

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

REPAINTING OF BRANCH BUILDING AND FENCE – DBP MARBEL BRANCH

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: FOUR HUNDRED FIFTEEN THOUSAND TWO HUNDRED TWENTY-FOUR AND 06/100 (P 415,224.06) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
Repainting of Branch Building and Fence	1 lot	P 415,224.06

II. REQUIREMENTS

1. Scope of Services

Complete repainting of **DBP Marbel Branch** building and fence (interior ceiling, cabinet, table, drawer, doors, door jamb, interior and exterior walls, parapet, spandrel ceiling, eaves, canopy, plant box, concrete posts, stem wall and gate) including general cleaning and hauling of debris.

Exterior

- Concrete wall : elastomeric, semi-gloss, color: white
- Fence (concrete post and stem wall) : elastomeric, semi-gloss, color: white
- Steel fence and gate : enamel, semi-gloss, color: gray
- Spandrel ceiling : enamel, semi-gloss, color: beige

Interior

- Concrete wall : acrylic/latex, semi-gloss, color: white
- Ceiling : acrylic/latex, flat finish, color: white
- Door and door jamb : enamel, semi-gloss, color: white
- Cabinet and drawer : enamel, semi-gloss, color: white

2. Other Requirements

- a. Supplier shall conduct proper surface preparation prior to application of paint.
- b. Supplier to apply **red oxide primer** for steel components prior to application of paint. All finishing shall be **two (2) coats** of paint.
- c. All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).

III. CONDITIONS OF THE CONTRACT

1. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s

REPAINTING OF BRANCH BUILDING AND FENCE – DBP MARBEL BRANCH

delivered were found to be defective and not according to the required specifications/model.

2. The supplier shall conduct inspection and submit color swatches for DBP approval prior to purchase of paint.
3. The supplier shall be fully responsible for the safety of his men and clearly understands and agree that no employer-employee relationship shall exist between the contractor's men and the DBP. Any damage caused by the supplier or his men to any property of the DBP or injury or death to a third party shall be the sole responsibility of the Supplier and the latter shall pay the cost or shoulder the burden thereof.
4. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
5. **Delivery Period:** The supplier shall complete all works within **forty-five (45) calendar days** after receipt of PO/NTP.
6. **Point of Delivery:** DBP Marbel Branch, Alunan Ave., Koronadal City, South Cotabato
7. The supplier to submit a detailed estimate (see attached blank BOQ).

IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items

Recommended by:

SIGNED

ENGR. PAUL BENEDICT L. BONIFACIO

AM-OIC, WEU and Concurrent Acting Head, WE-HO/Luzon/NCR Team
(per Sector Order No. 574 dated 17 September 2025)

Approved by:

SIGNED

ENGR. EDWIN C. DIZON

SM-OIC, CFMD

(per Group Order No. 3363 dated 25 September 2025)

