



## SERVICE QUOTATION

September 9, 2025

To: SVP Romeo B. Carandang  
Head, Human Resource Management Group  
Development Bank of the Philippines

Mabuhay ug Madayaw

Warmest greetings from Fair Crown Suites!

Thank you for considering **Fair Crown Suites** operated by JJK Realty and Commercial Corporation as a residence for your group. Please refer to the attached outlined proposal per your requirements.

To guarantee your reservation, please sign on all pages of this service quotation and return a copy after the day it was sent to you.

We look forward to a successful partnership and welcoming you and your guests to Fair Crown Suites.

Sincerely,

SALES ACCOUNT ASSOCIATE

**I. ROOM ACCOMODATION**

**Start date: September 10, 2025**

**End date: September 13, 2025**

<b>ROOM TYPE</b> <b>Participants</b>	<b>NO. OF</b> <b>ROOM/PERSON</b>	<b>NO. OF</b> <b>ROOM /</b> <b>NIGHTS</b>	<b>REGULAR</b> <b>RATE</b>	<b>DISCOUNTED</b> <b>RATE</b>	<b>AMOUNT</b>
Deluxe Double  1 Single bed 1 Matrimonial bed  Good for 2 pax per room	7 Rooms 14 Persons	7 Rooms 3 Nights	3,200.00	2,500.00	52,500.00
Family Room  1 Single bed 2 Matrimonial bed  Good for 3 pax per room	3 Room 9 Persons	3 Rooms 3 Nights	4,000.00	3,600.00	32,400.00
Deluxe twin room  2 Single bed  Good for 2 pax per room	1 Room 2 Persons	1 Room 3 Nights	2,200.00	1,980.00	5,940.00
Superior Double Room  1 Matrimonial bed  Good for 1 Person per room	4 Rooms 4 Persons	4 Rooms 3 Nights	1,950.00	1,300.00	15,600.00
Premier Suite Room  1 Matrimonial bed  Good for 1 person per room	2 Rooms 2 Persons	2 Rooms 3 Nights	2,900.00	2,000.00	12,000.00
Single Room  1 Single bed  Good for 1 pax per room	1 Room 1 Person	1 Room 3 Nights	1,300.00	1,170.00	3,510.00
Single Room  1 Single bed  Good for 1 pax per room <b>September 10-12</b>	1 Room 1 Person	1 Room 2 Nights	1,300.00	1,770.00	2,340.00
Gold Room  Am & Pm snacks  Lunch Buffet set up	35 Pax	Day 1	1,450.00	1,250.00	43,750.00
Gold Room  Am & Pm snacks  Lunch Buffet set up	35 Pax	Day 2	1,450.00	1,250.00	43,750.00

5% Function accommodation Service Charge					4,375.00
<b>Total</b>					<b>216,165.00</b>

All rooms comes with breakfast

Please be informed that the 5% service charge applies to function accommodation only. room accommodation not included.

#### Inclusions:

- Free WIFI internet access rooms and lobby
- Complimentary Bottled water
- Complimentary Parking
- Daily Complimentary breakfast

- **CHECK-IN TIME:**

The Universal check-in time is at **2:00 PM**. earlier check-in time requirements can be arranged on per request basis and depending upon the room availability.

- **CHECK-OUT TIME :**

Check-out time is at **12:00 NN**. For late check-out request, please make arrangements with reception. An additional 50% of your room rate will be charged for extended check- out time up to 1:00 pm. After 1:00 pm a full day rental will apply. Please contact Front Office, to inform us of your planned departure time to allow us ample time to process your paper work and make it more convenient for you. Mini Bar Charges and other incidentals will be charged at the time of Check-out.

#### BILLING ARRANGEMENT and CANCELLATION

#### TERMS & CONDITIONS

##### 1.) BANQUET

- The ENGAGER shall pay in accordance with the number of persons finally contracted not withstanding under attendance or in case of non-appearance of the engager or guest.
- In case of suit against the ENGAGER by the Hotel to enforce a collection of unpaid account twenty-five percent (25%) of the unpaid amount shall be added for attorney's fees and expensed of collection, whether actually incurred or not.

##### 2.) CANCELLATION CLAUSE

- All reported room allocation & function bookings received after the cut off period will be treated as guaranteed reservations and will be subject to cancellation charges as follows:

Within 7 days prior to arrival/event 50% of the total cost except during peak season when charges up to full length of stay may be levied

Within 3 days prior to arrival/event 100% of the total cost maximum of three (3) night except during peak season when charges up to full Length of stay may be levied.

Within 1 day prior to arrival/event 100% of the total cost equivalent to the full length of stay will be levied.

##### 3.) LAST MINUTE CHANGES

- The hotel will require at least **72 HOURS NOTICE** prior to service in the increase of guaranteed covers.

- For any last minute changes, please inform the Hotel at least 48 hours before the event in order for us to provide your necessary requirements. The Hotel will not be held liable for unsatisfactory delivery of service for changes made on the day itself.

#### 4) TAXES AND SERVICE CHARGE

- The Hotel reserves the right to adjust rates agreed within the contract period in the event of tax alterations by the government, and service charge amendments.

#### 5.) CONFIDENTIALITY

- All rates quoted in this contract are confidential and may not be published in print or electronic media without the written permission of the Hotel. This contract may not be assigned in part or full to third parties or tour programmed other than, those specified within.

#### 6.) FORCE MAJEURE

- The Hotel will not be held liable for services not rendered due to military and civil disorders, natural calamities and acts of God beyond the control of the Resort. However, deposits and any form of payment made can be applied to future bookings.

#### 7.) LITIGATION

- In case of litigation, the parties hereto agree that the same shall be exclusively filed and prosecuted before a court of competent jurisdiction in the city of Davao, Philippines

This contract will not be valid unless it is acknowledged with your acceptance of rates, terms and conditions stipulated from the date of issue.

#### 7.) BILLING

- For check payments, Payee should be JJK REALTY AND COMMERCIAL CORPORATION.
- For check payments should be done before the event. WE WILL NOT ACCEPT CHECK PAYMENT ON THE DAY
- For bank deposit, please remit payment to

Account Name: JJK REALTY AND COMMERCIAL CORPORATION

Bank Name: BDO Davao City, Bank

Account Number:

IN BEHALF OF THE HOTEL:

(SIGNED)

Handled by : John Mendoza  
Designation : Sales & Marketing  
Date : September 9, 2025

CLIENT:

(SIGNED)

Accepted by :  
Designation : Head, Human Resource Management Group  
Development Bank of the Philippines  
Date : SEP 11 2025  
Signature :

SUBSCRIBED AND SWORN TO before me  
this 11 SEP 2025 at Davao City, Philippines. I  
hereby CERTIFY that I have personally examined the  
affiants and verified their identities. I FURTHER  
CERTIFY that I am fully satisfied that they have  
voluntarily executed and understood the contents of  
the foregoing.

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Page No. 101  
Book No. 24  
Series 2025

(SIGNED)

ATTY. SOLEO VINCENT B. CABRERA  
COMMISSION SERIAL NO. 2025-022-2026  
-NOTARY PUBLIC for DAVAO CITY-  
Valid Until December 31, 2026  
ROLL OF ATTORNEYS NO. 87989  
IBP O.R. NO. 481063 dtd 12/05/2024  
PTR O.R. NO. 05371120 dtd 12/06/2024 Davao City  
OFFICE ADDRESS: Door 5, Tulcan Building, Pagasa corner  
Damaso Suarez Streets, 25-C Davao City  
MPLF Compliance No. VM-0015821 11/11/2024

