



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE OF AWARD

15 January 2026

ATTY. ELMER C. BALBIN

Room 3-11, JDI Building, Galo St.
Bacolod City, St., Purok 1
Pavia, Iloilo

Subject : LEGAL SERVICES FOR 2026: BRANCH RETAINER LAWYER

Gentlemen:

We are pleased to inform you that the Development Bank of the Philippines hereby awards you the contract for the above-cited project through the adoption of Section 35.6.c Implementing Rules and Regulations (IRR) of R.A 12009, in the total contract amount of **Ten Thousand Pesos Only (P10,000.00) per month**, inclusive of all applicable taxes.

Please signify your conformity by affixing your signature on the space provided below. Kindly return the duly signed Notice of Award to the BAC Secretariat, 6/F DBP Building, Makati Avenue, Makati City.

For the execution of the contract, please coordinate with the Legal Services Group, through Atty. Mary Rachelle R. Sañez-Hernandez, 10/F DBP Head Office, Makati City at phone number +632 8818-9511 local 1027.

Thank you.

Yours truly.

(SIGNED)

Officer-In-Charge, Legal Services Group
Per Office Order No. 001 dated January 6, 2026

ACCEPTANCE / CONFORME:

The undersigned accepts the award of Contract and signifies conformity to enter into Contract with the Development Bank of the Philippines (DBP) for the above requirement.

ATTY. ELMER C. BALBIN

Date: _____

Note: Kindly email to the bacsecretariat@dbp.ph or fax to (+632 8125702 or +632 8151614) to acknowledge receipt