



REQUEST FOR QUOTATION

You are invited by the Development Bank of the Philippines to submit a tender for the **HARDWARE & SOFTWARE LICENSE SUBSCRIPTION & MAINTENANCE OF FORTINET WI-FI SYSTEM FOR DBP HO**

SVP-2025-44

Approved Budget for the Contract inclusive of all applicable tax: Php 2,000,000.00

1. Please quote your lowest price based on the attached specifications per Terms of Reference.
2. **Quotations must be inclusive of all taxes and other charges, and must be duly signed by the vendor's duly authorized representative.**
3. **Quotations must be submitted to the BAC Secretariat or Network Infrastructure Services Department, until 05:00 P.M. of 17 October 2025.**
4. Kindly refer to the attached Terms of Reference (TOR)/Technical Specifications (TS)/ Scope of Services (SOW).

TERMS AND CONDITIONS:

1. All entries must be type written.
 2. **All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.**
 3. Other documentary requirements for each vendor shall be as follows;
 - **Mayor's/Business Permit;**
 - **Duly accomplished Data Privacy Consent Form;**
 - **Conformance to each and every page of the Technical Specifications, duly signed by the authorized representative;**
 - **All required documents stated in the Technical Specifications: AND**
- ☐ (1) For suppliers/vendors whose representatives are the official signatory of the documents/requirements: ***please submit a duly notarized Omnibus Sworn Statement OR***
- (2) For suppliers/vendors who will appoint or designate their duly authorized representative: ***please submit the following notarized statements:***

(if the supplier/vendor is a Sole Proprietorship)	(if the supplier/vendor is a Corporation)
Duly notarized Special Power of Attorney <u>AND</u>	Duly notarized Secretary's Certificate <u>AND</u>
Duly notarized Omnibus Sworn Statement	Duly notarized Omnibus Sworn Statement

For inquiries, you may reach the BAC Secretariat on the contact nos. provided below:

DBP Bids and Awards Committee Secretariat

6/F Operations Sector, DBP Head Office
Sen. Gil J. Puyat corner Makati Avenues, Makati City
(+632) 818-9511 to 20 local 2610 or 2606
email: bacsecretariat@dbp.ph

You may visit the following websites:

For downloading of Request for Quotation: <https://www.dbp.ph/invitations-to-bid/>

For DBP Statement on Zero Tolerance for Fraud, Corruption and Malpractice: <https://www.dbp.ph/about-dbp/dbp-statement-on-zero-tolerance-for-fraud-corruption-and-malpractice/>

ANNEX A

Fortinet Wi-Fi System Hardware and Software License Subscription and Maintenance for Development Bank of the Philippines (DBP) Head Office

TECHNICAL SPECIFICATIONS

I. BACKGROUND

The Wi-Fi system is designed to offer enhanced, comprehensive, and secure wireless connectivity for DBP's mobile users.

II. PERIOD COVERAGE

The coverage period shall be for one (1) year, commencing on December 22, 2025 and concluding on December 21, 2026.

III. VENDOR REQUIREMENTS

A. Vendor must submit the following documentary requirements:

1. Valid and Current PhilGEPS Registration Certificate
2. Updated Business or Mayor's Permit
3. Updated Business or Income Tax Return (ITR)
4. Notarized Omnibus Sworn Statement
5. Updated Letter or Certificate issued by the principal/manufacture or downloadable from the website that the Vendor is an authorized reseller/distributor/direct partner of the Fortinet Wi-Fi Solutions
6. Certificate for one (1) trained Product Engineer for the Fortinet Wi-Fi System who will be assigned to provide onsite/offsite technical support and assistance for the duration of the contract.

B. Required before Contract Implementation:

Vendor must open/maintain a Savings Deposit Account with DBP where payments shall be credited within fifteen (15) calendar days from issuance of Notice of Award (NOA).

C. Required after receipt of the Notice to Proceed (NTP):

Vendor must submit a License Certificate or Proof-of-Entitlement for the duration of the period coverage starting from December 22, 2025 to December 21, 2026, as provided under Section II. Submission of the document is within 15 days after the receipt of NTP.

