

CONTRACT OF LEASE

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT OF LEASE (the "Contract", for brevity), made and entered into by and between:

CHARIS CHRISTIAN SCHOOL OF VALENZUELA, INC., a private corporation duly organized and existing pursuant to the laws of the Republic of the Philippines, with principal office and postal address at 11 Mulawinan Street, Lawang Bato, Valenzuela City represented in this contract by its **PRESIDENT, ELIZABETH F. LIM** who has been duly authorized for this purpose by its Secretary Certificate series of ____, a copy of which is attached as Annex "A" and made an integral part of this document, referred to as the "**LESSOR**";

- and -

DEVELOPMENT BANK OF THE PHILIPPINES, a government financial institution duly created and operating under Executive Order No. 81 dated December 3, 1986, as amended by Republic Act No. 8253 dated February 14, 1998, duly represented in this Contract by its Branch Banking Group – Central Luzon Head, **First Vice President FRANCIS THADDEUS L. RIVERA**, duly authorized for this purpose as shown in the attached Secretary's Certificate for Board Resolution, with principal office at DBP Building, Sen. Gil Puyat Avenue corner Makati Avenue, Makati City, with regional office at Ground Floor, Doña Isafel Building Dolores, City of San Fernando, Pampanga, and branch office at 253-A MacArthur Highway, Karuhatan, Valenzuela City and hereinafter referred to as the "**LESSEE**".

- ANTECEDENTS -

The LESSOR is the registered owner of a commercial building erected on a parcel of land situated at 11 Mulawinan Street, Lawang Bato, Valenzuela City covered by Transfer Certificate of Title No. _____ of the Registry of Deeds in the City of Valenzuela, a photocopy of which is hereto attached as Annex "C" hereof.

The LESSOR has agreed to renew the lease to the LESSEE an ATM space at the ground floor of the aforesaid property with a floor area of at least three (3) square meters.

Pursuant to Section 53.10 and Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised Implementing Rules and Regulations (2016 RIRR) of Republic Act (R.A.) No. 9184, the LESSEE conducted a cost-benefit analysis of the lease, and the results of such analysis continue to favor the existing LESSOR. Accordingly, the LESSEE has offered to renew the lease and the LESSOR agreed to the renewal under the terms and conditions hereinafter stipulated.

The LESSEE has agreed to lease said space/portion of the aforesaid building as per Floor Plan attached to this Contract as Annex "D" (hereinafter referred to as the "Leased Premises") under such terms and conditions hereinafter set forth.

NOW THEREFORE, the Parties agree as follows:

- 1. TERM** – This Contract shall be for a period of **one (1) year**, commencing on **April 1, 2025** and expiring on **March 31, 2026** renewable under such terms as may be mutually agreed upon in writing by both parties to this Contract.
- 2. RENTAL** - As consideration for this Contract, the LESSEE hereby agrees to pay the LESSOR, a monthly rental of **PESOS: SEVEN THOUSAND ONLY (Php 7,000.00) inclusive of electricity and all applicable taxes.**

The monthly rental shall be paid on or before the end of each month to be credited to the bank account of the LESSOR, without the necessity of prior demand.

- 3. USE OF LEASED PREMISES** - The LESSEE expressly agrees and warrants that the Leased Premises shall be used exclusively for the ATM Terminal and banking activities and operations of the LESSEE's Valenzuela Branch.

The LESSEE shall not introduce, keep, deposit or store in the Leased Premises any obnoxious and hazardous substance or flammable materials or substance that might constitute a fire, safety and environmental hazard without the prior consent of the LESSOR. The LESSEE shall also not install within the Leased Property any apparatus, machinery, or equipment, which may cause obnoxious tremors or noises that might increase exposure of the building to fire hazard and therefore causing an increase in its insurance rate.

The LESSOR shall provide the necessary assistance for the LESSEE to comply with the requirements in securing permits/certification from regulatory bodies, such as building permit, fire safety/drill, "No smoking" requirement, Department of Environment and Natural Resources (DENR) certification, and others which may be required under the LESSEE's Integrated Management System (IMS).

- 4. CONSTRUCTION OF THE INTERIOR OFFICES IN THE LEASED PREMISES**- Upon turnover of the Leased Premises by the LESSOR to the LESSEE, the LESSEE shall not undertake any renovation/alterations or improvements in the Leased Premises without prior permission from the LESSOR.

