



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NAME OF PROJECT: SUPPLY AND DELIVERY OF UPS TO VARIOUS BBG-CENTRAL LUZON WARD BRANCHES

REQUEST FOR QUOTATION

Date: _____

Company Name

Address

Please quote your lowest price based on the attached approved Terms of Reference (TOR)/ Scope of Work/Services (SOW)/ Technical Specifications (TS) not later than **10:00 AM** of **December 12, 2025** at DBP BBG-Central Luzon.

Signed
FVP FRANCIS THADDEUS L. RIVERA
Head, BBG-Central Luzon

QTY	UNIT	ITEM DESCRIPTION	UNIT / LOT PRICE	TOTAL
1	Lot	Supply and Delivery of UPS to various BBG-Central Luzon branches <i>Project will be awarded to the Supplier with the lowest total bid amount, inclusive of all applicable government taxes.</i> <i>Please refer to the attached approved Terms of Reference for the complete details.</i>		

- NOTE:**
- 1. Price quotation (unit cost) must be inclusive of VAT and other applicable taxes/charges.
 - 2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and **must be duly signed by the vendor's representative**.
 - 3. No down payment or advance payment.
 - 4. The open price quotation must include the documentary requirements indicated below. Incomplete documents submitted shall not be considered for evaluation.
 - 5. Signed copy of RFQ by the supplier's authorized representative should be attached with the submitted proposal.

Other documentary requirements for each vendor shall be as follows:

- 1. Copy of Mayor's / Business Permit
- 2. Copy of PhilGEPS Registration
- 3. Accomplished Data Privacy Consent Form (form attached)
- 4. Notarized Omnibus Sworn Statement signed by owner/authorized representative (form attached and to be notarized within the posting period)
- 5. Income Tax Return for the year 2024
- 6. For **Sole Proprietorship**, duly notarized Special Power of Attorney, it designating a representative; or
For **Corporation**, duly Notarized Board Resolution/Secretary's Certificate designating authorized representative

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier : _____

Authorized Signatory : _____ Date : _____

Signature over Printed Name

* For inquiries, you may reach Ms. May V. Mendoza or Ms. Kristine Reuter B. Dizon of DBP BBG-Central Luzon at contact nos. (02) 8818-9511 to 15 local 1570 and (045) 963-1231