

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

SUPPLY, DELIVERY AND INSTALLATION OF SIGNAGES

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: THREE HUNDRED THOUSAND (P 300,000.00) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
Supply, Delivery and Installation of Signages	1 lot	P 300,000.00

II. REQUIREMENTS

Particulars	Delivery Address
Supply, delivery and installation of three (3) units flag-type signage with pole includes dismantling of existing tapping to available power supply; and dismantling and hauling of old signage	DBP Aparri Branch Maharlika Highway, Macanaya District, Aparri, Cagayan
	Sta. Ana Public Market Sta. Ana, Cagayan
	Camalaniugan Public Market Camalaniugan, Cagayan

Note: Refer to attached Technical Specifications/Plans (**Annex A**).

III. CONDITIONS OF THE CONTRACT

1. The supplier shall conduct inspection and submit shop drawings for DBP approval prior to fabrication of signages.
2. Supplier to dismantle and haul old signage from project site (Camalaniugan Public Market) to DBP Aparri Branch for proper storage/disposal.
3. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
4. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
5. **Delivery Period:** The supplier shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP.

SUPPLY, DELIVERY AND INSTALLATION OF SIGNAGES

IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

Recommended by:

Signed _____

ENGR. JOSE FRANCISCO E. PEREZ

SM-OIC, BPMU

(per Office Order No. 325 dated 14 July 2025)

Approved by:

Signed _____

SAVP ALBERTO SANTIAGO A. BERMEJO

OIC, CFMD

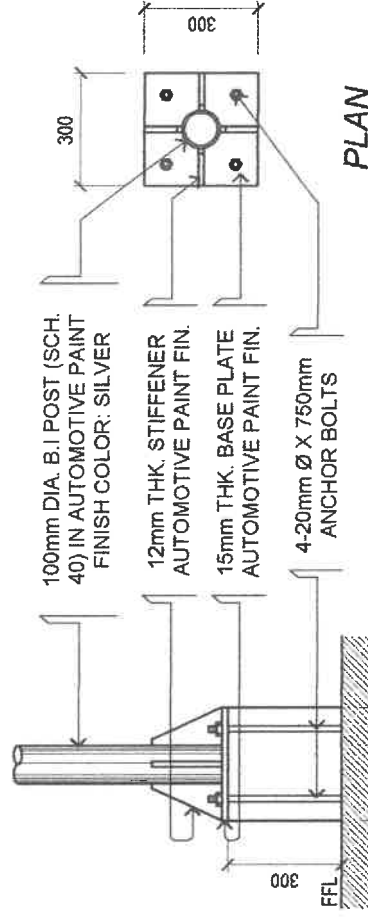
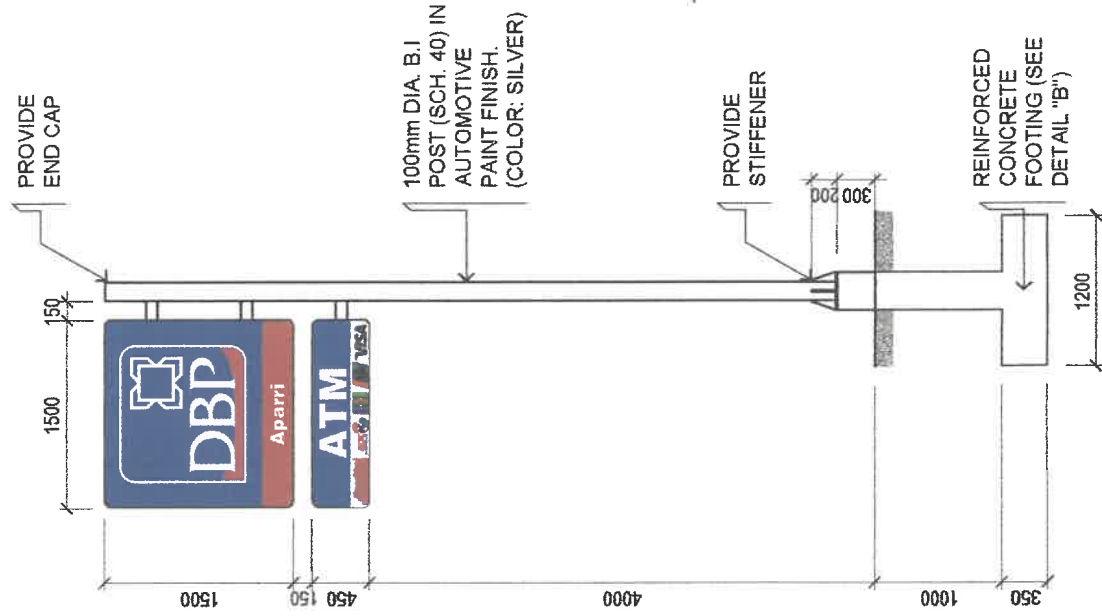
(per Sector Order No. 513 dated 20 August 2025)

