



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE OF AWARD

18 December 2025

ST. GILES HOTEL (MANILA), INC.

Kalayaan Avenue, corner Makati Avenue
Makati City

Attention : MS. ARLEEN M. DE GUZMAN
Senior Sales Manager

**Subject : LEASE OF VENUE FOR HOTEL ACCOMMODATION FOR THE
CREDIT RELATED WORKSHOP**

Dear Ms. De Guzman:

We are pleased to inform you that the Development Bank of the Philippines hereby awards you the contract for the above-cited project in the amount of **Two Hundred Seventy-Five Thousand Six Hundred Pesos Only (P275,600.00)** inclusive of all applicable taxes.

The contract for the venue shall be inclusive of room accommodation, function room and use of amenities and facilities and all inclusions specified in the quotation for DBP Officers and Employees to cover the period January 7 – 10, 2026 (inclusive of travel time).

Please signify your conformity by affixing your signature on the space provided below. Kindly return the duly signed Notice of Award to the BAC Secretariat, 6/F DBP Building, Makati Avenue, Makati City.

Thank you.

Sincerely.

(SIGNED)

Head, Human Resource Management Group

ACCEPTANCE / CONFORME:

The undersigned accepts the award of contract and signifies conformity to enter into contract with the Development Bank of the Philippines for the above requirement.

(SIGNED)

MS. ARLEEN M. DE GUZMAN

Senior Sales Manager

ST. GILES HOTEL (MANILA), INC.

Date: Dec. 14, 2025

Note: Kindly email to the bac-sec@dbp.ph and bacsecretariat@dbp.ph or fax to (+632 8125702 or +632 8151614) to acknowledge receipt.