

PROJECT : SUPPLY, DELIVERY, INSTALLATION, TESTING AND

COMMISSIONING OF CCTV SURVEILANCE SYSTEM FOR DBP

SORSOGON BRANCH

LOCATION : RIZAL STREET CORNER BURGOS STREET, SORSOGON CITY,

SORSOGON

SUBJECT: SCOPE OF WORKS AND TECHNICAL SPECIFICATION

# MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (INFRASTRUCTURE)

I. APPROVED BUDGET FOR THE CONTRACT: THREE HUNDRED SEVENTY-THREE THOUSAND THREE HUNDRED EIGHT AND 47/100 PESOS—₱ 373, 308.47 (INCLUSIVE OF VAT/APPLICABLE TAXES)

# II. SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

### 1. GENERAL REQUIREMENT

- 1.1 Construction health and safety program
- 1.2 Mobilization and demobilization
- 1.3 Site Maintenance
  - 1.3.1 Hauling/ disposal

# 2. SITE CONDITIONS

- 2.1. Dismantling works
  - Dismantling of the existing CCTV Surveillance System devices and Panel, and properly turning over and securing the dismantled items in the DBPdesignated storage area

## 3. ELECTRONIC SECURITY SYSTEM

- 3.1. Installation of CCTV Surveillance System and Accessories
  - 3.1.1. 9U CCTV Cabinet (wall mounted)
  - 3.1.2. 32-channel 32" monitor
  - 3.1.3. 5MP CCTV Camera (bullet type)
  - 3.1.4. 5MP CCTV Camera (dome type)
  - 3.1.5. 32 channel network video recorder with 4nos 8TB internal hard drive
  - 3.1.6. POE Switch
- 3.2. Installation of wires and cables
  - 3.2.1. Cat5e UTP cable 4 pairs (305m/box)
- 3.3. Installation of conduits and fittings
  - 3.3.1. 25mmØ PVC pipe (3m/pc) with adapter and locknut
  - 3.3.2. 20mmØ flexible PVC pipe (50m/roll)
  - 3.3.3. 20mmØ straight connector
  - 3.3.4. 20mmØ angle connector
- 3.4. Installation of boxes
  - 3.4.1. Pullbox (ga#16)
  - 3.4.2. Junction box with cover (PVC)
  - . Other accessories
    - 3.5.1. Hanger and support

- 3.5.2. Consumables (tape, tagging, PVC cement and accessories)
- 3.5.3. Mounting termination, testing & commissioning and programming.

### Notes:

- Contractor must provide same brand with the existing CCTV system.
- In case of discrepancies between the working drawings and Technical Specifications, the Contractor shall coordinate, verify and confirm with DBP before proceeding with the works.
- Contractor must conduct an inspection and verify actual measurements on project site
- Contractor shall ensure to isolate the power supply of the renovation affected area before starting the work.
- All work items cited above are based on the approved plans.
- Contractor must remove left over materials and debris from work area.
- Always refer to the Technical Specifications for details.

For clarifications or further details on Scope of Works/Technical Specifications, the contractor shall coordinate, verify and confirm first with DBP before proceeding with the works by submitting a Request for Information (RFI) memo addressed to the Head of Construction and Facilities Management Department (CFMD)

# **III. CONDITIONS OF THE CONTRACT:**

- 1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
- 2. The Contractor shall submit, construction schedule reflecting all activities needed to complete the project, their sequence and duration.
- 3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.
- 4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.
- 5. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the contractor fails to deliver, perform and comply with its obligation.
- Project Period: The Contractor shall complete the supply, delivery, installation, testing
  and commissioning of the CCTV Surveillance System for DBP Sorsogon Branch within
  Thirty (30) calendar days after receipt of Purchase Order (PO) / Notice to Proceed
  (NTP).
- 7. Warranty: One (1) year warranty upon acceptance of items by DBP.