PROJECT TYPE

: FLAG TYPE SIGNAGE (WITH BASE AND POLE)

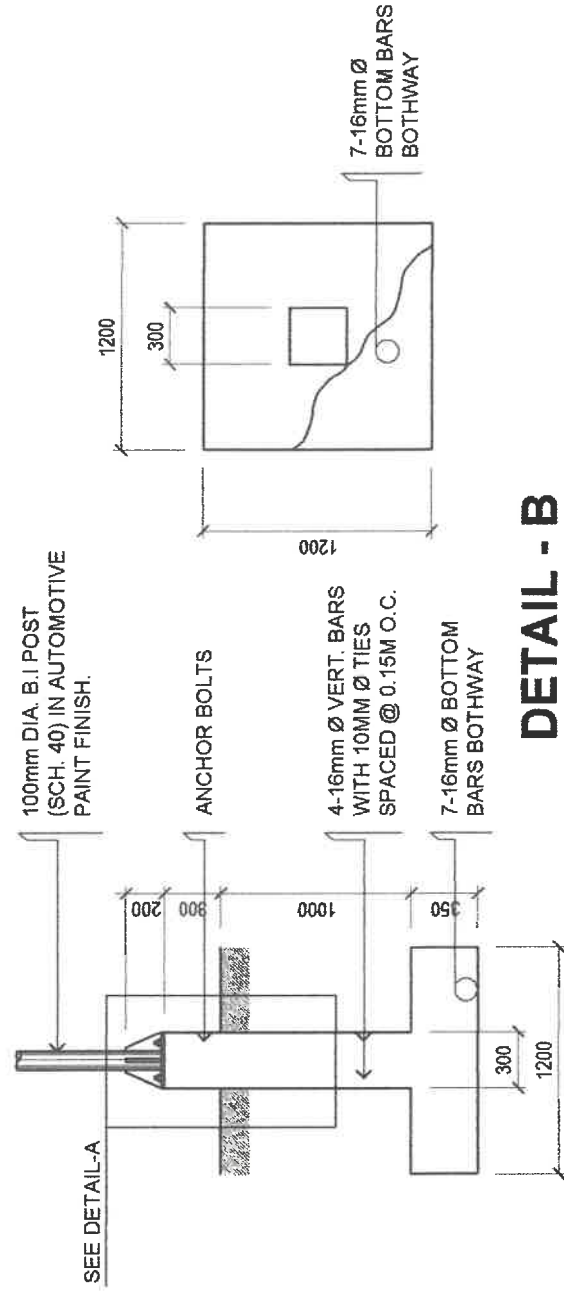
PROJECT LOCATION

: DBP APARRI BRANCH, MAHARLIKA HIGHWAY, MACANAYA DISTRICT, APARRI, CAGAYAN



