



DEVELOPMENT BANK OF THE PHILIPPINES  
BBG - NORTHERN MINDANAO  
3F DBP Cagayan de Oro Bldg., T. Neri St. corner  
Comales Ave., Cagayan de Oro City, Philippines



# NOTICE TO PROCEED

November 25, 2025

**MS. SHARLAINE MASALTA**  
PACIFIC SUN SOLUTIONS INC.  
Casa Pelaez, 43 Rahman St.,  
Zapatera, Cebu City

Dear Ms. Masalta:

The attached Purchase Order (PO) No. 2025-034 dated November 25, 2025, in the amount of **Two Million One Hundred Thirty-Five Thousand Pesos Only (P2,135,000.00)** having been approved; Notice to Proceed (NTP) is hereby given to **PACIFIC SUN SOLUTIONS INC.** on the following item/s intended for Development Bank of the Philippines (DBP):

Branch	Particulars	Quantity (In pcs)	Financial Bid (Inclusive of taxes)
Cagayan de Oro	Money Counter, Portable	1	P35,000.00
Cagayan de Oro - CC	Money Counter, Heavy Duty	2	P280,000.00
Claver	Money Counter, Heavy Duty	1	P140,000.00
	Money Counter, Portable	1	P35,000.00
Limketkai	Money Counter, Heavy Duty	1	P140,000.00
Malaybalay	Money Counter, Heavy Duty	1	P140,000.00
Mangagoy	Money Counter, Heavy Duty	3	P420,000.00
San Jose Dinagat	Money Counter, Heavy Duty	1	P140,000.00
Siargao	Money Counter, Heavy Duty	2	P280,000.00
Surigao	Money Counter, Portable	2	P70,000.00
Tandag	Money Counter, Heavy Duty	1	P140,000.00
Valencia	Money Counter, Portable	1	P35,000.00
Villanueva	Money Counter, Heavy Duty	2	P280,000.00
TOTAL			P2,135,000.00

\* Directional Signage is not lighted

\*\* Existing signage steel post that are not included for replacement shall be repainted

The item/s shall be delivered within thirty (30) calendar days upon acceptance of the engagement.

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the excess copies to DBP personnel.

Thank you.

Sincerely,

**SIGNED-**  
VP MARY JOYCE B. SALGADOS  
Head of Procuring Entity and  
Head, Branch Banking Group - Northern Mindanao

ACKNOWLEDGEMENT:

**SIGNED-**  
SHARLAINE MASALTA / 11/26/25  
Signature over Printed Name / Date

**SIGNED-**