8. **Performance Security**: To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal of Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal of Commercial Bank, if issued by a foreign bank.	Ten Percent (10%)
Surety Bond callable upon demand is issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

# **IV. DOCUMENTARY REQUIREMENTS:**

- Proposal/Quotation
- Proof PhilGEPS Registration
- 2025 Mayor's/Business Permit
- Omnibus Sworn Statement
- Secretary Certificate (for Supplier under Partnership/Corporation)
- Signed Request for Quotation (RFQ)

# V. PAYMENT:

A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents:

- Letter of Request for Payment
- Statement of Work Accomplishment'
- Contractor's Affidavit
- Project Pictures

# **VI. LIQUIDATED DAMAGES:**

Once the contractor fails to satisfactorily complete the works under the contract within the specified contract duration, inclusive of duly granted time extensions, if any, the contractor shall be liable for liquidated damages in an amount equal to at least one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.

In computing liquidated damages, the DBP shall determine the usability of the project. A project or a portion thereof may be deemed usable when it starts to provide the desired benefits as certified by the targeted End-User or Implementing Units and the DBP.

To be entitled to liquidated damages, the DBP does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due, or which may become due the contractor under the contract, collected from the retention money or other

securities posted by the contractor, or a combination thereof, whichever is convenient to the DBP.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

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Recommended by:

# ENGR. JESSIE E. DELGADO

Acting Team Head, Luzon Team- PCMU (Per Office Order No. 424 Dated 17 September 2025)

Approved by:

# SM. ERICK M. VALIDO

Concurrent OIC, Construction & Facilities Management Department (Per Group Order No.4042 Dated 19 November 2025)

# SUPPLY, DELIVERY, INSTALLATION TESTING AND COMMISSIONING OF CCTV SURVEILLANCE SYSTEM FOR DBP SORSOGON BRANCH Project Name

ARAL OLARE CORNER BURGOU OLAREL, OURSOGON CILI, OURSOGON	חוזאו הדחורה הסחורה חוזה
SOL OLKELL SOKSOGON CIT	OD STREET SOUSOON OH
T. OCKOOGON	10000000

