



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

MS. CECILE D. CRUZAT
SENIOR ACCOUNT EXECUTIVE
TORRENO PRINTING CORPORATION
27 KALANTIAW STREET, PROJECT 4
QUEZON CITY 1109

Dear Ms. Cruzat,

The attached Purchase Order (PO) No. PO2500355 dated 9 October 2025 in the amount of PESOS: Two Hundred Ninety-Six Thousand Two Hundred (P296,200.00) having been approved, Notice to Proceed is hereby given to TORRENO PRINTING CORPORATION on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
FOLDER, BORROWERS CREDIT	900 PCS
FOLDER, LEGAL, MORTGAGOR	400 PCS
For Bankwide consumption c/o Inventroy Management Unit-PIMD.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED
FE B. DELA CRUZ
Vice President
Head, Procurement and Inventory Management Department

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED
CECILE D. CRUZAT 10 October 2025
Signature over printed name / Date