



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

Date: September 9, 2025

ROY28 HOTEL MANAGEMENT INC.
Corner RC1, Araneta Highway, Brgy. Pahanocoy, Bacolod City

Attention: **I**
Sales Account Executive

Dear Mr. Figueroa:

The attached Contract Agreement having been approved, notice is hereby given to **ROY28 HOTEL MANAGEMENT INC. (ROY'S HOTEL AND CONVENTION CENTER)** that the obligation/agreement may commence upon receipt of this Notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Development Bank of the Philippines.

Thank you.

Sincerely,

SIGNED
SVP RC
Head, Human Resource Management Group

ACKNOWLEDGEMENT:

SIGNED
MR. JOHN C. FIGUEROA
Sales Account Executive

Date: _____ Time: _____

Note: Kindly email/fax to sender to acknowledge receipt