Any and all such improvements/renovations made by LESSEE that is permanently attached to or incorporated in the Leased Premises shall be considered as an integral part of the Leased Premises to be owned by the LESSOR, provided that the LESSEE is paid one-half of the value of the improvements in accordance with Article 1678 of the Civil Code. However, all movable fixtures and improvements as well as those which may be removed from the Leased Premises without damaging the latter or any part thereof, which were introduced or installed by the LESSEE in or upon the Leased Premises, shall remain the property of the LESSEE and may be removed from the Leased Premises upon pre-termination, expiration or termination of this Contract under Sections 17 and 18 hereof, respectively.

- 5. CARE OF PREMISES** - The LESSEE hereby agrees to keep the Leased Premises in good and tenantable condition and hereby agrees further to maintain the same in a clean and sanitary state in accordance with existing health rules and regulations, pertinent laws and city ordinances on the matter. The LESSEE further agrees to maintain the interior design of the Leased Premises aesthetically acceptable, and to replace fixtures broken or destroyed through the gross negligence or willful malfeasance of the LESSEE and, upon the expiration of the term of this Contract, to surrender and restore the Leased Premises to the LESSOR in as good and tenantable condition as they were actually found at the beginning of this Contract, reasonable wear and tear excepted. The LESSEE shall not be liable to pay any fee or charge for the maintenance of the aforesaid building.

- 6. SIGN/SIGNBOARDS** - The LESSEE shall be provided with a space for its signage or signboards outside the Leased Premises.

- 7. INSURANCE**- The fire insurance for the aforesaid building including that of the Leased Premises shall be for the account of the LESSOR. Insurance for the equipment, furniture and fixtures and of any other kind inside the Leased Premises shall be for the account of and in favor of the LESSEE.

- 8. PARKING SPACE** - The LESSEE shall have exclusive use of one (1) parking slot in front of the Leased Premises during ATM servicing.

- 9. RULES AND REGULATIONS** - The LESSEE shall comply with any and all reasonable rules which may be promulgated from time to time by the LESSOR, provided that the LESSEE is properly notified thereof. The LESSEE shall also comply with all the rules and regulations, ordinances and laws made by health or

MGR. KATHERIN C. LUZARITO
Acting Head, DBP Valenzuela Branch

FVP FRANCIS THADDEUS L. RIVERA
Head, DBP, BBG - Central Luzon

ROMEO F. LIM
Vice President, Charis Christian School

ELIZABETH F. LIM
President, Charis Christian School

other duly constituted local or national authorities arising from or regarding the use, occupancy and sanitation of the Leased Premises.

10.ACCESS TO PREMISES - The LESSEE shall, upon prior written request from the LESSOR, allow and give access to the LESSOR or its duly authorized representative to the Leased Premises during fairly reasonable and convenient hours for inspection, maintenance and repair purposes or undertaking any work necessary for the preservation, conservation, improvement or decoration of the Leased Premises but subject to such conditions and restrictions as the LESSEE shall reasonably impose to ensure the safety and security of the LESSEE's properties and records in keeping with banking practices and banking laws and regulations.

The LESSOR commits to make the Leased Premises accessible to the LESSEE and its customers and clients at all times, subject to the usual business hours and/or operating hours of the development/building where the Leased Premises is located.

11.LIABILITIES FOR SUITS - The LESSEE shall hold harmless the LESSOR against all actions, suits, damages, and claims whomsoever they may be brought or made by the reason of non-observance or non-performance by the LESSEE of the rules, regulations, ordinances, or laws mentioned herein or any of the covenants of this Contract without prejudice to the right of the LESSOR to cancel this Contract in accordance with the provisions herein contained.

The LESSOR shall not be liable or accountable for any loss or losses that may be suffered by the LESSEE by reason of theft, robbery or any other crimes committed in or about the Leased Premises except when the LESSOR is involved in the crime as a principal, accomplice, or accessory.

The LESSOR shall indemnify and hold the LESSEE free and harmless from any claim or demand by any third party for injury, loss or any damage resulting from any accident occurring in or about the Leased Premises, including fire, due to failure of the LESSOR to maintain the development in a safe, sanitary and secure condition; and by reason of the LESSOR's non-observance or violation of applicable laws, rules and regulations.

12.LOSS, INJURY OR DAMAGE TO PERSON OR PROPERTY - The LESSEE agrees to hold the LESSOR free and harmless from any and all responsibility arising from loss or damage to goods or property or injury to persons that occurred within the confines of the Leased Premises for any cause other than and except when due to the fault, or negligence of the LESSOR, its officers, employees, representatives and/or agents in which case the LESSOR shall be liable for such loss, damage and/or injury.

13.NON-WAIVER - The acceptance by the LESSOR of a monthly rental after the first ten (10) days of the month it is due and/or acquiescence of the LESSOR in any violation or failure to comply with any provisions, terms and conditions of this Contract by the LESSEE shall not be construed as a condonation of such default, violation or failure or as a waiver on the part of the LESSOR of its rights, interest or causes of action arising out of, or from such default, violation or failure. Any violation or failure to comply with this Contract shall be deemed waived by the LESSOR if such waiver is in writing and signed by the authorized representative of the LESSOR.

