



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12645528  
**Procuring Entity** DBP BRANCH BANKING GROUP - BICOL  
**Title** SUPPLY, DELIVERY, INSTALLATION TESTING AND COMMISSIONING OF CCTV SURVEILLANCE SYSTEM FOR BICOL BRANCHES  
**Area of Delivery** Camarines Sur

<b>Solicitation Number:</b>	2025-035	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	3
<b>Classification:</b>	Civil Works	<b>Bid Supplements</b>	0
<b>Category:</b>	Security Surveillance and Detection Equipment	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 860,919.52		
<b>Delivery Period:</b>	30 Day/s	<b>Date Published</b>	30/11/2025
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jennifer Cordial Naval Chairperson, RBAC-Bicol Panganiban Drive Naga City Camarines Sur Philippines 4400 63-2-88189511 Ext.1590  bbg@dbp.ph	<b>Last Updated / Time</b>	29/11/2025 14:16 PM
		<b>Closing Date / Time</b>	03/12/2025 01:00 AM

#### Description

PROJECT : SUPPLY, DELIVERY, INSTALLATION TESTING AND COMMISSIONING OF CCTV SURVEILLANCE SYSTEM FOR BICOL BRANCHES

LOCATION : DBP SORSOGON BRANCH  
Rizal Street Corner Burgos Street, Sorsogon City, Sorsogon

DBP DAET BRANCH  
J.P. Rizal Street, Daet, Bicol

DBP PLACER BRANCH  
Centro, Placer, Masbate

SUBJECT : SCOPE OF WORKS & TECHNICAL SPECIFICATION

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (INFRASTRUCTURE)

#### I. APPROVED BUDGET FOR THE CONTRACT:

EIGHT HUNDRED SIXTY THOUSAND NINE HUNDRED NINETEEN AND 52/100 PESOS ONLY – Php 860,919.52  
(inclusive of VAT/applicable taxes)

#### II. SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, ie., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

## 1. GENERAL REQUIREMENTS

### 1.1 Construction health and safety program

### 1.2 Mobilization and demobilization

### 1.3 Site Maintenance

#### 1.3.1 Hauling / disposal

## 2. SITE CONDITIONS

### 2.1 Dismantling works

- Dismantling of the existing CCTV Surveillance System devices and Panel, and properly turning over and securing the dismantled items in the DBP-designated storage area

## 3. ELECTRONIC SECURITY SYSTEM

Kindly refer to the attached specific TOR.

### Notes:

- Contractor must provide same brand with the existing CCTV System
- In case of discrepancies between the working drawings and Technical Specifications, the Contractor shall coordinate, verify and confirm with DBP before proceeding with the works.
- Contractor must conduct an inspection and verify actual measurement on project site.
- Contractor shall ensure to isolate the power supply of the renovation affected area before starting the work.
- All work items cited above are based on the approved plans.
- Contractor must remove left over materials debris from work area.
- Always refer to the Technical Specifications for details.

For clarifications or further details on Scope of Works/Technical Specifications, the contractor shall coordinate, verify and confirm first with DBP before proceeding with the works by submitting a Request for Information (RFI) memo addressed to the Head of Construction and Facilities Management Department (CFMD).

## III. CONDITIONS OF THE CONTRACT:

1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.

2. The Contractor shall submit, construction schedule reflecting all activities needed to complete the project, their sequence and duration.

3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.

4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.

5. DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the Contractor fails to deliver, perform and comply with its obligation.

6. Project Period: The Contractor shall complete the project within Thirty (30) calendar days after receipt of PO/Notice to Proceed (NTP).

7. Point of Delivery:

DBP SORSOGON BRANCH

Rizal Street Corner Burgos Street, Sorsogon City, Sorsogon

DBP DAET BRANCH

J.P. Rizal Street, Daet, Bicol

DBP PLACER BRANCH

Centro, Placer, Masbate

8. Warranty: One (1) year warranty upon acceptance of items by DBP.

9. Performance Security: To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project).

## IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- Proposal/Quotation
- Proof PhilGEPS Registration
- 2025 Mayor's/Business Permit
- Omnibus Sworn Statement
- Secretary Certificate (for Supplier under Partnership/Corporation)
- Signed Request for Quotation (RFQ)

## V. PAYMENT:

ONE-TIME, FULL PAYMENT shall be processed be after completion of the project subject to submission of following complete documents:

1. Letter of request for payment
2. Statement of Work Accomplishment
3. Contractor's Affidavit

#### 4. Project Pictures

#### VI. LIQUIDATED DAMAGES:

Once the contractor fails to satisfactorily complete the works under the contract within the specified contract duration, inclusive of duly granted time extensions, if any, the contractor shall be liable for liquidated damages in an amount equal to at least one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.

In computing liquidated damages, the DBP shall determine the usability of the project. A project or a portion thereof may be deemed usable when it starts to provide the desired benefits as certified by the targeted End-User or Implementing Units and the DBP.

To be entitled to liquidated damages, the DBP does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due, or which may become due the contractor under the contract, collected from the retention money or other securities posted by the contractor, or a combination thereof, whichever is convenient to the DBP.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

#### **Other Information**

For clarifications, kindly contact:

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