



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

MS. GERALYN P. MESINA

BUSINESS DEVELOPMENT OFFICER

MICROTECH SYSTEMS SERVICES & EQUIPMENT CORPORATION

UG10, CPT CITYLAND PASONG TAMO, INC.

6264 CALLE ESTACION PIO DEL PILAR

MAKATI CITY 1230

Dear Ms. Mesina,

The attached Purchase Order (PO) No. PO2500453 dated 9 December 2025 in the amount of PESOS: One Million Nine Hundred Eighty-Six Thousand Three Hundred Seventy-Five (P1,986,375.00) having been approved, Notice to Proceed is hereby given to MICROTECH SYSTEMS SERVICES & EQUIPMENT CORPORATION on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
INK CARTRIDGE, PANINI UB7482, PART #CA-00165-00, BLACK	375 PCS
FOR SUPPLY AND DELIVERY OF VARIOUS INK AND RIBBON CARTRIDGES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES (LOT 2), BID REFERENCE NO. G-2025-31.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

(SIGNED)

Senior Vice President

Concurrent Officer-In-Charge, Procurement and Facilities Management Group

ACKNOWLEDGEMENT/ACCEPTANCE **(SIGNED)**

GERALYN P. MESINA 12/09/2025

Signature over printed name / Date