



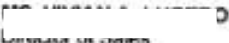
DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: San Gil J. Payson Avenue corner
Marshall Avenue, Makati City, Philippines



NOTICE TO PROCEED

November 21, 2025

ALC HOTEL MANAGEMENT INC. (HENANN REGENCY RESORT & SPA)
Station 2, Boracay Island, Malay, Aklan

Attention : 
E. Z. LUCERO

Subject: **LEASE OF VENUE FOR THE CONDUCT OF FINANCIAL
ACCOUNTING DEPARTMENT (FAD) 2025 PERFORMANCE
REVIEW, PLANNING CONFERENCE, AND TEAM BUILDING**

Dear Ms. Lucero:

The attached Contract Agreement having been approved; notice is hereby given to ALC HOTEL MANAGEMENT INC. (HENANN REGENCY RESORT & SPA) and that work shall commence upon receipt of this notice.

Thus, you shall be responsible for providing the products and/or services under the terms and conditions of the agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Development Bank of the Philippines.

Sincerely,

SIGNED

AVP Office E. Z. Lucero
Accounting Department
Per Office Order No. 324 dated 14 July 2025

FVP CH SIGNED
Head, C

ACCEPTANCE/CONFORME:

SIGNED


Director of Bases