

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF AUTOMATIC TRANSFER SWITCH (ATS) FOR GENSET

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: ONE HUNDRED EIGHTY-ONE THOUSAND FIVE HUNDRED THIRTY-ONE AND 82/100 (₱ 181,531.82) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
Supply, Delivery, Installation, Testing and Commissioning of ATS for Genset	One (1) lot	₱ 181,531.82

II. REQUIREMENTS

A. Technical Specifications

Automatic Transfer Switch (ATS)

- Ampere Rating : 250 A
- Pole : 2-Pole
- Voltage : 230 V
- Frequency : 60 Hz

Note: Other specifications per manufacturer's standard.

B. Other Requirements

1. Supplier to conduct site assessment, load verification and load capacity evaluation to ensure compatibility of new ATS with the existing generator set.
2. Supplier to dismantle and decommission existing manual transfer switch (MTS) and its attendant connection including restoration of affected finishes.
3. Supplier to provide all necessary cables and support including replacement of existing lines and tapping to existing power supply to complete all requirements to operate the ATS and generator set.
4. The supplier must submit shop drawings and brochures/specification sheets of devices/equipment for approval by DBP before purchase and/or installation.

All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).

C. Manner of Delivery

Winning bidder shall handle freight shipments from its office to **DBP Basilan Branch, J.S. Alano Street, Seaside Barangay, Isabel City, Basilan** (delivery location).

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III. CONDITIONS OF THE CONTRACTS

1. The supplier shall conduct inspection and submit technical specifications of ATS being offered.
2. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
3. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
4. **Delivery Period:** The supplier shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP.

IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

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Recommended by:

SIGNED

GRACE S. MENESES
Unit Head or Team Head

Approved by:

SIGNED

MGR. EMILY R. SORILLA
Per latest MAA dated 2 June 2022
Acting Branch Head

Conformed by:
Supplier _____

Printed Name and Signature