting/Canvass : 04/09/2026  
Deadline of Submission : 04/14/2026 (04:00 PM)  
Approved Budget for the Contract (ABC) : ₱1,280,950.00

**Kindly refer to the attached Terms of Reference for details and other conditions.**

#### **Please be guided by the following:**

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. **Price quotation without brand and model and incomplete documentary requirement shall not be considered for evaluation.**

#### **Documentary Requirements:**

1. Signed Formal Quotation/Proposal (using Supplier's Letterhead) indicating the Brand and Model/technical specifications of the item/s being offered to prove compliance with the DBP requirements;
2. Proof of PhilGEPS Registration;
3. Valid/Updated (2026) Mayor's/Business permit;
4. Omnibus Sworn Statement [with eleven (11) statements] (For ABC's above P50K);
5. Secretary's Certificate as applicable for Partnership and Corporation;
6. Annual Income Tax Return (ITR) – BIR Form 1702-RT (For ABC's above P500K);
7. Signed/Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page);
8. Accomplished and Signed DBP Privacy Consent Form (with date, name and signature of Supplier's Authorized Representative); and
9. **Sample Picture/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/ SOW / TS.**

For submission of proposal and any inquiry, you may contact the following personnel:

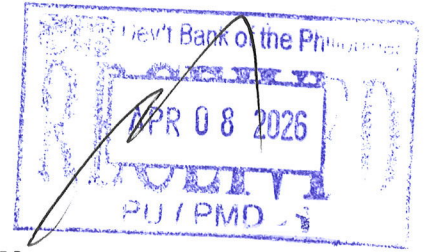
**EDWARD M. RAZON / [pimd-pu-capexteam@dbp.ph](mailto:pimd-pu-capexteam@dbp.ph) / 8818-9511 local 2603 / 0917-859-2388**

Development Bank of the Philippines (DBP)

TERMS OF REFERENCE

Mode of Procurement – Small Value

Supply and Delivery of Various Electrical Supplies



I. **Approved Budget for the Contract (ABC): One Million Two Hundred Eighty Thousand Nine Hundred Fifty Pesos – (₱1,280,950.00)** (Inclusive of VAT/applicable taxes and other charges)

II. **Technical Specifications:**

Item		Specifications	Quantity	Unit Price	Total Amount
LOT 1	Outlet Metal Box	<ul style="list-style-type: none"> <li>Surface type metal switch box</li> <li>Depth: 35mm (± 2.0mm)</li> <li>Knockout hole size: 22mm (± 2.0 mm)</li> </ul>	300 pcs.	₱ 65.00	₱ 19,500.00
	Outlet 3-wire Grounding Receptacle	<ul style="list-style-type: none"> <li>3-prong convenience outlet</li> <li>2 Gang</li> <li>16A, 250V</li> <li>With plate cover</li> </ul>	1,000 pcs.	160.00	160,000.00
	Electrical Tape	<ul style="list-style-type: none"> <li>Black</li> <li>Thickness: 0.16mm</li> <li>Width: 19mm (± 2.0mm)</li> <li>Usable length: 16 meters (min.)</li> </ul>	6,000 rolls	30.00	180,000.00
	Plug, Rubber 203	<ul style="list-style-type: none"> <li>Rubber Handle Cap</li> <li>3-prong</li> <li>15A, 250V</li> </ul>	500 pcs.	162.00	81,000.00
	Cord, Flat 16 Gauge	<ul style="list-style-type: none"> <li>Length: 150 meters per roll</li> <li>300 volts</li> <li>1.25 sq. mm</li> <li>Stranded</li> <li>Black</li> <li>16 Gauge wire</li> </ul>	30 rolls	4,915.00	147,450.00
<b>LOT 1 TOTAL</b>					<b>₱ 587,950.00</b>
LOT 2	Wire, THHN 14 gauge Stranded	<ul style="list-style-type: none"> <li>Length: 150 meters per roll</li> <li>600 volts</li> <li>2.0 sq. mm</li> <li>Stranded</li> <li>Black</li> <li>14 Gauge wire</li> </ul>	50 rolls	₱ 3,520.00	₱ 176,000.00
	Wire, THHN 12 gauge Stranded	<ul style="list-style-type: none"> <li>Length: 150 meters per roll</li> <li>600 volts</li> <li>3.5 sq. mm</li> <li>Stranded</li> <li>Black</li> <li>12 Gauge wire</li> </ul>	100 rolls	5,170.00	517,000.00
<b>LOT 2 TOTAL</b>					<b>₱ 693,000.00</b>
<b>GRAND TOTAL</b>					<b>₱ 1,280,950.00</b>