ATY   UNIT   LABOR & MATLS   MARK-LIP   OCM	OTY   UNIT   LABOR & MATICAL   PROFIT   TOTAL MARK-CUP   VAT   NUDIFICOST   COST   C		373,308.47	Total=									
ATY   UNIT     LABOR & MAT'LS   MARK-LIP   DIRECT COST   OCM   PROFIT   TO MAL   Molification   Molificatio	ATY   UNIT   LABOR & MATICLE   PROFIT   TOTAL MARK-LUP   VAT   INDIRECT COST   OCM   PROFIT   TOTAL MARK-LUP   VAT   INDIRECT COST   OCM		352,045.969	Sub-total=				0.0000000000000000000000000000000000000					
DESCRIPTION   OTY.   UNIT   LABOR & MAT'LS   MARK-UP   PROFIT   OCM   TOTAL MARK-UP   NOTAL	DESCRIPTION   OTY.   UNIT   LABOR & MARKEUR	2,887.5	2,887.50	687.50	137.50	550.00	25%	220.00	330.00	2,200.00	lot		3.5.3 Mounting termination, testing, commissioning and programming
	DESCRIPTION   OTY   UNIT   LABOR & MARKEUP	1,155.0	1,155.00	155.00	55.00	100.00	10%	100.00		1,000.00	lot	_	3.5.2 Consumables (tape, tagging, PVC cement and accessories)
	DITAL   NAMERICADE   NAMERICA	8,531.2	8,531.25	2,031.25	406.25	1,625.00	25%	650.00	975.00	6,500.00	lot	_	3.5.1 Hanger and support
													3.5 Other accessories
	DESCRIPTION   OTY.   UNIT   LABOR & IANTI-LS   MARKUP   PROFIT   TOTAL MARKUP   NAT   MDIRECT COST	28.88	866.25	206.25	41.25	165.00	25%	66.00	99.00	660.00	set/s	30	3.4.2 Junction box with cover (PVC)
NTS	DESCRIPTION         QTV.         UNIT         LABOR & MATUS         MARTUS         COM         PROFIT         TOTAL MARK-LUP (MI)         VAT         TOTAL MORRECT COST	1,501.50	1,501.50	357.50	71.50	286.00	25%	114.40	171.60	1,144.00	set/s	1	3.4.1 Pullbox (ga#16)
DESCRIPTION   QTY.   UNIT   LABOR & MATK-UP   PROFIT   TOTAL MARK-UP   VAT   MDIRECT COST   UNIT   LABOR & MATK-UP   PROFIT   TOTAL MARK-UP   VAT   MDIRECT COST   UNIT	DESCRIPTION   OTY.   UNIT   LABOR & MATUS   MARKUP   DIRECT COST   OCM   PROFIT   % VALUE   VAT   NURRECT COST   COST   COST   OCM   PROFIT   % VALUE   VAT   NURRECT COST   COST   COST   OCM   PROFIT   TOTAL   MURRECT COST   OCM   PROFIT   TOTAL   OCOST   OCM   PROFIT   TOTAL   OCOST   OCM   PROFIT   TOTAL   OCOST   OCM   PROFIT   TOTAL   OCOST   OCOST   OCM   PROFIT   TOTAL   OCOST												3.4 Boxes
PRION   OIT.   UNIT   LABOR & MATILS   MARK-UP   PROFIT   TOTAL MARK-UP   VAI   WINTRECT COST   CO	DESCRIPTION   OITY.   UNIT   DIRECT COST   OCM   PROFIT   %   VALUE   VAT   NDIRECT COST   OCM   PROFIT   %   VALUE   VAT   NDIRECT COST   OCM   PROFIT   %   VALUE   VAT   NDIRECT COST   OCST   OC	27.56	1,102.50	262.50	52.50	210.00	25%	84.00	126.00	840.00	pc/s	40	3.3.4 20mmØ angle connector
QTY.         UNIT         LABOR & MATILS         MARK-UP DIRECT COST         PROFIT         TOTAL MARK-UP VAT VALUE         VALUE         TOTAL MORECT COST	ACTY.   UNIT     LABOR & MATK-LIP   PROFIT   COST	27.5	1,102.50	262.50	52.50	210.00	25%	84.00	126.00	840.00	pc/s	40	3.3.3 20mmØ straight connector
ATY.   UNIT     LABOR & MARK-UP   PROFIT   TOTAL MARK-UP   VAT   NUIRECT COST	ATY.   UNIT	490.88	981.75	233.75	46.75	187.00	25%	74.80	112.20	748.00	roll/s	2	3.3.2 20mmØ flexible PVC pipe (50m/roll)
QTY.         UNIT         LABOR & MAT'LS         MARK-UP DIRECT COST         PROFIT         TOTAL MARK-UP VAT         VALUE         VAT         TOTAL COST         UNDRECT COST	ATY.   UNIT     LABORA MATIC   MARK-UP   PROFIT   CCM   PROFIT   WALUE   VAT   NIDIRECT COST   COS	224.47	28,059.28	6,680.78	1,336.16	5,344.63	25%	2,137.85	3,206.78	21,378.50	set/s	125	3.3.1 25mmØ PVC pipe (3m/pc), with adapter and locknut
	ATY.   UNIT   LABOR & MAT'LLS   MARK-UP   DIRECT COST   OCM   PROFIT   0CM   VALUE   VAT   INDIRECT COST												3.3 Conduits and fittings
