



**INVITATION TO BID**

The Development Bank of the Philippines (DBP) will receive sealed bids on CASH and "AS-IS, WHERE IS BASIS" on **March 31, 2026 2 PM** at the 2<sup>nd</sup> Floor of DBP Naga Building, Branch Banking Group Bicol Office of the Head located at 2nd Floor, DBP Naga Br. Bldg., Panganiban Drive, Naga City for the following properties:

| CODE       | DESCRIPTION  | LOCATION  | REMARKS  | MINIMUM BID (PHP) |
|------------|--|---|--|-------------------|
| NAGBBG - 1 | NAGA - Fifty-one (51) NON-WEEE items                   | DBP Naga, Brgy. Tinago, Panganiban Drive, Naga City   | Junk Condition, (Please see Annex A for the list of items) | 8,850.00          |
|            | BBG OH - Twenty-five (25) NON-WEEE items               |   |  | 4,480.00          |
|            | Total for lot: 13,330.00                               |   |  |                   |
| BBG - 1    | 2020 ISUZU D-MAX 4X2 L5-A MT 3.0L (Plate No. 131210)   | DBP Naga, Brgy. Tinago, Panganiban Drive, Naga City   | Unserviceable  | 250,000.00        |
| IRI - 1    | IRIGA - Fifty-four (54) NON-WEEE items                 | DBP Iriga, Ground Floor, ICT Building, LGU Iriga City Compound, New Gov't Center, Sta. Cruz Sur, Iriga City | Junk Condition, (Please see Annex B for the list of items) | 2,550.00          |
| GUI - 1    | 2006 Isuzu Crosswind (SFY-671) and One (1) ATM DIEBOLD | DBP LEGAZPI BRANCH Brgy. Dinagaan, Legazpi City, Albay 4500   | Unserviceable  | 45,000.00         |

**BIDDERS ARE REMINDED:**

1. To inspect the properties before the bidding date to ascertain the actual conditions thereof and to verify the status of ownership covering the properties.
2. To be on time. No bid shall be accepted once unsealing of bids commences. The sale shall be subject to other terms and conditions which may be imposed by the Bank.
3. The buyer shall be solely responsible in securing all clearances and other requirements to effect and facilitate the transfer and/or registration of the said properties in his name.
4. The purchase of DBP properties is on "as is-where is" basis and at the buyer's own risk.
5. Payment of all taxes, if any, and other expenses such as Notarial fees, Documentary Stamps, shall be shouldered by the bidder/buyer.

**BIDDERS SHALL SUBMIT THE FOLLOWING IN A SEALED ENVELOPE:**

1. Duly accomplished CASH BID FORM with attached duly signed Bidding Rules and Procedures.
2. Bid Bond in the form of cash, cashier's check or manager's check equivalent to 10% of the bid price. The check must be payable to the Development Bank of the Philippines and duly issued by a BSP authorized Bank.

3. Photocopy of proof of identity with photograph, indicating full name, addresses, signature (e.g. Government issued identification but not limited to a valid driver's license, SSS/GSIS ID card or passport).

4. If the property is subject of a pending court case, the bidder should submit to DBP a notarized acknowledgment that he is aware of the pending case and shall assume all the risk attendant thereto.

5. If the bidder is a representative of an individual, registered/unregistered partnership, association, corporation or entity, the representative must submit written authority (Special Power of Attorney (SPA) or Secretary's Certificate) supporting his authority to represent said individual registered/unregistered partnership, association, corporation or entity and the duly accomplished Authorized Representative Information Form.

**DBP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITY THEREIN OR TO ACCEPT SUCH BID AS MAY BE CONSIDERED MOST ADAVANTAGEOUS TO THE BANK. THE DECISION OF THE BANK IS FINAL AND BINDING.**

The holding of the bidding on the published date shall be cancelled in case there is a declaration that it is non-working day or due to fortuitous events. In which case, the bidding shall be held on the following working day at the same time and venue.

