



NOTICE TO PROCEED

MS. MAICA GELINE C. TIU
PRESIDENT
SANGKAP FOOD SERVICES
1390 ABAD SANTOS BLDG. GENERAL LUNA ST.
PACO, MANILA 1007

Dear Ms. Tiu,

The attached Purchase Order (PO) No. PO2600025 dated 24 March 2026 in the amount of PESOS: One Million Four Hundred Fifty-Six Thousand Three Hundred (P1,456,300.00) having been approved, Notice to Proceed is hereby given to SANGKAP FOOD SERVICES on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
CATERING SERVICES, PER APPROVED TERMS OF REFERENCE	1 LOT
AM or PM Snack - 3,640 pax Lunch - 1,820 pax Premium/Heavy Snack/Cocktails - 670 pax	
FOR THE USE OF LEARNING AND DEVELOPMENT DEPARTMENT FOR THE CONDUCT OF VARIOUS LEADERSHIP COMPETENCIES IN-HOUSE TRAINING PROGRAMS FOR CY2026 AT DBP HEAD OFFICE, MAKATI CITY.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED
RONALDO U. TEPORA
Senior Vice President
Acting Head, Corporate Services Sector

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED
MAICA GELINE C. TIU / MARCH 25 2026

Signature over printed name / Date