



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: San Gil J. Peral Avenue corner
Makal Avenue, Manila City, Philippines



REQUEST FOR QUOTATION

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the **“Supply, Delivery, Installation, Testing and Commissioning of CCTV Surveillance System for Development Bank of the Philippines – Bangui Branch”** in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project	Supply, Delivery, Installation, Testing and Commissioning of CCTV Surveillance System for Development Bank of the Philippines – Bangui Branch
Location	Ground Floor, Legislative Building, National Highway, Brgy. San Lorenzo, Bangui, Ilocos Norte 2920
Contract Period	Thirty (30) calendar days upon signing of the Notice to Proceed
Technical Specifications	See attached “Annex A” for the Scope of Works (SOW)
Approved Budget for the Contract	Three Hundred Fifty Four Thousand Six Hundred Twenty Two Pesos and 56/100 (Php 354,622.56), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before **5:00 P.M. of** October 24, 2025. Open quotations may be submitted manually at DBP Bangui Branch Legislative Bldg., Brgy. San Lorenzo, Bangui, Ilocos Norte or through email addresses bangui@dbp.ph or nlbg@dbp.ph.

The project shall be awarded to the proponent determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract:

For inquiry, you may contact Mgr. Ariane Xyrrille P. Cacho of DBP Baguio Branch at Telephone No. (074) 442-5305, (074) 442-2550, (074) 442-4987 or AM Rosario Y. Tamayo, Head, Bangui Branch at Telephone No.(02) 818-9511 loc. 1556.

SIGNED

ROSARIO Y. TAMAYO
Assistant Manager
Acting Head, Bangui Branch



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Makati Avenue, Makati City, Philippines



BAGONG PILIPINAS
ANNEX A

PROJECT	:	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF CCTV SURVEILLANCE SYSTEM FOR DEVELOPMENT BANK OF THE PHILIPPINES – BANGUI BRANCH
LOCATION	:	GROUND FLOOR LEGISLATIVE BUILDING, NATIONAL HIGHWAY, BRGY. SAN LORENZO, BANGUI, ILOCOS NORTE 2920
SUBJECT	:	SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS
MODE OF PROCUREMENT	:	SMALL VALUE PROCUREMENT (INFRASTRUCTURE)

- I. **APPROVED BUDGET OF THE CONTRACT:** THREE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TWENTY TWO PESOS and 56/100 (PHP 354,622.56), INCLUSIVE OF VAT AND APPLICABLE TAXES.

II. **SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS**

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

1. GENERAL REQUIREMENTS

- 1.1 Mobilization/demobilization
- 1.2 Health and safety

2. SITE CONDITIONS

- 2.1. General cleaning/hauling of debris
- 2.2 Other item of work necessary to complete the intent of the plan and specs:
 - 2.2.1. Dismantling of existing CCTV system
 - 2.2.2 Chipping works/restoration of affected finishes

3. ELECTRONIC SAFETY AND SECURITY

- 3.1. CCTV surveillance system and accessories
 - 3.1.1. IP CCTV Camera (5MP) Dome-type
 - 3.1.2. IP CCTV Camera (5MP) Bullet-type
 - 3.1.3. Network Video Recorder (32-channel NVR)
 - 3.1.4. PoE Switch (32-port with 4 PoE Ports)
 - 3.1.5. TV Monitor (32" LED, HDMI input)
 - 3.1.6. Power supply
 - 3.1.7. Data server cabinet (9U)
 - 3.1.8 8TB HDD
 - 3.1.9 Power distribution unit extension cord (6 gang metal/plastic fit in data cabinet)



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3.2. Wires and cables

3.2.1. 4-pairs CAT5e UTP cable

3.3. Conduits, pipes and fittings

3.3.1. 3/4" dia. PVC pipe including adapter and locknut

3.3.2 1/2" dia. Flexible PVC pipe including connectors

3.4. Boxes, pullboxes and wire gutter

3.4.1. Junction box with cover

3.5. Other item of work necessary to complete the intent of the plan and specs

3.5.1. 1KVA, Uninterruptible Power Supply (UPS)

