



REQUEST FOR QUOTATION

Supply, Delivery, Programming, Testing and Commissioning of Generator Set Supervisory Control and Data Acquisition (SCADA) Monitoring System

Procuring Entity : DBP Head Office
Solicitation Number : P-CFMD-25-00424
Date of Posting/Canvass : 09/04/2025
Deadline of Submission : 09/08/2025 (04:00 PM)
Approved Budget for the Contract (ABC) : ₱335,000.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead) with scope of services to prove compliance with DBP requirements;
- Proof of PhilGEPS Registration;
- Valid/Updated (2025) Mayor's/Business permit;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation;
- Signed/Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page); and
- Accomplished and Signed DBP Privacy Consent Form (with date, name and signature of Supplier's Authorized Representative)

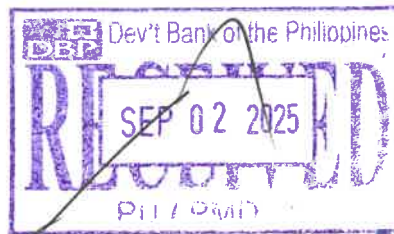
For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



PROJECT : SUPPLY, DELIVERY, PROGRAMMING, TESTING AND COMMISSIONING OF GENSET SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) MONITORING SYSTEM

LOCATION : DBP HEAD OFFICE BUILDING, SEN. GIL J. PUYAT AVE., CORNER MAKATI AVE., MAKATI CITY, PHILIPPINES

SUBJECT : TERMS OF REFERENCE

The Project shall cover the supply of labor and materials for the SCADA system of the two (2) units MTU 16V4000 Generator Set.

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT

I. APPROVED BUDGET FOR THE CONTRACT (ABC): THREE HUNDRED THIRTY-FIVE THOUSAND AND 00/100 PESOS (P 335,000.00) (inclusive of VAT/applicable taxes and other charges)

II. SCOPE OF WORKS

The Supplier shall hold all the obligations, duties, and responsibilities necessary to the successful completion of the contract assigned to or be undertaken by the Supplier, including all labor, materials, equipment and services, other incidentals, and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

1. Supply of labor, use of tools, transportation and technical expertise for the onsite setup of SCADA including programming, reconfiguration, testing and commissioning of the Central Processing Unit.
2. Supply and delivery of Genset SCADA system (CPU only)
Hardware Minimum Specifications:
 - Processor: Intel i7-14700, 5.40ghz 20 cores (or equivalent)
 - RAM: 16gb (1x16gb) DDR5 5600
 - Storage: SSD 1T 2280 PCIe NVMe Value
 - Graphics: UMA
 - Operating System: Windows 11 plus

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

III. OTHER REQUIREMENTS

1. Workers should wear their company uniform and I.D.
2. The Supplier shall employ a supervisor who will supervise the work on a full-time basis.
3. The Supplier shall be fully responsible for the safety of his personnel (and will be provided with Personal Protective Equipment) and clearly understands and agrees that no employer-employee relationship shall exist between the Supplier's personnel and the DBP. Any damage caused by the Supplier or his personnel to any property of the DBP or injury or death to a third party shall be the sole responsibility of the Supplier and the latter shall pay the cost or shoulder the burden thereof.
4. The DBP shall be free and made harmless from all kinds of claims, damages, liabilities arising from the Supplier's non-compliance with the requirement of the Workmen's compensation, Social Security, and other labor laws.
5. Other terms, regulations and conditions shall follow the Revised IRR of R.A. 12003



(02) 8818-9511



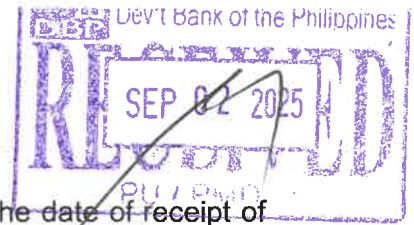
info@dbp.ph



www.dbp.ph



P.O. Box 1998, Makati Central Post Office 1200
Makati City



6. To confirm date/schedule of the project will be reckoned from the date of receipt of Purchase Order.

IV. MANNER OF DELIVERY

1. The Supplier shall handle freight shipments from its Sales Office to Delivery location.
2. Authorized DBP representatives will inspect and receive the parts to be delivered by the Supplier.

V. COMPLETION PERIOD

The Supplier shall complete all works within ninety **(90) calendar days** after receipt of Purchase Order and Notice to Proceed.

VI. WARRANTY AND RETENTION

The Supplier shall warrant that the goods/services subject of the Purchase Order are free from latent defects which are not apparent during the inspection and testing periods.

In case of defect and/or any occurrence of malfunction within the next one (1) year from completion, the Supplier shall be required to replace/repair the affected part/s with another new part/s with the same brand and model without additional cost to the DBP.

The obligation for the one (1) year warranty (reckoned from the date of acceptance) shall be covered by either retention money or a special bank-guarantee equivalent to five percent (5%) of the total contract amount.

VII. PAYMENT

1. Payment shall be processed after completion of delivery/service subject to submission of the complete documents for payment such as: Invoice, Statement of Account/Billing Statement, Delivery Receipt and Certificate of Completion/Acceptance, as applicable.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered/unperformed quantity/service shall be deducted from the payment, in case the Supplier fails to deliver the item/service on time.

VIII. DOCUMENTARY REQUIREMENTS

Interested Supplier/s must submit the following:

1. Proposal/Quotation with scope of services to prove compliance with DBP Requirements
2. Proof of PhilGEPS Registration
3. 2025 Mayor's/Business Permit
4. Omnibus Sworn Statement
5. Secretary's Certificate (for supplier under corporation/partnership)
6. Signed DBP Data Privacy Consent Form

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

Recommended by:

SIGNED

SM EDWIN C. DIZON

Head, Repairs and Maintenance Unit

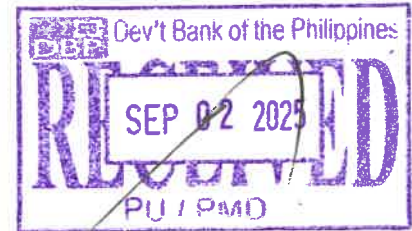
Approved by:

SIGNED

SM ALBERTO SANTIAGO A. BERMEJO

Officer-In-Charge, Construction and Facilities Management Department

Per Office Order No. 458 dated 19 November 2024



Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____



Name of Project	Supply, Delivery, Programming, Testing and Commissioning of Generator Set Supervisory Control and Data Acquisition (SCADA) Monitoring System
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I, _____, (Address) _____,
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing
of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)**
and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.