For further information, please contact the following:

**The Secretariat**

Disposal Team, Branch Banking Group - Bicol  
2<sup>nd</sup> Floor, DBP Naga Branch Building  
Panganiban Drive, Naga City  
Email: [bbg@dbp.ph](mailto:bbg@dbp.ph)

Signed

**SVP NOMERLITO A. JUATCHON**

Chairperson  
Disposal Team  
Branch Banking Group – Bicol

## NAGBBG - 1

| No. | Item Description  | Bid Price |
|-----|---|-----------|
| 1   | One (1) Set, Mgr.'S Res - Sala Set, Narra                           | 200.00    |
| 2   | One (1) Unit, Executive Chair For Branch Cashier                    | 200.00    |
| 3   | One (1) Unit, 3-Drawer Steel Cabinet For Coa                        | 200.00    |
| 4   | One (1) Unit, Wall Bulletin Board                                   | 50.00     |
| 5   | One (1) Unit, Wall Bulletin Board (Near Guards' Station)            | 50.00     |
| 6   | One (1) Unit, Umbrella Rack   | 50.00     |
| 7   | One (1) Unit, Dbp Credo   | 50.00     |
| 8   | One (1) Unit, White Board   | 50.00     |
| 9   | One (1) Unit, 3-Drawer Hermaco Steel Cabinet                        | 200.00    |
| 10  | One (1) Unit, 4 Drawer Jampoo Steel Cabinet For Mktg.               | 200.00    |
| 11  | One (1) Unit, 4 Drawer Hermaco Steel Cabinet                        | 200.00    |
| 12  | One (1) Unit, 4-Drawer Steel Cabinet - Gray                         | 200.00    |
| 13  | One (1) Unit, 4-Drawer Steel Cabinet - Gray                         | 200.00    |
| 14  | Three (3) Sets, Computer Tables With Cabinets/Shelves               | 600.00    |
| 15  | One (1) Unit, 10 Panel Mini Horizontal Blinds Japan Made 160 Sq.Ft. | 200.00    |
| 16  | One (1) Unit, 2-Computer Counter Table                              | 200.00    |
| 17  | One (1) Unit, 2-Computer Table With Shelves                         | 200.00    |
| 18  | One (1) Unit, 2-Computer Table With Shelf                           | 200.00    |
| 19  | One (1) Unit, Single Computer Table With Printer Rack               | 200.00    |
| 20  | One (1) Unit, Double Computer Table With Shelves                    | 200.00    |
| 21  | One (1) Unit, 2-Computer Table With Shelves For Papers              | 200.00    |
| 22  | One (1) Unit, Wooden Computer Table                                 | 100.00    |
| 23  | One (1) Unit, Modular Panel Partitions                              | 50.00     |
| 24  | One (1) Unit, Universal Knitted Spike Mat For Innova SAA1047        | 50.00     |
| 25  | One (1) Unit, Stainless Pushcart                                    | 50.00     |
| 26  | One (1) Unit, 2KTECO-K30 Time Attendance Terminal                   | 50.00     |
| 27  | One (1) Unit, Rostrum   | 50.00     |
| 28  | One (1) Unit, Rostrum   | 50.00     |
| 29  | One (1) Unit, 5-Seater Gang Chair                                   | 200.00    |
| 30  | One (1) Unit, 5-Seater Gang Chair                                   | 200.00    |
| 31  | One (1) Unit, 5-Seater Gang Chair                                   | 200.00    |
| 32  | One (1) Unit, 5-Seater Gang Chair                                   | 200.00    |
| 33  | One (1) Unit, 5-Seater Gang Chair                                   | 200.00    |
| 34  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 35  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 36  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 37  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 38  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 39  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 40  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 41  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 42  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 43  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 44  | One (1) Unit, Clerical Chair/ Mid-Back Mesh Chair                   | 200.00    |
| 45  | One (1) Unit, Executive Chair/ High-Back Mesh Chair                 | 200.00    |
| 46  | One (1) Unit, Executive Chair/ High-Back Mesh Chair                 | 200.00    |
| 47  | One (1) Unit, Executive Chair/ High-Back Mesh Chair                 | 200.00    |
| 48  | One (1) Unit, ATM Lobby Type  | 200.00    |
| 49  | One (1) Unit, ATM Type-Wall   | 200.00    |
| 50  | One (1) Unit, ATM Diebold Optiva                                    | 200.00    |
| 51  | One (1) Unit, 2-Drawer Steel Cabinet - Gray                         | 200.00    |

