Development Bank of the Philippines

PURCHASE ORDER

SUPPLIER : SUNTAWOODS HOME AND OFFICE INC.	**P.O. No** : 2025-017B
ADDRESS : Unit C & D 2nd Floor B1 L7 Ma. Luisa Subd Zabarte Road, Brgy 177, District 1, Caloocan City	**Date** : September 26, 2025
TIN :	**End User** : BBG-NL Branches
TEL./FAX NO. :	**P.R. No.** : 2025-006
	MODE OF PROCUREMENT : Small Value Procurement

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
Supply, Delivery and Installation of Chairs, Tables and Cabinets to BBG - Northern Luzon Branches	1	Lot	1,229,541.00	1,229,541.00
			TOTAL AMOUNT:	1,229,541.00

TOTAL AMOUNT IN WORDS : ONE MILLION TWO HUNDRED TWENTY NINE THOUSAND FIVE HUNDRED FORTY ONE PESOS

PLACE OF DELIVERY : BBG-NL Branches	**DELIVERY TERM** : In days
DATE OF DELIVERY : 60 Calendar days from the date of signing of the Purchase Order / NTP	**PAYMENT TERM** : In days **Country of Origin:** : Philippines
TIME OF DELIVERY : Office hours (8:00 AM - 5:00 PM)	

Subject to the following conditions:

1. The above prices are inclusive of V.A.T.
2. For every day of delay, 1/10 of 1% of the price of the undelivered quantity will be deducted from the total price.
3. Items delivered are subject to inspection and acceptance prior to payment.
4. When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip, as the case may be.
5. If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
6. This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Works/Technical Specifications.
7. Further, the following documents shall be attached, deemed to form, and be read and construed as part of this Purchase Order, to wit:
   - Terms of Reference/Scope of Works/Technical Specifications; and
   - Other contract documents that may be required by existing laws and/or DBP
8. For the avoidance of doubt, in the conflict of inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be:
   - Terms of Reference/Scope of Works/Technical Specifications; and
   - This Purchase Order

PROCESSED:

CHERISH O. ANIAG
Universal Processor, BBG - NL

CHECKED:

CHERISH O. ANIAG
Universal Processor, BBG - NL

APPROVED:

FVP MARIA DOLORES C. GUEVARA
Head, BBG-Northern Luzon

We accept this Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute sufficient ground for the DBP to revoke this P.O. and cause us to be excluded from further dealings with the Bank.

(Printed Name of Supplier/Contractor) By: (Duly Authorized Representative)

SIGNATURE :

NAME

POSITION

DATE

signed

DBP Branch Banking Group - Northern Luzon Lower Session Road, Baguio City
Fax no. (074) 442-5308
Tel No. (074) 442-7109