QTY.         UNIT         LABOR & MAT'LS DCM         MARK-UP DIRECT COST         PROFIT         TOTAL MARK-UP WALUE         VAT         ITOTAL NDIRECT COST	ATY.   UNIT   LABOR & MAT'LS   MARK-UP   PROFIT   TOTAL MARK-UP   WAT   NIDIRECT COST   COS	7,074.3	14,148.75	3,368.75	673.75	2,695.00	25%	1,078.00	1,617.00	10,780.00	box/es	2	3.2.1 Cat5e UTP cable 4 pairs (305m/box)
QTY.   UNIT   LABOR & MATILS   MARK-UP   PROFIT   %   VAT   WATUE   VAT   TOTAL COST	ATY.   UNIT   LABOR & MAT'LS   MARK-UP   PROFIT   % VALUE   VAT   INDIRECT COST   OCM												3.2 Wires and cables
QTY.   UNIT   LABOR & MAT'LS   MARK-UP   PROFIT   TOTAL   MARK-UP   WAT   MDIRECT COST   OCM   WALUE   WAT   MDIRECT COST   COST   COST	ATY.   UNIT   LABOR & MAT'LS   MARK-UP   MAT   MARK-UP   MAT'LS   MARK-UP   MAT   MARK-UP   MAT   MINIFECT COST   COST   COST   COST	15,765.7	15,765.75	3,753.75	750.75	3,003.00	25%	1,201.20	1,801.80	12,012.00	set/s	_	3.1.6 POE Switch
DESCRIPTION	DESCRIPTION   OTY.   UNIT   LABOR & MATTLS   MARK-UP   PROFIT   OCM   VALUE   VAT   NIDIRECT COST   OCM   VALUE   VAT   NIDIRECT COST   OCM   VALUE   VAT   NIDIRECT COST   OCM   VALUE   VAT   OCM	106,375.5	106,375.50	25,327.50	5,065.50	20,262.00	25%	8,104.80	12,157.20	81,048.00	set/s	_	3.1.5 32 channel network video recorder with 4nos 8TB internal hard drive
CITY Cameria (bullet type)   COTY Cameria (	CCITy Camera (bullet type)   CCITy Camera (bullet type)   COINT (bull marks)   Coint (bull marks)   Coint (bull marks)   Coint (bull type)   COINT (bull marks)   Coint (bull type)   CCITy Camera (bullet type)   CCITy	7,536.3	90,436.50	21,532.50	4,306.50	17,226.00	25%	6,890.40	10,335.60	68,904.00	set/s	12	3.1.4 5MP CCTV camera (dome type)
DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DIRECT COST   DOCM   DOCM   DIRECT COST   DOCM   DOCM   DIRECT COST   DOCM   DOCM   DIRECT COST   DOCM   DOCM   DIRECT COST   DOCM	DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DESCRIPTION   DIRECT COST	7,536.3	37,681.88	8,971.88	1,794.38	7,177.50	25%	2,871.00	4,306.50	28,710.00	set/s	5	3.1.3 5MP CCTV camera (bullet type)
DESCRIPTION   QTY.   UNIT   LABOR & MAT'LS   MARK-UP   PROFIT   WATUE   VAT   WATUE   COST	DESCRIPTION   OTTAL   DESCRIPTION   OTTAL   DIRECT COST   OCM   DIRECT COST   OCM	28,802.8	28,802.81	6,857.81	1,371.56	5,486.25	25%	2,194.50	3,291.75	21,945.00	set/s	_	3.1.2 32-channel 32" monitor
Construction health and safety program   OTT	COTV Surveillance System   DESCRIPTION   D	12,647.2	12,647.25	3,011.25	602.25	2,409.00	25%	963.60	1,445.40	9,636.00	set/s		3.1.1 9U CCTV Cabinet (wall mounted)
DESCRIPTION   DIT   LABOR & MAT'LS   MARK-UP   PROFIT     WAT     WAT     WAT   MDIRECT COST   COST   COST   COST   COST     WAT   WAT   MDIRECT COST   COST   COST   COST   COST   COST     WAT   WAT   MDIRECT COST   COST   COST   COST   COST   COST     WAT   WAT   MDIRECT COST	Construction health and safety program   DESCRIPTION   DIRECT COST   D												3.1 CCTV Surveillance System
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS DIRECT COST OCM         MARK-UP DIRECT COST OCM         PROFIT         TOTAL VALUE         VAT         TOTAL VALUE         TOTAL COST	April   Apr												3 ELECTRONIC SAFETY AND SECURITY
Construction health and safety program   ATV   Integral   Integr	Construction health and safety program   1   bit   1,000,000   5ite maintenance   1   bit   1,000,000   5ite maintenance   1   bit   1,000,000   5ite maintenance   5,000,000   5ite maintenance   5,000,000   5ite maintenance   5,000,000   5,562.50   5,	ALCO DESIGNATION	6,562.500	Sub-total=			British Section	AND RESIDENCE OF THE PARTY.			STATE OF THE STATE OF		