**Sub Total** 8,850.00

| No. | Item Description               | Appraisal Value |
|-----|--------------------------------|-----------------|
| 1   | shelltex double bed            | 100.00          |
| 2   | TRIUMP TYPEWRITER              | 50.00           |
| 3   | executive chair                | 220.00          |
| 4   | drawers steel cabinet          | 190.00          |
| 5   | 1 set Double Deck Steel        | 100.00          |
| 6   | VERTICAL BLINDS                | 50.00           |
| 7   | VERTICAL BLINDS                | 50.00           |
| 8   | CONFERENCE TABLE-BLACK         | 240.00          |
| 9   | 9 UNITS COMPUTER TABLE         | 300.00          |
| 10  | 4 UNITS OFFICE CABINET         | 180.00          |
| 11  | steel bed 36x75                | 100.00          |
| 12  | EXECUTIVE CHAIR                | 50.00           |
| 13  | folding bed w/ bed mattress    | 50.00           |
| 14  | 2-DRAWERS STEEL FILING CABINET | 200.00          |
| 15  | 1 set Double Deck Steel Bed    | 100.00          |
| 16  | FILING CABINET                 | 100.00          |
| 17  | 4 DRAWERS STEEL CABINET GREEN  | 400.00          |
| 18  | 4 DRAWERS STEEL CABINET GREEN  | 400.00          |
| 19  | 4 DRAWERS STEEL CABINET WHITE  | 400.00          |
| 20  | CABINET STEEL HERMACO 4-DRAWER | 100.00          |
| 21  | OFFICE FURNITURE SET           | 220.00          |
| 22  | EXECUTIVE CHAIR                | 220.00          |
| 23  | EXECUTIVE CHAIR                | 220.00          |
| 24  | MINI EXECUTIVE CHAIR           | 220.00          |
| 25  | EXECUTIVE CHAIR                | 220.00          |

Sub Total 4,480.00

Minimum Selling/Bid Price for Lot 13,330.00

**ANNEX B**

**IRI - 1**

| No. | Item Description                                     | Bid Price |
|-----|--|-----------|
| 1   | One (1 ) set, Communication Board                    | 50.00     |
| 2   | One (1) set, Toblerone                               | 100.00    |
| 3   | One (1 ) set, Flagpole Inclusive Of Flag             | 50.00     |
| 4   | One (1) set, Wooden Pole With Base Inclusive Of Flag | 50.00     |
| 5   |  |           |
| 6   |  |           |
| 7   | Sunscreen  | 100.00    |
| 8   |  |           |
| 9   |  |           |
| 10  |  |           |
| 11  |  |           |
| 12  | Five (5) Sets, Fire Extinguisher Stand               | 200.00    |
| 13  |  |           |
| 14  |  |           |
| 15  | One (1), Calendar Clock                              | 50.00     |
| 16  |  |           |
| 17  |  |           |
| 18  | Poster Holders                                       | 100.00    |
| 19  |  |           |
| 20  |  |           |
| 21  | One (1) set, BH High Back Chair                      | 200.00    |
| 22  |  |           |
| 23  | Three (3) sets, Medium Back Chair                    | 200.00    |
| 24  |  |           |
| 25  |  |           |
| 26  |  |           |
| 27  | Six (6) sets, Staff Chairs                           | 200.00    |
| 28  |  |           |
| 29  |  |           |
| 30  |  |           |
| 31  | One (1) set, Urinal                                  | 100.00    |
| 32  | Two (2) pcs, Pull Manual Switch                      | 100.00    |
| 33  |  |           |
| 34  |  |           |
| 35  | Three (3) unit, Foot rail switches                   | 100.00    |
| 36  |  |           |
| 37  |  |           |
| 38  | Three (3) units, Money Clip                          | 50.00     |
| 39  |  |           |
| 40  |  |           |
| 41  | Three (3) units, Vibration Contact                   | 100.00    |
| 42  |  |           |
| 43  | Two (2) units, Siren with Driver                     | 50.00     |
| 44  |  |           |
| 45  | One (1) unit, Strobelights                           | 50.00     |
| 46  | One (1) set, Buzzer with Emergency Button            | 50.00     |
| 47  | Two (2) sets, Exit Sign                              | 50.00     |
| 48  |  |           |
| 49  | One (1) set, Guards Podium                           | 50.00     |
| 50  | One (1) set, Visitors Tulip Pedestal Chair           | 50.00     |
| 51  | One (1) set, Medium Back Chair                       | 50.00     |
| 52  | One (1) set, Staff Chair                             | 50.00     |
| 53  | Eighteen (18) sets, Emergency Lights                 | 200.00    |
| 54  | Nineteen (19) sets, Directional Halogen              | 200.00    |