Notes:

- Supplier may quote on one (1) lot or all lots:
- Project shall be awarded to the Supplier with the lowest total offer per lot, subject to the condition that the offer amount shall not exceed the set ABC per item.
- The Brand and Model (if applicable), Technical Specifications, Unit Cost, Total Cost (per item) and Lot Cost should be indicated in the proposal /quotation for evaluation of compliance with the DBP technical specifications.

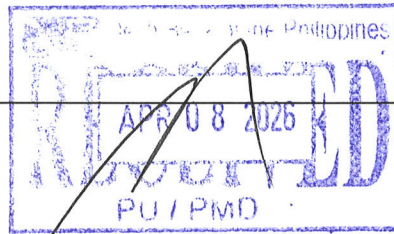
Conformed by:

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_



**III. Conditions of the Contract:**

1. The Supplier shall ensure that the items delivered are free from defects, new, unused and in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered are found to be defective and not in accordance with the required specifications.
2. The DBP may terminate/cancel the Purchase Order (PO) if the Supplier fails to deliver, perform and comply with its obligation.
3. **Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Head Office Building, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Management Department (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.
5. **Warranty:** Manufacturing defects shall be replaced by the Supplier for a minimum period of seven (7) Calendar days after acceptance by DBP of the delivered items without additional cost to the Bank.

**IV. Other Requirements:**

1. All expenses to be incurred during delivery/shipment of the Goods to DBP Head Office, Makati City shall be borne by the supplier.
2. Supplier must ensure that all items are brand new, and in conformance to the Philippine National Standards (PNS) and in compliance with the Bureau of Philippine Standard (BPS) Mandatory Product Certification Schemes (except for the metal outlet box) whether locally manufactured or imported.

**V. Payment:**

1. Payment shall be processed after completion of delivery subject to the submission of the complete documents for payment such as Sales Invoice, Billing Statement/Statement of Account, and Certificate of Completion and Acceptance issued by DBP, as applicable.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

**VI. Interested Supplier/s must submit all of the following:**

1. Signed Proposal/Quotation;
2. 2026 Mayor's/Business Permit (BP);
3. Proof of PhilGEPS Registration;
4. Secretary's Certificate (for supplier under partnership/corporation);
5. Omnibus Sworn Statement;
6. Valid Latest Income/Business Tax Return;
7. Signed DBP Data Privacy Consent Form;
8. Picture/data sheet/brochure of each item being offered, for evaluation; and

Conformed by:

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by:

**SIGNED**

**JOSPH S. CASTILLEJO**

Inventory Management Specialist

Noted by:

**SIGNED**

**SM MICHAEL ANTOLIN F. CANCIO**

Officer-In-Charge, PIMD-IMU

(Per Office Order 325 dtd 14 July 2025)

Concurred by:

(For Technical Specifications only)

**SIGNED**

**SM EDWIN C. DIZON**

Concurrent OIC, CFMD

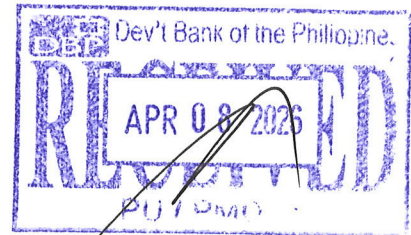
(Per Office Order No. 003 dated 06 January 2026)

Recommended by:

**SIGNED**

**VP FE B. DELA CRUZ**

Head, PIMD



Approved by:

**SIGNED**

**VP MADELINE M. CASAS**

Concurrent OIC, PFMG

(Per Office Order no. 166 dated 26 March 2026)

Conformed by:

Company: \_\_\_\_\_

Signature over

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_



Name of Project	Supply and Delivery of Various Electrical Supplies
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I, \_\_\_\_\_, (Address) \_\_\_\_\_,  
(Contact Number) \_\_\_\_\_, (Email Address) \_\_\_\_\_ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**<sup>1</sup> and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date Signed

**ADDITIONAL INFORMATION**

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

<sup>1</sup>**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.