



DEVELOPMENT BANK OF THE PHILIPPINES  
Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



NAME OF PROJECT: **CONSTRUCTION OF CARPORT, STOCKROOM AND EXTERIOR CR OF DBP  
BALANGA BRANCH**

REQUEST FOR QUOTATION

Date: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price based on the attached approved Terms of Reference (TOR)/Scope of Work/Services (SOW)/Technical Specifications (TS). Submitted quotations must be duly signed by the vendor's representative and must be sent not later than 5:00 PM of November 28, 2025 at DBP Tarlac Branch.

Approved By:  
Signed  
**SAVP AILYN D. CAPATI**  
Chairperson, RBAC - Central Luzon

NOTE

- 1. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
- 2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS) as applicable and must be duly signed by the vendor's representative.
- 3. The open price quotation must include the documentary requirements (see below). Incomplete documentary requirement shall not be considered for evaluation.
- 4. Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.

Other documentary requirements for each vendor shall be as follows:

- 1. Copy of Mayor's / Business Permit
- 2. Copy of Philgeps Registration
- 3. Accomplished Data Privacy Consent Form
- 4. Accomplished Detailed Bill of Quantities (form attached)
- 5. Notarized Omnibus Sworn Statement signed by owner / authorized representative. (To be notarized within the posting period)
- 6. 2024 Income Tax Return
- 7. Valid Philippine Contractors Accreditation Board (PCAB) License
- 8. PERT/CPM and Gantt Chart; Construction Schedule with S-Curve reflecting all activities needed to complete the project.
- 9. For Sole Proprietorship, duly notarized Special Power of Attorney, if to designate a representative; or For Corporation, duly Notarized Board Resolution/Secretary's Certificate designating authorized representative

QTY	UNIT/LOT	ITEM DESCRIPTION	UNIT/LOT PRICE	TOTAL
1	Lot	CONSTRUCTION OF CARPORT, STOCKROOM AND EXTERIOR CR OF DBP BALANGA BRANCH		
TOTAL				

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: \_\_\_\_\_

Authorized Signatory: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature over Printed Name

\* For inquiries, you may reach PRINCESS B. BATALLA of DBP BALANGA BRANCH at contact nos. (047) 237-3589 and 237-6654