



REQUEST FOR QUOTATION

Supply and Delivery of Network LAN Switches

Procuring Entity : DBP Head Office
Solicitation Number : P-NISD-25-00547
Date of Posting/Canvass : 10/08/2025
Deadline of Submission : 10/13/2025 (10:00 AM)
Approved Budget for the Contract (ABC) : ₱1,430,550.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead) with brochure or data sheet for the brand and model being offered to prove compliance with the required technical specifications;
- Proof of PhilGEPS Registration;
- Valid/Updated (2025) Mayor's/Business permit;
- Omnibus Sworn Statement [with eleven (11) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation;
- Annual Income Tax Return (ITR) – BIR Form 1702-RT (CY 2024) (For ABC's above P500K); and
- Signed DBP Privacy Consent Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page)

For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

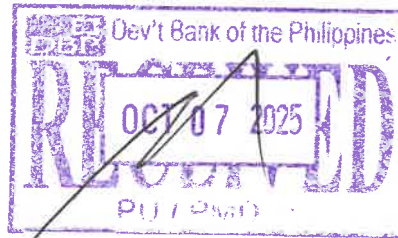
Authorized Signatory: _____

Signature over Printed Name

Date: _____



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TERMS OF REFERENCE

Supply and Delivery of Fifty-one (51) Pcs. Network LAN Switches

I. **Approved Budget for the Contract: ₱ 1,430,550.00 at ₱ 28,050.00** per piece (inclusive of VAT/applicable taxes and other charges)

II. Technical Specifications (Minimum):

- PORTS: With 48 RJ-45 10/100/1000 ports, 4 SFP 1GbE ports
- MEMORY and PROCESSOR: ARM Cortex-A9 @ 799MHz, 511 MB SDRAM, 255 MB Flash, Packet Buffer: 1.4 MB
- THROUGHPUT: 77.36 Mpps (Million packets per second)
- SWITCHING CAPACITY: 103 Gbps (Giga bit per second)
- MANAGEMENT FEATURES: Web browser, SNMP Manager (Simple Network Management Protocol)
- INPUT VOLTAGE: 100-240 VAC (Volts Alternating Current)
- OPERATING TEMPERATURE: 0-40 degrees Celsius, 0-10,000 feet
- POWER CONSUMPTION:
Maximum: 100-127Volts: 40.1Watts 200-220Volts: 39Watts
Idle: 100-127Volts: 17.6Watts 200-220Volts: 17.6Watts
- PRODUCT DIMENSIONS: (Metric) 25.29 by 44.39 by 4.38 centimeters
- WEIGHT: 3.53 kilograms
- MAC ADDRESS TABLE CAPACITY: 15,999 entries

III. Conditions of the Contract:

- The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
- The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
- Delivery Period:** The Supplier shall deliver the items within fifty (50) calendar days after receipt of Notice to Proceed (NTP).

Conformed by:
Company: _____

4. Point of Delivery:

Signature over
Printed Name: _____

Date: _____

Address	Contact No.
DBP-Head Office: DBP Bldg., Basement, Receiving Section of the Inventory Management Unit- Procurement and Inventory Mgmt. Dept. (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City	(02) 8818-9511 local 2013 / 2018

IV. Warranty and Retention:

- Limited Lifetime warranty on parts and services upon receipt of unit/s by DBP.

Supply and Delivery of Fifty-one (51) Pcs. Network LAN Switches

2. The Supplier warrants that the Goods supplied under the Contract are new, unused and free from defects.
3. The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a paper warranty. Provided, however, that the terms delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
4. DBP shall promptly notify the Supplier in writing of any claims arising under this warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective item or parts thereof, without additional cost to the Bank.

V. Payment:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g., invoice/Billing Statement, Certificate of Completion/ Acceptance) to be issued by DBP.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the PO, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

VI. Documentary Requirements:

Interested Supplier/s must submit the following:

- a) Proposal/Quotation
- b) Brochure or data sheet for the brand and model of the Network LAN Switch being offered to prove compliance to the required technical specifications.
- c) Proof of PhilGEPS Registration
- d) 2025 Mayor's/Business Permit
- e) Omnibus Sworn Statement
- f) Secretary's Certificate (For supplier under partnership/corporation)
- g) Signed DBP Data Privacy Consent Form
- h) Latest Income/ Business Tax Return

Prepared by:

SIGNED
JOSEPH BLAS R. TAYLO

Approved by:

SIGNED
SAVP ANABELLE M. ESTRELLA
Concurrent OIC, IT Operations Group
Sector Order No. 578 dated Sept. 23, 2025

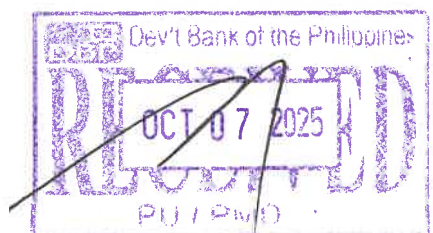
Recommended by:

SIGNED
SM ROBERT B. CALIMLIM
Acting Head, NISD
Office Order No. 491 dated Nov. 27, 2024

Conformed by:
Company: _____

Signature over
Printed Name: _____

Date: _____





Name of Project	Supply and Delivery of Network LAN Switches
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I, _____, (Address) _____,
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.