Minimum Selling/Bid Price for Lot **2,550.00**



## BIDDING RULES

1. In submitting a bid, the Bidder acknowledges that he has been advised to investigate, inspect and verify the item for sale to ascertain their actual conditions.
2. The Bidder or his duly authorized representative should sign the Bidding Rules appended to the Bid Form as proof of conformity thereto.
3. Sale shall be on an "as is, where is", basis.
4. Only cash bids and Cashier/Manager's Check shall be entertained.
5. Officers and employees of DBP and their relatives within the 3<sup>rd</sup> degree of consanguinity and affinity are ineligible to participate or purchase any item in any disposal thru Public Bidding that will be conducted by DBP.
6. Bid Submission Date: March 31, 2026 at 2 pm.

Bids shall be submitted to the Branch Banking Group Bicol Disposal Team, on March 31, 2026, 2 PM with the following address:

**The Branch Banking Group – Bicol Disposal Team**  
**Development Bank of the Philippines – Naga Branch**  
2nd Floor, DBP Naga Br. Bldg., Panganiban Drive, Naga City

Bidders shall submit one (1) envelope, stating the name of the Bidder, Bid Submission and Bidding Date on the front side of the envelope. The envelope shall be signed and sealed across the flaps, with the following contents:

- a. Duly signed Bid Form (3 copies) and Bidding Rules; and
- b. The Cash Bond greater or equal to 10% of the total bid.

If the items are being sold by lots, bidders shall submit auction tenders for different lots in separate envelopes.

Any erasures shall be avoided or duly initialed by the bidder.

If non-compliant within the above, the Bid shall be rejected and returned to the Bidder.

7. If the Bidder is an authorized representative of an individual, partnership or a corporation, the representative must submit the Bid Form to the DBP BBG Bicol Disposal Team, together with a duly notarized Letter of Authorization from the individual/company/partnership being represented, certified by the Managing Partner or by the Corporate Secretary of the Bidding Partnership or Corporation, as the case may be. The representative should also present at least one (1) valid government-issued ID to the DBP BBG Bicol Disposal Team.
8. The Bidder or his duly authorized representative must be present during the bidding. A tender/bid box shall be made available where the Bidders should place their bids.
9. The sealed envelopes shall be opened by the DBP BBG Bicol Disposal Team on March 31, 2026, at 2:30 p.m. (Philippine Standard Time) at the DBP Naga Branch Building, 2<sup>nd</sup> Floor, Office of the Head. Sealed Bids shall be opened in the order of their number in the Attendance Sheet provided by the DBP BBG Bicol Disposal Team unless otherwise announced during the bidding.
10. As a general rule, no offer below the Floor price shall be entertained.
11. No bid shall be accepted after 2PM of March 31, 2026. Sealed envelopes shall be opened in the presence of Bidders/Witnesses.