IV. LICENSE SUBSCRIPTION WITH MAINTENANCE AND SUPPORT INCLUSION:

A. The project shall cover for the software license subscription of the Fortinet Wi-Fi System with the following inclusions:

1. One (1) year software license subscription
2. Firmware/Security Updates or Version Upgrades for the software license
3. Replacement unit upon notification/advise from the assigned technical support and/or manufacturer that the unit is no longer repairable.
4. The permanent replacement must be the same or greater configuration and specification as that of the original unit and delivery must be within Thirty (30) calendar days.
5. Service unit/s provisioning in the event the unit encounters hardware failure.
6. 24 x 7 unlimited phone, email and remote support.
7. Quarterly preventive maintenance with a corresponding maintenance report

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date

Hardware and Software License Subscription and Maintenance for Fortinet Wi-Fi System for Development Bank of the Philippines (DBP) Head Office
Technical Specifications

B. Service Level Agreement

Severity	Description	Response Time	Resolution Time
Critical	The production or development environment is completely unavailable to users.	Within 2 hours	4 Hours
Moderate	Non-serious interruptions (no effect on productive use) in normal operations of a Covered System used in a production or development environment.	Within 2 hours	24 Hours
Minor	Minimal or no interruptions in normal-to-normal operations of a Covered System used in a production or development environment.	Within 2 hours	36 Hours

V. LIST OF FORTINET EQUIPMENT COVERED BY THIS MAINTENANCE AND SUPPORT

Device	Serial Number
FortiGate-600E	FG6H0ETB22903254
FortiGate-600E	FG6H0ETB22903244
Forti Analyzer (FAZ-300G)	FAZ3HGTA22000844
Forti AP	
FAPU433F	PU433FTH22001559
FAPU433F	PU433FTH22001627
FAPU433F	PU433FTH22001728
FAPU433F	PU433FTH22001505
FAPU433F	PU433FTH22001431
FAPU433F	PU433FTH22000536
FAPU433F	PU433FTH22001510
FAPU433F	PU433FTH22001523
FAPU433F	PU433FTH22000705
FAPU433F	PU433FTH22001452
FAPU433F	PU433FTH22000510
FAPU433F	PU433FTH22001788
FAPU433F	PU433FTH22000599
FAPU433F	PU433FTH22001744
FAPU433F	PU433FTH22001748
FAPU433F	PU433FTH22001564
FAPU433F	PU433FTH22000573
FAPU433F	PU433FTH22001539
FAPU433F	PU433FTH22000632
FAPU433F	PU433FTH22001693
FAPU433F	PU433FTH22001513

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date

Hardware and Software License Subscription and Maintenance for Fortinet Wi-Fi System for Development Bank of the Philippines (DBP) Head Office
Technical Specifications

FAPU433F	PU433FTH22001593
FAPU433F	PU433FTH22001794
FAPU433F	PU433FTH22001665
FAPU433F	PU433FTH22000634
FAPU433F	PU433FTH22000538
FAPU433F	PU433FTH22001650
FAPU433F	PU433FTH22001543
FAPU433F	PU433FTH22001771
FAPU433F	PU433FTH22001447
FAPU433F	PU433FTH22001450
FAPU433F	PU433FTH22000644
FAPU433F	PU433FTH22001770
FAPU433F	PU433FTH22001595
FAPU433F	PU433FTH22001724
FAPU433F	PU433FTH22001739
FAPU433F	PU433FTH22000578
FAPU433F	PU433FTH22000515
FAPU433F	PU433FTH22001537
FAPU433F	PU433FTH22001654
FAPU433F	PU433FTH22000581
FAPU433F	PU433FTH22001566
FAPU433F	PU433FTH22000655
FAPU433F	PU433FTH22001588
FAPU433F	PU433FTH22000576
FAPU433F	PU433FTH22000687
FAPU433F	PU433FTH22001436
FAPU433F	PU433FTH22000531
FAPU433F	PU433FTH22001811
FAPU433F	PU433FTH22001715

VI. APPROVED BUDGET

The Approved Budget for the Contract (ABC) is ₱ 2,000,000.00 inclusive of VAT.