14.ASSIGNMENT, SUB-LEASE, TRANSFER OF RIGHTS - The LESSEE shall neither assign, sub-lease nor transfer the Leased Premises or any part thereof or any interest therein without the prior written consent of the LESSOR. Violation of this provision shall serve as a sufficient ground for the cancellation of this Contract.

15.DEFAULT OR BREACH - Should the LESSEE fail to pay the rental stipulated in paragraph II hereof or violate any of the terms and conditions of this Contract, the LESSOR shall have the right to eject the LESSEE from the Leased Premises and to recover and collect from the LESSEE all accrued rental.


MGR. KATHERIN C. LUZARITO
Acting Head, DBP Valenzuela Branch


FVP FRANCIS THADDEUS L. RIVERA
Head, DBP, BBG - Central Luzon


ROMEO F. LIM
Vice President, Charis Christian School


ELIZABETH F. LIM
President, Charis Christian School

16. TRANSFER OF OWNERSHIP- If ownership of the aforesaid building and/or the Leased Premises is transferred to a third party during the term of this Contract or any renewal thereof, the LESSOR commits and undertakes to ensure that in the transfer of ownership documents, the buyer or transferee therein acknowledges and commits to honor, maintain and respect the peaceful existence and continuity of the LESSEE's occupancy of the Leased Premises for the unexpired portion of this Contract.

17. PRE-TERMINATION OF CONTRACT- The LESSEE may exercise its right to terminate this Contract for any cause or reason provided sixty (60) calendar days advance notice is served to the LESSOR.

18. TERMINATION OF CONTRACT - Upon the expiration of the term of this Contract or upon the pre-termination or cancellation of the same as provided for in paragraph XVII hereof, the LESSEE shall promptly surrender or return the Leased Premises to the LESSOR in as good and tenantable condition as when received by it, reasonable wear and tear excepted, devoid of all occupants, furniture, articles and effects of any kind other than such alterations and/or improvements which under paragraph IV of this Contract shall belong to the LESSOR.

19. OBLIGATIONS AND WARRANTIES OF THE LESSOR

The LESSOR represents and warrants to the LESSEE that, at the time of the execution of this CONTRACT and during the Lease Period and any of its renewals:

- a. The LESSOR is the absolute owner of the Leased Premises and has an indefeasible right to lease the same;
- b. Excluding those already existing and annotated on the titles upon the signing of this Contract, the Leased Premises shall be free from any and all liens and encumbrances which are in violation or inconsistent with any right of the LESSEE under this Contract;
- c. The Leased Premises is in such condition as to render it fit for the use intended by the LESSEE, and it shall maintain the Leased Premises for the peaceful and adequate enjoyment of the LESSEE, including unhampered ingress and egress to and from thereto, based on the intended use by the LESSEE of the Leased Premises;
- d. The LESSOR shall be responsible for repairs, replacements and maintenance of the Leased Premises (with respect to common area, parking area, foundation or structural components thereof) within a reasonable time and which are necessary to keep the Leased Premises in a tenantable condition;
- e. The LESSOR shall be responsible for the payment of any real property tax on the Leased Premises. The term "real property tax" shall mean real estate taxes imposed upon the land and building by the national, provincial and/or city governments or authorities.

In case of breach of any of the foregoing obligations and warranties, the LESSOR shall indemnify and hold the LESSEE free and harmless from any cost and damage arising from such breach, without prejudice to the exercise by the latter of any other rights and remedies available to it under this Contract and under the law.

- f. The LESSOR acknowledges that in addition to other prevailing/applicable Philippine laws, rules and regulations, the LESSEE has an existing Code of Ethics, which prohibits any gift, fee, commission or benefit in favor of any of the LESSEE's officers and/or employees and/or any other persons to be given as a condition to, or as an additional consideration for, the award of the Contract to the LESSOR. The LESSOR further acknowledges that under the LESSEE's Code of Ethics and other prevailing rules and regulations, the LESSEE's personnel have the duty to report to superior officers any possible violation of the policy. Furthermore, the LESSOR commits itself to conduct its business professionally and ethically by equally abiding by the provisions of

MGR. KATHERIN C. LUZARITO
Acting Head, DBP Valenzuela Branch

FVP FRANCIS THADDEUS L. RIVERA
Head, DBP, BBG - Central Luzon

ROMEO F. LIM
Vice President, Charis Christian School

ELIZABETH F. LIM
President, Charis Christian School

the LESSEE's Code of Ethics, particularly the norms of conduct and the rules on conflict of interest, insofar as applicable to the LESSOR's nature of business and for the duration of its business relationship with the LESSEE.

