

DEVELOPMENT BANK OF THE PHILIPPINES

TERMS OF REFERENCE

CCTV SURVEILLANCE SYSTEM

I. APPROVED BUDGET FOR THE CONTRACT

PESOS: THREE HUNDRED TWENTY-SIX THOUSAND SIX HUNDRED NINETY-EIGHT AND 26/100 (P 326,698.26) INCLUSIVE OF ALL APPLICABLE TAXES

Description	Quantity	Amount
CCTV Surveillance System	1 lot	P 326,698.26

II. REQUIREMENTS

Particulars	Delivery Address
Supply, delivery, installation, testing and commissioning of one (1) lot CCTV system includes restoration of affected finishes; and dismantling of old CCTV devices and equipment.	DBP Lal-lo Branch Solomon Hotel, Brgy. Magapit, Lal-lo Cagayan

Note: Refer to attached Technical Specifications/Plans (**Annex A**).

III. CONDITIONS OF THE CONTRACT

1. The supplier shall provide dedicated circuit breaker and outlet for the uninterruptible power supply (UPS) to ensure reliable back-up power supply and continuous operation of the fire alarm system.
2. The supplier shall conduct inspection and must submit shop drawings and brochures/specification sheets of devices/equipment for approval by DBP before purchase and/or installation. All items must conform with the standards implemented by the Bureau of Philippine Standards of the Department of Trade and Industry (DTI-BPS).
3. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
4. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
5. **Delivery Period:** The supplier shall complete all works within **thirty (30) calendar days** after receipt of PO/NTP.

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IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

V. WARRANTY

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

Recommended by:

signed

(per Office Order No. 427 dated 18 September 2025)

Approved by:

signed

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(per Office Order No. 3459 dated 6 October 2025)

CCTV SURVEILLANCE SYSTEM

Project Name

DEP LAL - LO SOLOMON HOTEL, BRGY. MAGAPIT, LAL-LO CAGAYAN

Project Location