REPAINTING OF BRANCH BUILDING AND FENCE - MARBEL BRANCH

Project Name

ALUNAN AVE., KORONADAL CITY, SOUTH COTABATO

Project Location

ITEM	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST (LABOR & MAT'L'S)	MARK-UP		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1	GENERAL REQUIREMENTS											
1.1	Mobilization/demobilization	1.00	lot	2,924.07	-	-	0%	0.00	146.20	146.20	3,070.28	3,070.28
1.2	Health and safety	1.00	lot	8,000.00	-	800.00	10%	800.00	440.00	1,240.00	9,240.00	9,240.00
1.3	Temporary Scaffoldings	1.00	lot	10,000.00	1,500.00	1,000.00	25%	2,500.00	625.00	3,125.00	13,125.00	13,125.00
1.4	Temporary Utilities (power/water)	1.00	lot	5,000.00	750.00	500.00	25%	1,250.00	312.50	1,562.50	6,562.50	6,562.50
										sub-total	31,997.78	
2	SITE CONDITIONS											
2.1	General cleaning/hauling of debris	1.00	lot	5,000.00	750.00	500.00	25%	1,250.00	312.50	1,562.50	6,562.50	6,562.50
										sub-total	6,562.50	
3	FINISHES											
3.1	Painting works											
3.1.1	Exterior											
3.1.1.1	PW-E1: Concrete walls: elastomeric, semi-gloss, color: white (all exterior walls including parapet, canopy and plant box)	106.24	sq.m	34,528.00	5,179.20	3,452.80	25%	8,632.00	2,158.00	10,790.00	45,318.00	426.56
3.1.1.4	PW-E2: Spandrel ceiling: enamel, semi-gloss, color: beige	20.68	sq.m	5,645.64	846.85	564.56	25%	1,411.41	352.85	1,764.26	7,409.90	358.31
3.1.2	Interior											
3.1.2.1	PW-I1: Concrete walls: acrylic/latex, semi-gloss, color: white (all interior walls, columns and partitions)	358.82	sq.m	97,957.86	14,693.68	9,795.79	25%	24,489.47	6,122.37	30,611.84	128,569.70	358.31
3.1.2.2	PW-I2: Ceiling: acrylic/latex, flat finish, color: white (all interior ceiling finishes)	236.59	sq.m	64,589.07	9,688.36	6,458.91	25%	16,147.27	4,036.82	20,184.09	84,773.16	358.31
3.1.3	Door and door jamb											
3.1.3.1	Enamel, semi-gloss, color: white (all door panels and jambs)	1.00	lot	7,500.00	1,125.00	750.00	25%	1,875.00	468.75	2,343.75	9,843.75	9,843.75
3.1.4	Cabinet, table and drawer											
3.1.4.1	Enamel, semi-gloss, color: white (all cabinet panels, tables and drawers)	1.00	lot	14,500.00	2,175.00	1,450.00	25%	3,625.00	906.25	4,531.25	19,031.25	19,031.25
3.1.5	Perimeter Fence											
3.1.5.1	Concrete posts and stem wall: elastomeric, semi-gloss, color: white	121.96	sq.m	39,637.00	5,945.55	3,963.70	25%	9,909.25	2,477.31	12,386.56	52,023.56	426.56
3.1.5.2	Steel fence/gate: enamel, semi-gloss, color: gray finish	44.25	sq.m	14,956.50	2,243.48	1,495.65	25%	3,739.13	934.78	4,673.91	19,630.41	443.63
3.2	Other item of work necessary to complete the intent of the plan and specs (specify):											
	- Surface preparation and restoration works (including welding of fence/gates)	1.00	lot	4,550.00	682.50	455.00	25%	1,137.50	284.38	1,421.88	5,971.88	5,971.88
	- Consumables (paint brush/roller, sandpaper, masking tape, paint thinner, etc)	1.00	lot	3,543.00	-	354.30	10%	354.30	194.87	549.17	4,092.17	4,092.17
										sub-total	376,663.78	
										TOTAL COST	415,224.06	

Prepared by:

SIGNED

ENGR. ADRIEL DOM G. BAUTISTA
Property & Facilities Specialist

Reviewed by:

SIGNED

ENGR. JUSTIN TROY C. PAWAGAN
Senior Property & Facilities Specialist

Recommended by:

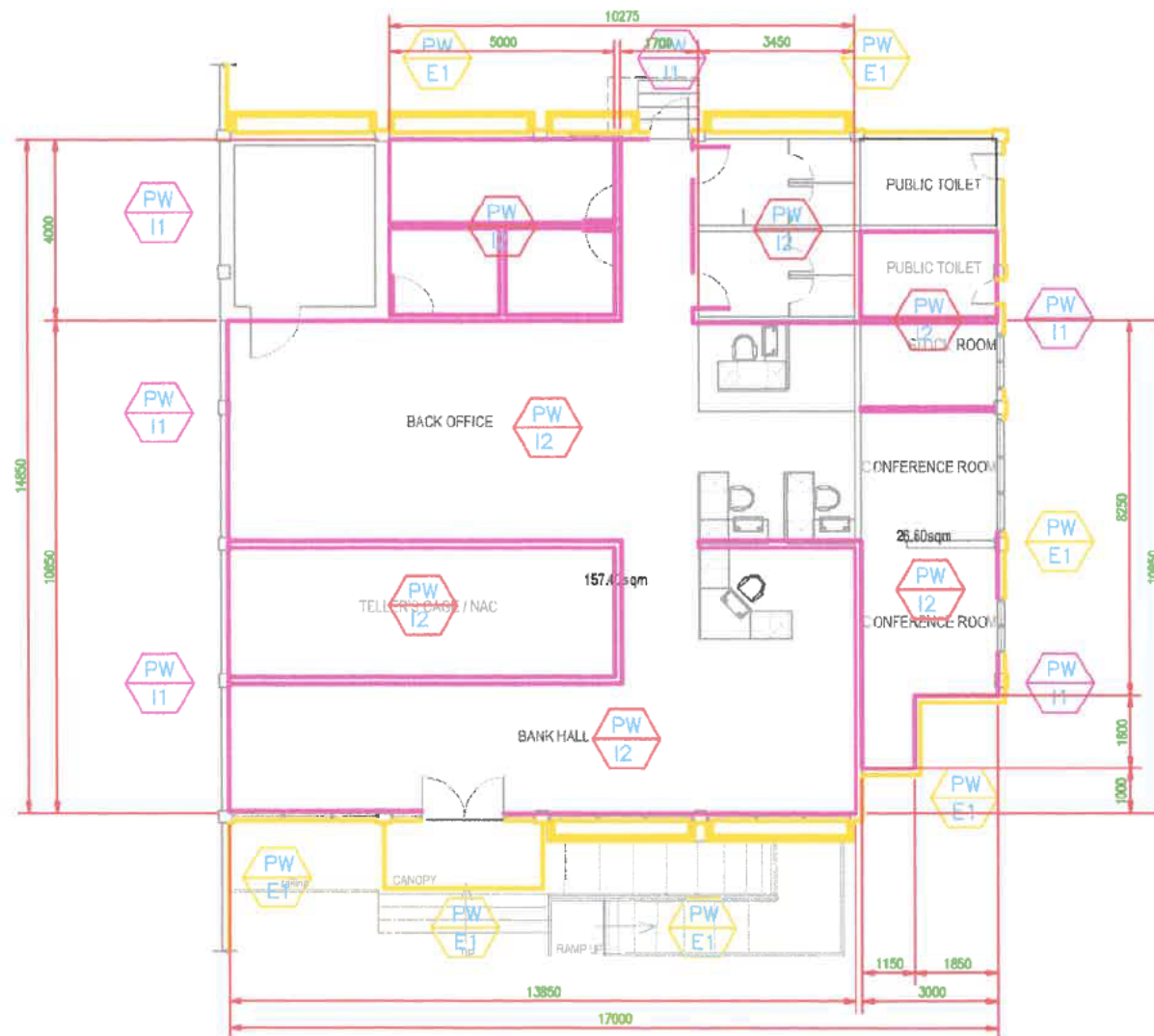
SIGNED

ENGR. PAUL BENIGNO L. BONIFACIO
AM-OIC, WEU and Concurrent Acting Head, WE-HO/Luzon/NCR Team
(per Sector Order No. 5/4 dtd 09/17/2025)

Approved by:

SIGNED

ENGR. EDWIN C. DIZON
SM-OIC, CFMD
(per Group Order No. 3363 dtd 09/25/2025)



LEGEND:

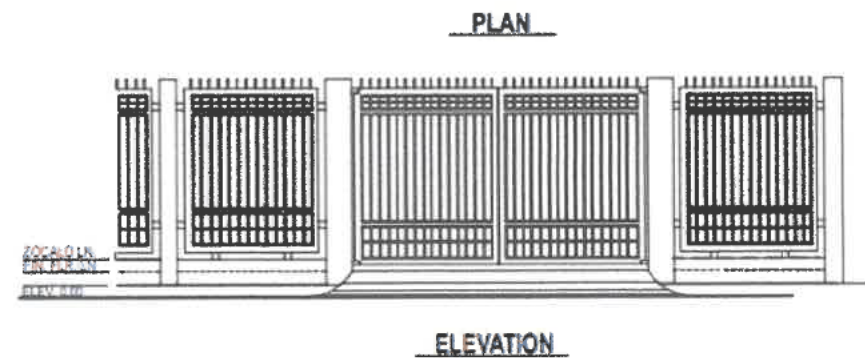
- PW E1 PAINTING WORKS EXTERIOR WALLS
- PW I1 PAINTING WORKS INTERIOR WALLS
- PW I2 PAINTING WORKS CEILING

81



PERIMETER FENCE

SCALE 1 : 200



STEEL GATE/PERIMETER FENCE

SCALE

1 : 50 MTS

Est