- After the winning Bidder is declared by the DBP BBG Bicol Disposal Team, the Bid Bond shall be returned to the non-winning Bidder. The non-winning Bidder shall acknowledge receipt of the returned Bid Bond.
12. The Winning Bidder's Bond shall be paid in Cash or Cashier/Manager's Check and shall be deposited to DBP on the same date as the actual bidding.
  13. In the event that the winning bidder, without justifiable cause, refuses to accept the Notice of Award (NOA), if applicable, DBP shall forfeit the Bidder's Bond and may proceed to process the second best bid and make the award to the second best qualified bidder that submitted the second best bid price. Should negotiations with the second best qualified bidder fails, DBP may continue to negotiate with the other qualified bidders in the order of their offers.
  14. The winning bidder must complete the payment of his bid within five (5) working days from the Bid Submission and Bidding Date. Failure to do so will result to the cancellation of the award and forfeiture of his deposit.
  15. The winning bidder shall, at his own expense pull out the item from its present site within thirty (30) days from the time the Deed of Sale covering the sold unit is fully accomplished and released by DBP. After such date, DBP shall no longer be responsible for any loss/damage on the item.
  16. Transfer costs, registration fees, notarial fees, documentary stamp taxes and other taxes and expenses incidental for the sale and transfer of the properties shall be for the account of the Winning Bidder.
  17. Pull-out of item should be undertaken during 9:00 am to 4:00 pm regular working hours of DBP except for items that shall need to be hauled by large vehicles, which will depend on the "truck ban" being imposed by the LGU where the items are located.
  18. All documents submitted or to be submitted by the Bidders are presumed to be legally in order, that the person signing and executing said documents is authorized to do so and that the signatures appearing thereon are authentic and not forged. Any material defect or misrepresentation on the documents which will invalidate or render unenforceable the bid submitted shall cause the rejection of the bid and the forfeiture of any amount tendered to the Bank.
  19. DBP reserves the right to delay opening of the sealed bids.
  20. When two (2) or more complying bidders made identical offers, public auction viva voce between those who made identical bids shall be resorted to at a price not less than the offered bids.
  21. Failure of Bidding thru Public Bidding shall be declared in the event of the following:
    - a. There is no bidding participant; or
    - b. Only one (1) bidder submitted a bid tender for each unit; or
    - c. Only one (1) bidder complies with the terms and conditions prescribed in the ITB; or
    - d. Only one (1) bidder meets the minimum bid price; or
    - e. The DBP BBG Bicol Disposal Team rejects all bids submitted pursuant to Section 14 of this Bidding Rules.
  22. Withdrawal by the Bidder of his submitted bid for any cause shall mean forfeiture of his Bid Bond In favor of DBP as liquidated damages.
  23. DBP reserves the right to reject any or all bids, waive any formalities therein or to accept such bids as may be considered advantageous to the Bank.

CONFORME:

\_\_\_\_\_  
Name and Signature of Bidder/Authorized Representative

Date: \_\_\_\_\_



### BID FORM

Date : \_\_\_\_\_

**The Branch Banking Group – Bicol Disposal Team  
Development Bank of the Philippines  
2<sup>nd</sup> Floor, DBP Naga Br. Bldg., Panganiban Drive, Naga City**

My Bid/s for the item/s being offered for sale (per lot/unit) is/are as follows:

| Code | Description | Location | Minimum Bid/Floor Price | Bid Amount |
|------|-------------|----------|-------------------------|------------|
|      |             |          |                         |            |

I acknowledge that I was given the opportunity to sufficiently inspect the above item/s and that I have read and fully understood the Bidding Rules.

Enclosed is my Cash Bond of (Amount in Words)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(P \_\_\_\_\_) equivalent to at least 10% of my total bid.

|   |  |
|---|--|
| Signature of Bidder/Authorized Representative |  |
| Name of Bidder/Authorized Representative      |  |
| Name of Bidding Entity/Company, if applicable |  |
| Address                                       |  |
| Contact Number                                |  |
| Competent Proof of Identification             |  |