ELEVATION

DETAIL - A



DETAIL - B

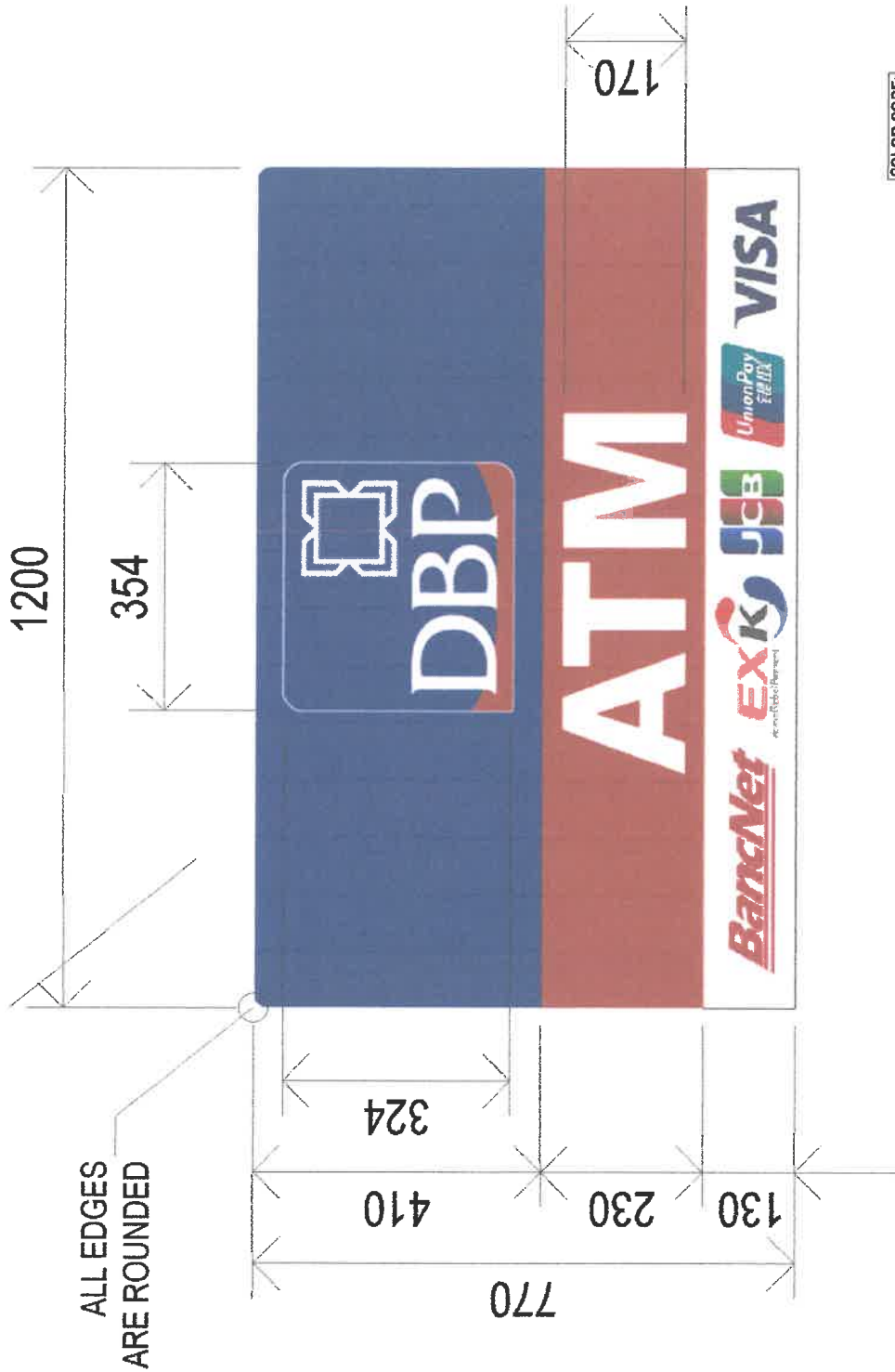
ELEVATION

PROJECT TYPE

: FLAG TYPE SIGNAGE (WITH BASE AND POLE)

