



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sec. 68 J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

Date: October 1, 2025

CCMSI Corp.

Zone 1 Lakandula Drive Bgy. 38 Gogon Legaspi City, Albay

Attention:

Dear Mr. Padilla,

The attached Contract Agreement having been approved, notice is hereby given to **CCMSI CORP. (VELA HOTEL)** that the obligation/agreement may commence upon receipt of this Notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Development Bank of the Philippines.

Thank you.

Sincerely,

SIGNED

Officer-in-Charge, human resource management Group
Per Office Order No. 423 dated September 16, 2025

ACKNOWLEDGEMENT:

SIGNED

Sales and Marketing

Date: 10/1/25 Time: _____

Note: Kindly email/fax to sender to acknowledge receipt