3.5.2. Duplex universal outlet, 3-prong with grounding (tap to the nearest existing power circuit line)

3.5.3. Mounting termination, testing, commissioning and programming

3.5.4 Consumables (RJ45 connector, tagging, tire wire, etc.)

Notes:

- The Contractor to remove the power supply of CCTV surveillance system before the work commences.
- The Contractor shall ensure that no damage occurs to the existing devices/panel and ceiling during dismantling of existing CCTV surveillance system.
- The Contractor shall provide 1.5m allowance for additional/relocation of CCTV camera/s based on actual security inspection during turn-over.
- The Contractor shall provide temporary protection in all work areas affected by the activities to minimize disruption and ensure safety.
- Any damages caused during work shall be assessed and charged accordingly.
- The Contractor shall provide all manuals and must schedule and conduct operation/training for the DBP Branch personnel for the maintenance and upkeep of the installed CCTV surveillance system.

III. CONDITIONS OF THE CONTRACT

1. The supplier shall conduct inspection and must submit shop drawings and brochures/specification sheets of devices/equipment for approval by DBP before purchase and/or installation. All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).
2. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
3. The DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
4. Delivery Period: The supplier shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP.



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IV. PAYMENT

1. One-time full payment shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of one (1) year after completion/acceptance by the procuring entity of the delivered items.

VI. DOCUMENTARY REQUIREMENTS

1. Signed Quotation
2. Valid and Current Business Permit
3. Proof of PhilGEPS Registration
4. Notarized Omnibus Sworn Statement signed by owner / authorized representative.
5. For sole proprietorship, duly notarized special power of attorney, if to designate a representative.

-end-

Recommended by:

SIGNED
JOSE MIGUEL G. AGONoy
OIC - Branch Services

Approved by:

SIGNED
AM ROSARIO Y. TAMAYO
Acting Head, Bangui Branch

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

CCTV SURVEILLANCE SYSTEM

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: THREE HUNDRED FIFTY-FOUR THOUSAND SIX HUNDRED TWENTY-TWO AND 56/100 (P 354,622.56) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
CCTV Surveillance System	1 lot	P 354,622.56

II. REQUIREMENTS

Particulars	Delivery Address
Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment	DBP Bangui Branch Legislative Bldg., Brgy. San Lorenzo Bangui, Ilocos Norte

Note: Refer to attached Technical Specifications/Plans (**Annex A**).

III. CONDITIONS OF THE CONTRACT

1. The supplier shall conduct inspection and must submit shop drawings and brochures/specification sheets of devices/equipment for approval by DBP before purchase and/or installation. All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).
2. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
3. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
4. **Delivery Period:** The supplier shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP

IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.

CCTV SURVEILLANCE SYSTEM

2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

Recommended by:

SIGNED
AR. LABAN C. IGNACIO
Acting Head, BOT-BPMU
(per Office Order No. 427 dated 18 September 2025)

Approved by:

SIGNED
ENGR. JOSE FRANCISCO E. PEREZ
SM-OIC, CFMD
(per Group Order No. 3459 dated 06 October 2025)

