



DEVELOPMENT BANK OF THE PHILIPPINES
BBG – NORTHERN MINDANAO

3F DBP Cagayan de Oro Bldg., T. Neri St. corner
Corrales Ave., Cagayan de Oro City, Philippines



BAGONG PILIPINAS

PROJECT : SUPPLY, DELIVERY, INSTALLATION, & COMMISSIONING OF
VARIOUS BRAND NEW AIRCONDITIONING UNITS INCLUDING ALL
MECHANICAL, PIPING AND ELECTRICAL WORKS FOR BBG –
NORTHERN MINDANAO BRANCHES (2 LOTS)

LOCATION : BBG-NORTHERN MINDANAO WARD BRANCHES

SUBJECT : SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS

I. APPROVED BUDGET OF THE CONTRACT
IN PESOS: One Million Five Hundred Thirty-Five Thousand Only (P1,535,000.00)
INCLUSIVE OF ALL APPLICABLE TAXES

LOTS	APPROVED BUDGET
<i>Supply, Delivery, Installation, & Commissioning of Various Brand New Airconditioning Units Including All Mechanical Piping and Electrical Works for:</i>	
LOT 1 - BBG-NORTHERN MINDANAO BRANCHES	Eight Hundred Thousand Pesos (P800,000.00)
LOT 2 – CARAGA REGION BRANCHES	Seven Hundred Thirty-Five Thousand Pesos (P735,000.00)

Note: Interested parties may submit quotations for either lot or both lots.

II. TECHNICAL SPECIFICATIONS:

See attached Annex A

III. CONDITIONS OF THE CONTRACT

1. Delivery Address:

LOT 1 - BBG-NORTHERN MINDANAO BRANCHES					
Branch	Delivery Address	Description	Qty	Unit	Approved Budget
Cagayan de Oro	3rd Floor DBP Building, Corrales Ave. cor. Tirso Neri St., Cagayan de Oro City 9000	3 Tonner Floor-Mounted, 1-Phase	2	pc	P300,000.00
Iligan	Picardal Road, Mahayahay, Iligan City 9200	1 HP Wall-Mounted, 1-Phase	2	pc	P110,000.00
		2 HP Wall-Mounted, 1-Phase	1	pc	P60,000.00
		3 Tonner Floor-Mounted, 1-Phase	1	pc	P75,000.00
Malaybalay	Bonifacio Drive, Caul Malaybalay City 8700	1 HP Window Type, 1-Phase	3	pc	P105,000.00
Villanueva	National Highway, Brgy. Katipunan, Villanueva, Misamis Oriental 9002	3 Tonner Floor-Mounted, 1-Phase	1	pc	P150,000.00
TOTAL					P800,000.00



LOT 2 - CARAGA REGION BRANCHES					
Branch	Delivery Address	Description	Qty	Unit	Approved Budget
Butuan	J. C. Aquino Ave. cor. Rosales Ave., Butuan City 8600	2 HP Wall-Mounted, 1-Phase	1	pc	₱60,000.00
San Francisco	DBP Bldg., Orange St., Rotunda Cor., Brgy. 4, San Francisco, Agusan Del Sur	2 HP Wall-Mounted, 1-Phase	1	pc	₱75,000.00
Surigao	Narciso Street, Surigao City 8400	3 Tonner Floor-Mounted, 1-Phase	2	pc	₱300,000.00
		3 HP Wall-Mounted, 1-Phase	3	pc	₱300,000.00
TOTAL					₱735,000.00

- 2. Delivery Period:** The delivery schedule shall be completed within sixty (60) calendar days from receipt of the Purchase Order / Notice to Proceed.

Certificate of Acceptance (COA) shall be issued upon delivery and assembly / installation of all goods.

3. Delay in the Supplier's Performance

- Delivery of the goods and/or performance of services shall be made by the supplier in accordance with the schedule prescribed in Section III.2 Delivery Period.
- If at any time during the performance of this Contract, the supplier should encounter conditions impeding timely delivery of the goods and/or services performance of services, the supplier shall promptly notify DBP in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, DBP shall evaluate the situation and may extend the supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of contract.
- A delay by the supplier in the performance of its obligations shall render the supplier liable for the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

4. Liquidated Damages

If the supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the services within the period(s) specified inclusive of duly granted time extensions if any, the DBP shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the contract price, as liquidated damages, the applicable rate of the on tenth (1/10) of one(1) percent of the cost of delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the DBP shall rescind the contract, without prejudice to other courses of action and remedies open to it.



5. Warranty

- a. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials, except when the technical specifications required by DBP provide otherwise.
- b. The supplier further warrants that all goods supplied under this contract shall have no defects, arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the goods supplied in the conditions prevailing in the place of destination.
- c. To ensure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the supplier for a minimum period of one (1) year. The obligation for the warranty shall be covered by, at the supplier's option, either retention money in an amount equivalent to at least five percent (5%) of the contract price, or a special bank guarantee equivalent to at least five percent (5%) of the contract price or other such amount if so specified. The said amounts shall only be released after the lapse of the warranty period of one (1) year; provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- d. DBP shall promptly notify the supplier in writing of any claims arising under this warranty (Notice of Defects). Upon receipt of such notice, the supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective goods or parts thereof, without cost to the Bank.
- e. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the Bank may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the Bank may have against the supplier under the contract and under applicable law.
- f. The supplier shall shoulder the insurance coverage while in transit until the goods are delivered to the destination.

6. Payment

One-time, full payment (net of retention) shall be issued upon complete delivery of the items. Payment shall be credited to the supplier's deposit account with DBP. If the supplier does not have an account with DBP, Manager's Check shall be issued for the payment.

7. Incidental Services

The supplier is required to provide all the following services, including additional services, if any:

- a. Performance or supervision of on-site assembly and/or start-up of the supplied goods;
- b. Furnishing of tools required for assembly and/or maintenance of the supplied goods; and
- c. Performance or supervision or maintenance and/or repair of the supplied goods, for a period agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract.



8. Packaging

The supplier shall provide appropriate packaging of the goods as required to prevent their damage or deterioration during transit to the destination, as indicated in this contract.

- a. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.
- b. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the goods' destination and the absence of heavy handling facilities at all points in transit.

IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- a. Signed Price Quotation Form
- b. Proposal / Brochures / Pictures including technical specifications of the goods to be supplied
- c. Proof of PhilGEPS Registration
- d. 2025 Mayor's / Business Permit
- e. Omnibus Sworn Statement
- f. Secretary Certificate (for Supplier under Partnership/Corporation)
- g. Data Privacy Consent Form

Approved:

(SGD.) MARY JOYCE B. SALGADOS

Vice President

Head, BBG – Northern Mindanao / HoPE