Furthermore, in compliance with the Section 47 of R.A. 9184 or the "Government Procurement Reform Act" as well as the provisions on Conflict of Interest under LESSEE Code of Ethics, the LESSOR warrants that it is not related to any of the directors of LESSEE, members of the Bids and Awards Committee, the Technical Working Group (if any), the head of LESSEE's project management office and project consultants (if any), end-user or implementing unit, by consanguinity or affinity up to the third civil degree.

The LESSOR is aware that LESSEE is a government-owned corporation and that the receipt by any of LESSEE's officers and/or employees and/or other persons, as well as the giving by the LESSOR unless opportunely disclosed pursuant to the provisions of (Presidential Decree No. 749) of such gift, fee or commission, are crimes punishable under the provisions of the Anti-Graft and Corrupt Practices Act (R.A. No. 3019), Title VII of the Revised Penal Code on Crimes Committed by Public Officers, the Code of Conduct and Ethical Standards for Public Officers and Employees (R.A. No. 6713), the Plunder Law (R.A. No. 7080), as well as under other applicable laws and governing presidential decrees.

The LESSOR further acknowledges LESSEE's policy to refer any such violation to the proper government agency for criminal prosecution.

20. GENERAL PROVISIONS


- a. Any agreement between the parties to this Contract as well as any and all amendments, supplements and addenda to the terms and conditions of this Contract shall be made in writing and duly signed by the parties hereto before the same may be implemented.
- b. The implementation of this Contract as well as any and all amendments, supplements and addenda hereto shall be subject to the applicable rules and regulations issued by the Bangko Sentral ng Pilipinas.
- c. Any dispute or difference of opinion between the parties as to implementation of the terms and conditions of this Contract shall be settled mutually and expeditiously. A written notice of said dispute or difference of opinion shall be personally served or sent by registered mail at the address which either party indicated in this Contract. In case such dispute or difference of opinion is not settled, any of the parties hereto may terminate this Contract upon at least sixty (60) calendar days prior written notice served to the other party.
- d. In the event of litigation under this Contract, the Parties hereto agree to submit solely and exclusively to the jurisdiction of the proper court of Valenzuela City.

IN WITNESS WHEREOF, the parties hereto have hereunto signed this Contract on this ____ day of MAR 31 2025, 2025 at Valenzuela City, Philippines.

**CHARIS CHRISTIAN SCHOOL OF
VALENZUELA, INC.**


Lessor
TIN No. 225-068-690
By:



ELIZABETH F. LIM
President


MR. ROMEO T. LIM
Vice President for Operations

**DEVELOPMENT BANK OF THE
PHILIPPINES**

Lessee
TIN No. 000-449-609
By:


FRANCIS THADDEUS L. RIVERA
First Vice President


MGR. R. IN C. LUZARITO
Acting Head of BP Valenzuela

Signed in the Presence of:

ACKNOWLEDGMENT

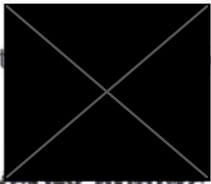
REPUBLIC OF THE PHILIPPINES }
City of San Fernando, Pampanga } SS.

BEFORE ME, a Notary Public in and for the City of City of San Fernando, Pampanga
_____ day of MAR 31 2025 2025, personally appeared:

Name	Proof of Identity	Date/Place Issued
CHARIS CHRISTIAN SCHOOL OF VALENZUELA, INC. TIN 225-068-690, duly represented by: Elizabeth F. Lim		
DEVELOPMENT BANK OF THE PHILIPPINES TIN 000-449-609, duly represented by: Francis Thaddeus L. Rivera	DBP ID: 0110604-FRA	Makati City

known to me and to me known to be the same persons who executed the foregoing CONTRACT OF LEASE which consists of ____ pages including this notarial acknowledgment and Annexes, all signed by them and their instrumental witnesses and they acknowledged to me that the same is their free and voluntary act and deed as well as that of the corporation they duly represent for the purpose stated therein.

WITNESS MY HAND AND SEAL on the date _____ place first written above.



Doc. No. 183;
Book No. XXXV;
Page No. 38;
Series of 2025.

DE NOTARY PUBLIC
Notary Public
Until December 31, 2025
Notarial Commission No. 54-25
IBP No. 493386/01/02/2025
PTR No. FAM-0748009E/02 Jan. 2025/CSFP
Roll No. 59452
MCLE No. VII-0017576 Valid Until April 14, 2025

