

**REQUEST FOR QUOTATION**

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the **“Construction of a Generator Set Housing with Bund Wall for Abulug Branch”** in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project:	Construction of A Generator Set Housing with Bund Wall for Abulug Branch
Location	Uyami's Building Rental, Maharlika Highway, Libertad, Abulug, Cagayan 3517
Contract Period	Forty-Five (45) calendar days upon signing of the Notice to Proceed
Scope of Works	See attached “Annex A” for the Scope of Works (SOW)
Approved Budget for the Contract	Two Hundred Thirty-Three Thousand Four Hundred Forty-Seven Pesos and 38/100 (P233,447.38), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before 5:00 PM of October 18, 2025. Open quotations may be submitted at DBP Abulug Branch, Maharlika Highway, Libertad, Abulug, Cagayan 3517 or through email address abulug@dbp.ph.

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract:

For inquiry, you may contact SM James R. Lapuz Jr. of DBP Abulug Branch at Telephone Nos. (02)8-818-9511-1559 or 078-844-1472.

SIGNED

SM JAMES R. LAPUZ JR.
Head, Abulug Branch

Annex A

PROJECT	:	CONSTRUCTION OF A GENERATOR SET HOUSING WITH BUND WALL FOR ABULUG BRANCH
LOCATION	:	UYAMI'S BUILDING RENTAL, MAHARLIKA HIGHWAY, LIBERTAD, ABULUG, CAGAYAN 3517
SUBJECT	:	SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS
MODE OF PROCUREMENT	:	SMALL VALUE PROCUREMENT (INFRASTRUCTURE)

- I. **APPROVED BUDGET FOR THE CONTRACT (ABC): TWO HUNDRED THIRTY-THREE THOUSAND FOUR HUNDRED FORTY-SEVEN PESOS AND 38/100 (P233,447.38), INCLUSIVE OF ALL TAXES**

II. **SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:**

The Contractor shall hold all obligations, duties and responsibilities necessary to the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e. bonds and insurance, contractor's all risk (CARI); and furnishing thereof in accordance with the drawings, specifications and all addenda prepared by DBP.

The contractor must supply or install items, materials, and products which are compliant with the certification requirements issued by the Bureau of Philippine Standards of Department of Trade and Industry (DTI-BPS).

1. GENERAL REQUIREMENTS

- 1.1 Mobilization and demobilization
- 1.2 Clearances and Permit
- 1.3 Temporary facilities and utilities
- 1.4 Health and safety
- 1.5 As Built Plans

2. SITE WORKS

- 2.1 Chipping, dismantling and demolition works
 - Dismantling of the existing counter sink including the termination of the waterline
- 2.2 General cleaning and hauling of debris

3. CONCRETE WORKS

- 3.1 Form works
- 3.2 Concrete pedestal
 - 3.2.1 150mm x 150mm x 200mm including 4-12mm vertical reinforcing bars and 4-10mm reinforcing bar ties

4. MASONRY WORKS

- 4.1 CHB shall be normal weight and in conformance to ASTM C-90, Type 1 with plastering both sides, rebar diameter shall be 12mm (vertical bars) and 10mm (horizontal bars) and concrete filler mixture/ratio shall be class A (provide absorption and compressive test result for CHB and tensile strength test for rebars from DPWH accredited testing laboratory).
 - 4.1.1 100mm CHB (400 PSI – compressive strength minimum)
 - Bundwall including 2-12mm horizontal bar and 10mm vertical bar at 400mm O.C. reinforcing bars
 - 4.1.2 25mm plastering
 - Bundwall

5. METAL WORKS – FABRICATION OF GENSET HOUSING

5.1 Framing – post and beams

- 6mm x 75mm x 75mm BI tubular bar
- 6mm x 50mm x 75mm BI tubular bar

Includes the following:

- 10mm thk base plate
- 12mm anchor bolts

5.2 Roof framing

- 50mm x 75mm C – purlins

5.3 Door frame and accessories

- 4mm x 50mm x 50mm BI tubular bar

Includes the following:

- Barrel bolt
- Foot bolt
- 4-12mm cylindrical hinges per door

Note:

Aluminum louver not yet included

5.4 Roofing – light gauge materials

5.4.1 GI roofing – GA 24 pre-painted rib type with double faced insulation

5.5 Louvers – aluminum

5.5.1 Louvers – 2mm thk aluminum (analog finish)

Louver panels:

- Door louver panel 1 (1.30m H x 0.475m W) – 6 units
- Door louver panel 2 (1.30m H x 0.460m W) – 4 units

5.6 Extension of genset exhaust pipe

- 75mm BI pipe and fittings and accessories

6. PAINTING WORKS

6.1 Painting of building exterior

6.1.1 Semi-gloss acrylic latex paint

- Affected exterior concrete walls at the rear of the Branch

6.2 Painting of genset housing and exhaust pipe extension

6.2.1 Acrylic water – based epoxy paint

Notes:

- Refer to working drawings and Scope of Works/Technical Specifications (Annex A).
- In case of discrepancies between the working drawings and Scope of Works/Technical Specifications, the Contractor shall coordinate, verify and confirm with DBP before proceeding with the works.

III. CONDITIONS OF THE CONTRACT:

1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The Contractor shall submit, construction schedule reflecting all activities needed to complete the project, their sequence and duration.

CONSTRUCTION OF A GENERATOR SET HOUSING WITH BUND WALL FOR ABULUG BRANCH

3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.
4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.
5. DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) when the Contractor fails to deliver, perform and comply with its obligation.
6. Project Period: The Contractor shall complete the project within forty-five (45) calendar days after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
7. Warranty: One (1) year warranty upon completion of all works.

IV. PAYMENT:

A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents:

- Letter of Request for Payment
- Statement of Work Accomplishment'
- Contractor's Affidavit
- Project Pictures

V. LIQUIDATED DAMAGES:

1. Once the contractor fails to satisfactorily complete the works under the contract within the specified contract duration, inclusive of duly granted time extensions, if any, the contractor shall be liable for liquidated damages in an amount equal to at least one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.
2. In computing liquidated damages, the DBP shall determine the usability of the project.
A project or a portion thereof may be deemed usable when it starts to provide the desired benefits as certified by the targeted, End-User or Implementing Units and the DBP.
3. To be entitled to liquidated damages, the DBP does not have to prove that it has incurred actual damages. The specified amount may be deducted from any funds currently due or that may become due to the contractor under the contract, in a manner deemed appropriate by DBP.
4. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

VI. DOCUMENTARY REQUIREMENTS

1. Signed Quotation
2. Valid and Current Business Permit
3. Proof of PhilGEPS Registration
4. Notarized Omnibus Sworn Statement signed by owner / authorized representative.
5. For sole proprietorship, duly notarized special power of attorney, if to designate a representative.

-end-

Recommended by:
SIGNED

IRISH C. TOCYAPO
Branch Services Officer

Approved by:

SIGNED
SM JAMES R. LAPUZ JR.
Head, Abulug Branch



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines

Annex B

PRICE QUOTATION FORM

The Regional Bids and Awards Committee
Development Bank of the Philippines
Branch Banking Group – Northern Luzon
Lower Session Road
Baguio City, Benguet

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Qty	Unit	Unit Cost	Total Price
CONSTRUCTION OF A GENERATOR SET HOUSING WITH BUND WALL FOR ABULUG BRANCH	1	lot		
Total				
Amount in Words				

The above-quoted prices are inclusive of all costs and applicable taxes.

Name of Company

Name/Signature of Representative

Contact No.

**CONSTRUCTION OF A GENERATOR SET HOUSING WITH BUND WALL FOR ABULUG
BRANCH**



Name of Project

CONSTRUCTION OF A GENERATOR SET HOUSING WITH BUND WALL
FOR ABULUG BRANCH

I, _____, (Address) _____, (Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed**ADDITIONAL INFORMATION**

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.