

**REQUEST FOR QUOTATION**

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the **“Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment for DBP Ilagan and Tumauni, Isabela”** in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project:	Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment for DBP Ilagan and Tumauni, Isabela.
Location	DBP Ilagan Branch G/F Maharlika Highway corner Arranz Street, Brgy. Osmeña, City of Ilagan, Isabela DBP Tumauni Branch Lite Unit National Highway, Brgy. Maligaya, Tumauni, Isabela
Contract Period	Thirty (30) calendar days upon signing of the Notice to Proceed
Scope of Works	See attached “Annex A” for the Scope of Works (SOW)
Approved Budget for the Contract	Seven Hundred Thirty Five Thousand One Hundred Thirty Five Pesos and 7/100 (P 735,135.07), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before 5:00 PM of November 28, 2025. Open quotations may be submitted at DBP Ilagan Branch, Ground Floor, DBP Building, Brgy. Osmeña, City of Ilagan, Isabela or through email address ilagan@dbp.ph.

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract.

For inquiry, you may contact **Mgr Ariane Xyrrille P. Cacho** or **AM Erika Mae B. Guiquing** of DBP Ilagan Branch at Telephone No. (078) 624-2145.

SIGNED

ERIKA MAE B. GUIQUING
Assistant Manager
Head, Ilagan Branch



Annex A

**DEVELOPMENT BANK OF THE PHILIPPINES
TERMS OF REFERENCE
CCTV SURVEILLANCE SYSTEM**

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: SEVEN HUNDRED THIRTY-FIVE THOUSAND ONE HUNDRED THIRTY-FIVE AND 07/100 (₱ 735,135.07) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
CCTV Surveillance System	1 lot	₱ 735,135.07

II. REQUIREMENTS

Particulars	Delivery Address
Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment.	DBP Ilagan Branch G/F Maharlika Highway corner Arranz Street, Brgy. Osmeña, City of Ilagan, Isabela
Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment.	DBP Tumauni Branch Lite Unit National Highway, Brgy. Maligaya, Tumauni, Isabela

Note: Refer to attached Technical Specifications/Plans (**Annex C**).

III. CONDITIONS OF THE CONTRACT

1. The supplier shall provide dedicated circuit breaker and outlet for the uninterruptible power supply (UPS) to ensure reliable back-up power supply and continuous operation of the fire alarm system.
2. The supplier shall conduct inspection and must submit shop drawings and brochures/specification sheets of devices/equipment for approval by DBP before purchase and/or installation. All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).
3. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.

4. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
5. **Delivery Period:** The Contractor shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP.

IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

VI. DOCUMENTARY REQUIREMENTS

1. Signed Quotation
2. Valid and Current Business Permit
3. Proof of PhilGEPS Registration
4. Notarized Omnibus Sworn Statement signed by owner / authorized representative.
5. For sole proprietorship, duly notarized special power of attorney, if to designate a representative.

-end-

Recommended by:

SIGNED

ROSE MARIBETH S. MANGAOANG
Branch Services Officer

Approved by:

SIGNED

AM ERIKA MAE B. GUIQUING
Head, Ilagan Branch



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

Annex B

PRICE QUOTATION FORM

The Regional Bids and Awards Committee
Development Bank of the Philippines
Branch Banking Group – Northern Luzon
Lower Session Road
Baguio City, Benguet

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Qty	Unit	Unit Cost	Total Price
Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment for DBP Ilagan and Tumauni, Isabela	1	lot		
Total				
Amount in Words				

The above-quoted prices are inclusive of all costs and applicable taxes.

Name of Company

Name/Signature of Representative

Contact No.

Annex C

STANDARD TECHNICAL SPECIFICATIONS

CCTV Surveillance System

Components/Particulars	Specification	
	16-channel	32-channel
1. 5MP Dome Type Camera		
- Camera Resolution	5MP @ 20fps, 4MP @25/3fps	
- Built-in IR LED	Yes	
- Lens Type	Fixed-focal	
- Focal Length	2.8mm;3.6mm ⁽¹⁾	
- Feature	Motion Detection ⁽²⁾	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	12V DC/PoE	
- Protection	Not less than IP66	
- Inclusive	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
2. 5MP Bullet Type Camera		
- Camera resolution	5MP @ 20fps, 4MP @25/3fps	
- Built-in IR LED	Yes	
- Lens Type	Fixed-focal	
- Focal length	2.8mm;3.6mm ⁽³⁾	
- Feature	Motion Detection ⁽⁴⁾	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	12V DC/PoE	
- Protection	Not less than IP66	
- Inclusive	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
3. Network Video Recorder w/ Internal HDD		
- Capacity	To meet 60 days real-time retention period	
- Interface	: SATA	
- Cache	: ≥ 256 MB	
- Transfer Rate	: ≥ 320MB/s	
- Operating Temp.	: ≥ 65°C	
- SATA Port	≥ 4 SATA ports, ≥ 8TB per disk	
- Channel Playback	16-Channel	32-Channel
- Resolution	5MP	
- Video Output	HDMI and VGA	
- Video Compression	H.256+/H.265	
- Multi-screen Display	Yes	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	100 to 240V AC, 50/60 Hz	
4. Back-up External Hard Drive w/ Attached Storage		
- Capacity	To meet 60 days real-time retention period	
- Interface	: SATA	
- Cache	: ≥ 256 MB	
- Transfer Rate	: ≥ 320MB/s	
- Operating Temp.	: ≥ 65°C	
- Interface	USB	
- Power Supply	100 to 240V AC, 50/60 Hz	
- Inclusive	USB cable, AC adapter, and quick install guide	

5. Wall-mounted 9U CCTV Cabinet	
- Color	Black, powder-coated Finish
- Built-in fan	Yes
- Inclusive	Lock and keys, fixed trays, and other mounting accessories
6. 32" CCTV Monitor	
- Display	LED Backlight
- Resolution	≥ 1080P
- Inputs	1-VGA, 1 -HDMI (minimum input)
- Aspect Ratio	16:19
- Power Supply	100 to 240V AC, 50/60 Hz
- Inclusive	Standard mounting brackets and stand
7. Power over Ethernet (POE) Switch	
- No. of Ports	16 32
- Interface	100Mb/s ports
- Long Distance Transmission	≥ 250m
- Power Supply	100 to 240V AC, 50/60 Hz
- Inclusive	Necessary accessories

¹Focal length of 3.6mm for Dome Type to cover the following critical areas: vault/cash safe, tellers, ingress of main door, and ingress of back door while the Focal length 2.8mm to cover the rest of the areas.

²24/7 recording for Dome Type in the vault/cash safe area. Additionally, Motion detection feature for Dome Type to all cameras except the above-mentioned 24/7 recording cameras.

³Focal length of 3.6mm for Bullet Type to cover the following critical areas: egress of main door, and egress of back door. Focal length of 2.8mm to cover rest of the areas

⁴24/7 recording for Bullet Type to the following areas: egress of main door, and egress of back door. Additionally, Motion detection feature for Bullet Type to all cameras except the above-mentioned 24/7 recording cameras



Name of Project	
------------------------	--

I, _____, (Address) _____, (Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.