



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

MS. JOSEFINA T. CRUZ

OWNER

NEW ANDING'S TRADING AND MANUFACTURING
309 SIMEON DE JESUS ST., SAN RAFAEL VILLAGE
NAVOTAS CITY 1485

Dear Ms. Cruz,

The attached Purchase Order (PO) No. PO2500388 dated 29 October 2025 in the amount of PESOS: Two Hundred Ninety-Five Thousand (P295,000.00) having been approved, Notice to Proceed is hereby given to NEW ANDING'S TRADING AND MANUFACTURING on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
SUPPLY, DELIVERY, INSTALLATION, REPAIR, REPLACEMENT OF LIGHTS AND DISMANTLING OF CHRISTMAS DECORS, PER TERMS OF REFERENCE	1 LOT
FOR THE USE OF THE CORPORATE AFFAIRS DEPARTMENT (CAD).	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED
FE B. DELA CRUZ

Vice President

Head, Procurement and Inventory Management Department

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED

OCT 31 2025

Josefina Cruz

Signature over printed name / Date



(02) 8818-9511



info@dbp.ph



www.dbp.ph



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Makati City