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS DIRECT COST DCM         MARK-UP DIRECT COST DCM         PROFIT         "MARK-UP WALUE         VAT         TOTAL TOTAL TOTAL COST         COST         COST         COST         COST         COST         COST         UNIT COST         MARK-UP DIRECT COST         PROFIT         "MARK-UP WALUE         VAI         INDIRECT COST	Construction health and safety program   Marking   Mar	6,562.5	6,562.50	1,562.50	312.50	1,250.00	25%	500.00	750.00	5,000.00	lot	1	2.1 Dismantling works
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS DIRECT COST OCM         MARK-UP DIRECT COST OCM         PROFIT         "WALUE         VAT         TOTAL VALUE         COST         COS	Construction and demobilization   Construction and demobilization   Construction   Constructio												2 SITE CONDITIONS
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS DIRECT COST OCM         MARK-UP DIRECT COST OCM         PROFIT         "WALUE         VAI         TOTAL VALUE         COST         COS	BILL OF QUANTITIES   TOTAL MARK-UP   VAT   TOTAL   TOTAL   TOTAL   TOTAL   TOTAL   COST   C		14,700.000	Sub-total=									
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS DIRECT COST OCM         MARK-UP OFFI         PROFIT         "WALUE         VAT         TOTAL OST         COST         COST           GENERAL REQUIREMENTS         Construction health and safety program         1         lot         2,500,00         -         250,00         10%         250,00         137.50         387.50         2,887.50         No.00         10,500,00         -         -         0%         250,00         100,00         0         10,500,00         1	Site maintenance   Site mainte	1,312.5	1,312.50	312.50	62.50	250.00	25%	100.00	150.00	1,000.00	lot	1	1.3.1 Hauling/disposal
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS OCM DIRECT COST         MARK-UP OCM	SILL OF QUANTITIES												1.3 Site maintenance
DESCRIPTION         QTY.         UNIT         LABOR & MAT'LS         MARK-UP DIRECT COST         PROFIT         "MOFIT         "MOFIT         VALUE         TOTAL NDIRECT COST         UNDIRECT COST         COS	Construction health and safety program	10,500.00	10,500.00	500.00	500.00		0%			10,000.00	lot	1	1.2 Mobilization and demobilization
DESCRIPTION  QTY. UNIT LABOR & MAT'LS   MARK-UP   PROFIT   TOTAL MARK-UP   WAT   INDIRECT COST   COST   GENERAL REQUIREMENTS	BILL OF QUANTITIES  DESCRIPTION  QTY. UNIT LABOR & MAT'LS   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MARK-UP   MALUE   MARK-UP	2,887.50	2,887.50	387.50	137.50	250.00	10%	250.00	-	2,500.00	lot	1	1.1 Construction health and safety program
DESCRIPTION  QTY. UNIT LABOR & MAT'LS   MARK-UP   PROFIT   TOTAL MARK-UP   WAT   INDIRECT COST   COS	BILL OF QUANTITIES  DESCRIPTION  QTY. UNIT LABOR & MAT'LS   MARK-UP   PROFIT   TOTAL MARK-UP   VAT   INDIRECT COST   COST												1 GENERAL REQUIREMENTS
LABOR & MAT'LS   MARK-UP   TOTAL   TOTAL   TOTAL   TOTAL	SILLOF QUANTITIES  LABOR & MAT'LS   MARK-UP   TOTAL MARK-UP   TOTAL	COST	COST	INDIRECT COST	VAI	VALUE	%	PROFIL	OCM	DIRECT COST	UNI	QIY.	
	BILL OF QUANTITIES	TINU	TOTAL	TOTAL		MARK-UP	TOTAL	2000	MARK-UP	LABOR & MAT'LS		-	



Reviewed & Recommended by:

Annroved by:

ENGR. JESSIE E. DELGADO
Acting Head. PM HO, Luzon Team, PCMU-CFMD
(Per O.O. No. 424 dated 17 September 2025)

SM. ERICK M. VALIDO
Concurrent DIC, Construction & Facilities Management Dept.
(Per Group Order No. 4042 dated 19 November 2025)