PROJECT LOCATION

: STA. ANA PUBLIC MARKET, STA. ANA, CAGAYAN AND
CAMALANIUGAN PUBLIC MARKET, CAMALANIUGAN, CAGAYAN



NOTE:

- SIGNAGE SHOULD BE FULLY LIGHTED
- OBSERVE PROPER SCALING (I.E. TEXT HEIGHT, TEXT SPACING)
- VERIFY ACTUAL POLE HEIGHT BASED ON ON-SITE CONDITION
- TAP TO EXISTING POWER SUPPLY

SIGNAGE CASING:

SIZE : 1200MM (L) X 770MM (HT) X 200MM (THICKNESS)

- DOUBLE FACE ILLUMINATED SIGNAGE USING FLEXIBLE SUBSTRATE WITH TRANSLUCENT STICKER AND PAINTED ALUMINUM CASING, COMPLETE WITH LED LIGHTING FIXTURE AND TIMER

SIGNAGE CASING: LIFT-UP TYPE, 1" x 12" x 1.5MM TUBULAR FRAMING WITH PAINTED ALUMINUM SIDINGS (COLOR: BLUE)

TRANSLUCENT STICKER: WET TYPE COMPUTER CUT-OUT, COLOR FOR BACKGROUND: 3630-157 SULTAN BLUE AND 3630-73 DARK RED, COLOR FOR TEXT/FONT: WHITE

COLOR CODE:

FOR BACKGROUND

3630-157 SULTAN BLUE

3630-73 DARK RED

WHITE

FOR DBP LETTERS AND LOGO

FOR CARD NETWORK LOGO

AS PRESCRIBED BY THE CARD NETWORK

FONT:

FOR 'DBP'

FRIZ QUADRATA (MEDIUM)

FOR 'ATM'

HELVETICA BLACK

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

SUPPLY, DELIVERY AND INSTALLATION OF SIGNAGES

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: THREE HUNDRED NINETY-ONE THOUSAND THIRTY-SIX AND 01/100 (P 391,036.01) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
Supply, Delivery and Installation of Signages	1 lot	P 391,036.01

II. REQUIREMENTS

Particulars	Delivery Address
1. Supply, delivery and installation of: ▪ one (1) lot flag-type signage ▪ one (1) lot horizontal signage including tapping to existing power supply, dismantling of old signages and restoration of steel post	DBP Lal-lo Branch Solomon Hotel, Brgy. Magapit Lal-lo, Cagayan
2. Supply, delivery and installation of: ▪ two (2) units flag-type signage with post for off-site ATM including tapping to available power supply	Gattaran Municipal Hall Centro Sur, Gattaran, Cagayan Dr. Tomas L. Nolasco Sr. Memorial Hospital Gattaran, Cagayan

Note: Refer to attached Technical Specifications/Plans (**Annex A**).