STANDARD TECHNICAL SPECIFICATIONS

CCTV Surveillance System

Components/Particulars	Specification	
	16-channel	32-channel
1. 5MP Dome Type Camera		
- Camera Resolution	5MP @ 20fps, 4MP @25/3fps	
- Built-in IR LED	Yes	
- Lens Type	Fixed-focal	
- Focal Length	2.8mm;3.6mm ⁽¹⁾	
- Feature	Motion Detection ⁽²⁾	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	12V DC/PoE	
- Protection	Not less than IP66	
- Inclusive	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
2. 5MP Bullet Type Camera		
- Camera resolution	5MP @ 20fps, 4MP @25/3fps	
- Built-in IR LED	Yes	
- Lens Type	Fixed-focal	
- Focal length	2.8mm;3.6mm ⁽³⁾	
- Feature	Motion Detection ⁽⁴⁾	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	12V DC/PoE	
- Protection	Not less than IP66	
- Inclusive	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
3. Network Video Recorder w/ Internal HDD		
- Capacity	To meet 60 days real-time retention period	
	- Interface	: SATA
	- Cache	: ≥ 256 MB
	- Transfer Rate	: ≥ 320MB/s
	- Operating Temp.	: ≥ 65°C
- SATA Port	≥ 4 SATA ports, ≥ 8TB per disk	
- Channel Playback	16-Channel	32-Channel
- Resolution	5MP	
- Video Output	HDMI and VGA	
- Video Compression	H.256+/H.265	
- Multi-screen Display	Yes	
- Network	Open Network Video Interface (ONVIF)	
- Power Supply	100 to 240V AC, 50/60 Hz	
4. Back-up External Hard Drive w/ Attached Storage		
- Capacity	To meet 60 days real-time retention period	
	- Interface	: SATA
	- Cache	: ≥ 256 MB
	- Transfer Rate	: ≥ 320MB/s
	- Operating Temp.	: ≥ 65°C
- Interface	USB	
- Power Supply	100 to 240V AC, 50/60 Hz	
- Inclusive	USB cable, AC adapter, and quick install guide	

5. Wall-mounted 9U CCTV Cabinet	
- Color	Black, powder-coated Finish
- Built-in fan	Yes
- Inclusive	Lock and keys, fixed trays, and other mounting accessories
6. 32" CCTV Monitor	
- Display	LED Backlight
- Resolution	≥ 1080P
- Inputs	1-VGA, 1 -HDMI (minimum input)
- Aspect Ratio	16:19
- Power Supply	100 to 240V AC, 50/60 Hz
- Inclusive	Standard mounting brackets and stand
7. Power over Ethernet (POE) Switch	
- No. of Ports	16 32
- Interface	100Mb/s ports
- Long Distance Transmission	≥ 250m
- Power Supply	100 to 240V AC, 50/60 Hz
- Inclusive	Necessary accessories

¹Focal length of 3.6mm for Dome Type to cover the following critical areas: vault/cash safe, tellers, ingress of main door, and ingress of back door while the Focal length 2.8mm to cover the rest of the areas.

²24/7 recording for Dome Type in the vault/cash safe area. Additionally, Motion detection feature for Dome Type to all cameras except the above-mentioned 24/7 recording cameras.

³Focal length of 3.6mm for Bullet Type to cover the following critical areas: egress of main door, and egress of back door. Focal length of 2.8mm to cover rest of the areas

⁴24/7 recording for Bullet Type to the following areas: egress of main door, and egress of back door. Additionally, Motion detection feature for Bullet Type to all cameras except the above-mentioned 24/7 recording cameras



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PRICE QUOTATION FORM

The Regional Bids and Awards Committee

Development Bank of the Philippines
Branch Banking Group – Northern Luzon
Lower Session Road
Baguio City, Benguet

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the items as follows:

Description	Qty	Unit	Unit Cost	Total Price
Supply, Delivery, Installation, Testing and Commissioning of CCTV Surveillance System for Development Bank of the Philippines – Bangui Branch	1	Lot		
TOTAL				
Amount in words				

The above-quoted price is inclusive of delivery cost and applicable taxes.