VII. PAYMENT

DBP shall pay the corresponding contract price to the vendor via credit to its deposit account within Fifteen (15) calendar days from receipt of the vendor's Sales Invoice, submission of License Certificate or Proof-of-Entitlement and issuance by DBP's Certificate of Acceptance.

Conforme: _____ Vendor's Company Name _____ Name & Signature of Authorized Representative _____ Designation _____ Date

Hardware and Software License Subscription and Maintenance for Fortinet Wi-Fi System for Development Bank of the Philippines (DBP) Head Office
Technical Specifications

VIII. PERFORMANCE SECURITY

The Vendor is required to submit a performance security in any of the following forms and percentages:

Form of Performance Security	Minimum % of the Total Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank	
Surety Bond callable upon demand issued by a surety or insurance company together with certificate issued by Insurance Commission certifying the surety or insurance company is authorized to issue such surety bond	Thirty percent (30%)

The Performance Security will correspond to the agreed total contract price and shall be effective and in full force and effect until the duration of the period coverage starting from December 22, 2025 to December 21, 2026, as provided under Section II.

The said amount shall only be released after the lapse of the contract period, provided that DBP has no claims filed against the supplier/vendor and that all the conditions imposed under the contract have been fully met.

VIII. NON-DISCLOSURE CONDITION

The Vendor shall strictly adhere to the confidentiality agreement with the Bank. Information about DBP and its operation in this document is considered proprietary and confidential and must be treated as such by the recipients of this Technical Specifications. In the same manner, the responses to the Technical Specification which shall be specified as confidential shall not be disclosed to any third party.

1. Each party agrees to hold and maintain confidential all materials and information which shall come into its possession or knowledge in connection with the project or its performance, and not to make use hereof other than for the purpose of this project.
2. After completion of the project, all materials, data, proprietary information and other related documents provided to the winning Vendor and which are hereby deemed owned by DBP shall be returned to DBP.
3. The winning Vendor undertake that it shall make appropriate instructions to its employees who need to have access to such information and materials to satisfy and comply with its confidential obligation as set forth in this Section.
4. This confidentiality obligation shall survive even after the termination of the contract.
5. The winning Vendor shall, likewise, oblige the provider to be bound by this confidentiality contract.
6. The winning Vendor's breach of this confidentiality provision shall entitle DBP to legal and other equitable remedies including but not limited to the immediate cancellation of the contract and shall entitle DBP for claim for damages and injunctive relief under the circumstances. DBP may also elect to terminate further access by the winning Vendor to any data and information.
7. A Non-Disclosure Agreement between DBP and the winning Vendor will form part of the contract that outlines confidential material, knowledge, or information that both parties wish to share with one another for certain purposes but wish to restrict access for or by third parties.

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date

**Hardware and Software License Subscription and Maintenance for Fortinet Wi-Fi System for
Development Bank of the Philippines (DBP) Head Office
Technical Specifications**

IX. LIQUIDATED DAMAGES

In case the Vendor is unable to comply with the terms and conditions of this Agreement or fails to satisfactorily deliver the Subscription on time inclusive of duly granted time extensions, if any, DBP shall, without prejudice to its other remedies under this Agreement and under applicable laws, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Such amount shall be deducted from any money due, or which may become due to the bidder, or collected from any securities or warranties posted by the bidder, whichever is convenient to DBP.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

Conforme:

Vendor's Company Name

Name & Signature of Authorized Representative

Designation

Date



DEVELOPMENT BANK OF THE PHILIPPINES

PRIVACY CONSENT FORM
Bids/Procurement

Name of Project

I, _____, (Address) _____,
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]**[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative]*;
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *Select one, delete the others:*
 - *If sole proprietorship* : The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If partnership* : The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services*: The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the

Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.*
- *In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.*

8. *[Name of Bidder] complies with existing labor laws and standards; and*

9. *[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:*

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.

10. *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*

11. *In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.*

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.