III. CONDITIONS OF THE CONTRACT

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SUPPLY, DELIVERY AND INSTALLATION OF SIGNAGES

IV. PAYMENT

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V. WARRANTY

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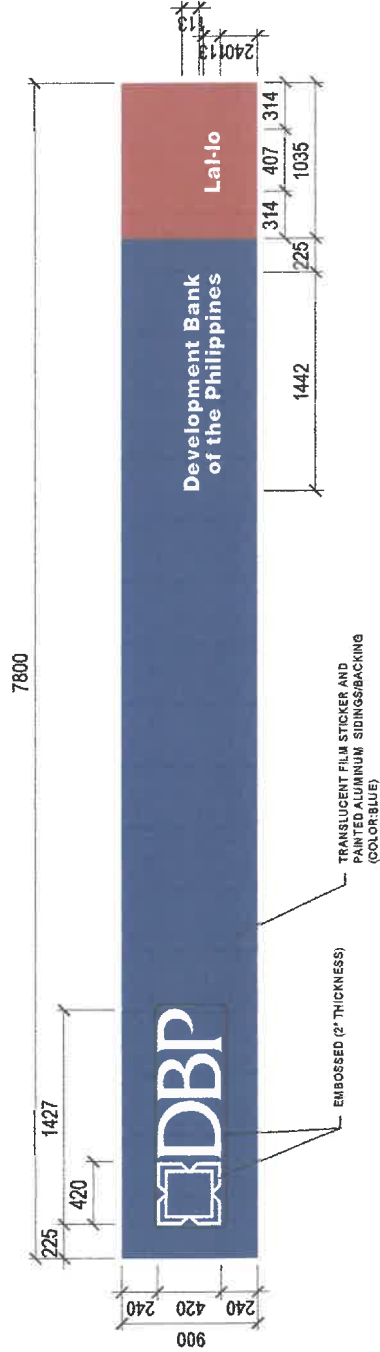
(per Sector Order No. 513 dated 20 August 2025)

PROJECT TYPE

: HORIZONTAL SIGNAGE

PROJECT LOCATION

: DBP LAL-LO BRANCH, NATIONAL HIGHWAY, MAGAPIT, LAL-LO, CAGAYAN



SPECIFICATIONS :

- SINGLE FACE LIGHTED SIGNAGE
- SIZE: 6200mm (L) x 1200mm (H) x 200mm (W)
- FLEXIBLE SUBSTRATE WITH TRANSLUCENT FILM STICKER
- COMPLETE WITH LED LIGHTING FIXTURE AND TIMER
- COLOR CODE:

FOR BACKGROUND: 3630-157 SULTAN BLUE, 3630-73 DARK RED
COLOR FOR TEXT/FONT: WHITE

FONT :

FOR 'DBP'FRIZ QUADRATA (MEDIUM)
FOR 'Dev't Bank of the Philippines'HELVETICA BLACK
FOR 'BRANCH NAME'HELVETICA BLACK

NOTE:

- VERIFY ACTUAL MEASUREMENT PRIOR TO FABRICATION
- SIGNAGE SHOULD BE FULLY LIGHTED
- KINDLY OBSERVE PROPER SCALING (I.E. TEXT HEIGHT, TEXT SPACING)
- ALL DECALS FOR THE SIGNAGE SHOULD BE COMPUTER-CUT

8-X

: FLAG TYPE SIGNAGE (WITH BASE AND POLE)

**: DR. TOMAS L. NOLASCO SR., MEMORIAL HOSPITAL AND MUNICIPAL HALL, CENTRO SUR,
GATTARAN, CAGAYAN**



COLOR CODE:	3630-157 SULTAN BLUE
FOR BACKGROUND	 3630-73 DARK RED
FOR DBP LETTERS AND LOGO	 WHITE
FOR CARD NETWORK LOGO	 AS PRESCRIBED BY
	THE CARD NETWORK
FONT:	
FOR 'DBP'	 FRIZ QUADRATA (MEDIUM)
FOR 'ATM'	 HELVETICA BLACK

SIZE 1200MM (L) X 770MM (HT) X 200MM (THICKNESS)

- DOUBLE FACE ILLUMINATED SIGNAGE USING FLEXIBLE SUBSTRATE WITH TRANSLUCENT STICKER AND PAINTED ALUMINUM CASING, COMPLETE WITH LED LIGHTING FIXTURE AND TIMER

- SIGNAGE SHOULD BE FULLY LIGHTED
- OBSERVE PROPER SCALING
(I.E. TEXT HEIGHT, TEXT SPACING)
- VERIFY ACTUAL POLE HEIGHT BASED ON
ON-SITE CONDITION
- TAP TO EXISTING POWER SUPPLY