Name of Company

Name and Signature of Owner/Representative

Contact Number



DEVELOPMENT BANK OF THE PHILIPPINES

PRIVACY CONSENT FORM

Bids Procurement

Name of Project

I, _____, (Address) _____
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease, terminate, discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the DBP Data Protection Officer or the DBP Customer Experience Management Department, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹PROCESSING - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data

NOTE 1: THE BID DRAWINGS & THE BOQ FORMS ARE PART OF THE CONTRACT. IT IS THE RESPONSIBILITY OF THE BIDDER TO INDICATE/INCLUDE IN THIS BOQ, WORK ITEMS SHOWN IN THE BID DRAWINGS THAT ARE NOT INDICATED IN THIS BOQ. IN CASES THIS WILL NOT BE REFLECTED IN THE BOQ, WORK ITEM INDICATED IN THE BID DRAWINGS SHALL BE IMPLEMENTED AT NO ADDITIONAL COST TO DBP. AS BID DRAWINGS FORM PART OF THE CONTRACT, ADDITIONAL COST WILL ONLY BE ENDORSED IF THIS IS NOT PART OF THE BID DRAWINGS.

NOTE 2: SUBMIT ALL SAMPLES FOR APPROVAL OF THE DBP. NO PURCHASE & INSTALLATION TO BE DONE WITHOUT DBP'S APPROVAL.

CCTV SURVEILLANCE SYSTEM

Project Name
DBP BANGUI BRANCH, LEGISLATIVE BLDG., BROY. SAN LORENZO BANGUI, ILOCOS NORTE

Project Location

ITEM	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST (LABOR & MAT'L'S)	MARK-UP		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1 GENERAL REQUIREMENTS												
1.1	Mobilization/demobilization	1.00	lot	0.00	-	-	0%	0.00	0.00	0.00	0.00	0.00
1.2	Health and safety	1.00	lot	0.00	-		10%	0.00	0.00	sub-total	0.00	0.00
2 SITE CONDITIONS												
2.1	General cleaning/hauling of debris	1.00	lot	0.00		0.00	25%		0.00	0.00	0.00	0.00
2.2	Other item of work necessary to complete the intent of the plan and specs (specify):											
2.2.1	Dismantling of existing cctv system	1.00	lot	0.00		0.00	25%		0.00	0.00	0.00	0.00
2.2.2	Chipping works/restoration of affected finishes	1.00	lot	0.00		0.00	25%		0.00	sub-total	0.00	0.00
3 ELECTRONIC SAFETY AND SECURITY												
CCTV surveillance system and accessories												
3.1												
3.1.1	IP CCTV Camera (SNP) Dome-type	9.00	units	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.2	IP CCTV Camera (SNP) Bullet-type	4.00	units	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.3	Network Video Recorder (32-channel NVR)	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.4	PoE Switch (32-port with 4 PoE Ports)	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.5	TV Monitor (32" LED, HDMI Input)	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.6	Power supply	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.7	Data server cabinet (8U)	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.8	8TB HDD	4.00	pcs	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.1.9	Power distribution unit extension cord (6 gang metal/plastic fit in data cabinet)	1.00	unit	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.2	Wires and cables											
3.2.1	4-pairs CAT5e UTP cable	1.00	box	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.3	Conduits, pipes and fittings											
3.3.1	3/4" dia. PVC pipe including adapter and locknut	45.00	pcs	0.00	-		25%		0.00	0.00	0.00	0.00
3.3.2	1/2" dia. Flexible PVC pipe including connectors	20.00	mts	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.4	Boxes, pullboxes and wire gutter											
3.4.1	Junction box with cover	13.00	pcs	0.00		0.00	25%		0.00	0.00	0.00	0.00
3.5	Other item of work necessary to complete the intent of the plan and specs (specify):											
	- 1KVA, Uninterruptible Power Supply (UPS)	1.00	unit	0.00	-		25%		0.00	0.00	0.00	0.00
	- Duplex universal outlet, 3-prong with grounding (tap to the nearest existing power circuit line)	1.00	unit	0.00	-		25%		0.00	0.00	0.00	0.00
	- Mounting termination, testing, commissioning and programming	1.00	lot	0.00	-		25%		0.00	0.00	0.00	0.00
	- Consumables (RJ45 connector, tagging, fire wire, etc.)	1.00	lot	0.00	-		10%		0.00	sub-total	0.00	0.00
TOTAL COST											0.00	

Prepared by: _____

Designation: _____

Date: _____