



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE OF AWARD

February 24, 2026

St. GILES MAKATI Manila

Makati Avenue, Corner Kalayaan Avenue , Makati City, Metro Manila, Philippines 1210

Tel. No.: (632) 8988-9888

Attention: **Arleen De Guzman**
Senior Sales Manager

Subject : Lease of Venue (Hotel Accommodation) for the conduct of "The 6 Critical Practices in Leading a Team".

Dear Ms. **De Guzman**:

We are pleased to inform you that the Development Bank of the Philippines hereby awards you the contract for the above-cited event in the amount of **FIFTY-FIVE THOUSAND FIVE HUNDRED PESOS ONLY (PHP 55,500.00)** inclusive of all applicable taxes.

The contract for the venue shall be inclusive of room accommodations specified in the quotation for 15 participants on February 26-27, 2026.

Please signify your conformity by affixing your signature on the space provided below. Kindly return the duly signed Notice of Award to the BAC Secretariat, 6/F DBP Building, Makati Avenue, Makati City.

Thank you.

Sincerely,

(SIGNED)

Head, Human Resource Management Group

ACCEPTANCE / CONFORME:

The undersigned accepts the award of contract and signifies conformity to enter into contract with the Development Bank of the Philippines for the above requirement.

(SIGNED)

Arleen De Guzman

Senior Sales Manager

St. GILES MAKATI MANILA

Date: Feb. 24, 2026

Note: Kindly email to the bac-sec@dbp.ph and bacsecretariat@dbp.ph or fax to (+632 8125702 or +632 8151614) to acknowledge receipt.