



PROJECT: SUPPLY, DELIVERY, AND INSTALLATION OF ON-SITE ATM SUNSHADE AT DBP BASILAN BRANCH

LOCATION: AC INFANTE, INC. BLDG., JS ALANO STREET, ISABELA CITY, BASILAN

SUBJECT: TECHNICAL SPECIFICATIONS

- I. APPROVED BUDGET FOR THE CONTRACT:** NINETY-EIGHT THOUSAND TWO HUNDRED TWENTY and 30/100 – Php 98,220.30 (Inclusive of VAT/applicable taxes)

II. SCOPE OF WORKS /TECHNICAL SPECIFICATIONS:

The Supplier shall undertake all necessary activities, including the provision of labor, materials, tools, equipment, and supervision, to successfully complete the supply, delivery, and installation of the ATM Sunshade for DBP Basilan Branch. The scope includes, but not limited to the following:

1. GENERAL REQUIREMENTS

- 1.1. Mobilization and Demobilization
- 1.2. Permits and Clearances
- 1.3. Health and Safety
- 1.4. General Cleaning and Hauling of Debris

2. STEEL WORKS

2.1. Installation of Stainless-Steel Framing

- 45mm Ø stainless steel pipe (6m/pc)
- 6mm x 20mm stainless steel clip (for polycarbonate)
- 6mm cover plate
- Stainless steel countersunk screw
- Consumables

3. ATM SUNSHADE

Installation of ATM Sunshade (see ANNEX-A and B)

3.1. Polycarbonate Sheet

- 6mm thk solid clear polycarbonate sheet

3.2. Decals

- DBP logo and ATM decals
- Vinyl sticker; color – sultan blue (reverse installation)

Notes:

- Observe proper scaling (i.e. text height, text spacing)
- Verify actual height of existing railing and canopy based on on-site condition before fabrication and installation.
- Supplier must remove all left-over materials upon completion of installation.

III. OTHER WORKS AND REQUIREMENTS/CONDITIONS:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The Supplier shall secure and pay all required fees, permits, licenses and taxes, and comply with all laws and local ordinances and related government regulations in connection with the project. (If applicable)
3. DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) when the Supplier fails to deliver, perform and comply with its obligation.
4. **Delivery Period:** The Supplier shall complete the supply, delivery and installation of ATM sunshade within **Seven (7) calendar days** after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
5. **Performance Security:** To guarantee the faithful performance of obligations, the winning supplier is required to post within **Ten (10) calendar days** from receipt of Notice of Award, a performance security in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal of Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

IV. PAYMENT:

One (1) year warranty for workmanship and materials used in the project.

V. PAYMENT:

A One-time, full payment shall be processed after the completion of the project subject to submission of the following complete documents:

1. Letter of Request for Payment
2. Statement of Work Accomplishment
3. Contractor's Affidavit
4. Project Pictures

VI. LIQUIDATED DAMAGES

When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated

damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP. DBP need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the supplier or collected from any securities or warranties posted by the supplier, whichever is convenient to the procuring entity concerned. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid

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Recommended by:

SIGNED

GRACE S. MENESES

Per MAA GS 2019 r.4-2022

June 2, 2022

Approved by:

SIGNED

Mgr. EMILY F. SORILLA

Per MAA GS 2019 r.4-2022

June 2, 2022