



REQUEST FOR QUOTATION

Supply and Delivery of Various Digital Cameras

Procuring Entity : DBP Head Office
Solicitation Number : P-HRA-25-00503; P-PQ-25-00002;
P-PACID-25-00449
Date of Posting/Canvass : 09/25/2025
Deadline of Submission : 09/30/2025 (10:00 AM)
Approved Budget for the Contract (ABC) : ₱317,920.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead) with brochure/data sheet for the brand and model being offered to prove compliance with the required technical specifications;
- Proof of PhilGEPS Registration;
- Valid/Updated Mayor's/Business permit;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation; and
- Signed DBP Privacy Consent Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page)

For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

Authorized Signatory: _____

Signature over Printed Name

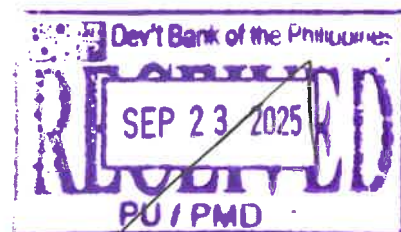
Date: _____

DEVELOPMENT BANK OF THE PHILIPPINES (DBP)

TERMS OF REFERENCE

Mode of Procurement – Small Value Procurement

Supply and Delivery of Various Digital Cameras



I. **Approved Budget for the Contract:** ₱ 317,920.00 (inclusive of VAT/applicable taxes & other charges).

Particulars	Quantity	Unit Cost	Total Cost	Technical Specifications
Digital Camera (High-End)	1 unit	₱ 50,000.00	₱ 50,000.00	Annex A
Digital Camera (Standard)	1 unit	20,000.00	20,000.00	Annex B
Action Camera	8 units	30,990.00	247,920.00	Annex C
TOTAL			₱ 317,920.00	

Note: Supplier may submit a quotation for one or all items.

II. **Conditions of the Contract:**

1. The Supplier shall ensure that the items delivered are brand new and in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications.
2. The Supplier shall provide on-site staff orientation/training for operation and maintenance of the camera after delivery and upon confirmation of schedule by DBP, prior to payment.
3. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
4. **Delivery Period:** The Supplier shall deliver the items within forty-five (45) calendar days after receipt of Notice to Proceed (NTP).
5. **Point of Delivery:** DBP Building, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Mngt. Dept. (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.

III. **Warranty:**

1. At least one (1) year warranty on parts and services upon receipt of unit/s by DBP.

IV. **Payment:**

1. Payment shall be processed after completion of delivery and orientation/training subject to complete documents for payment (e.g., Invoice/Billing Statement, Certificate of Completion/Acceptance, proof of conducted on-site orientation/training, etc.), as applicable.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

Conformed by:

Company: _____

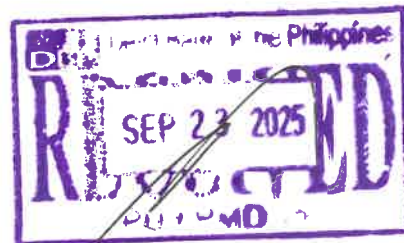
Signature over

Printed Name: _____

Date: _____

V. Requirements for Interested Suppliers:

1. Proposal/Quotation with brochure or data sheet for the brand and model being offered to prove compliance with the required technical specifications.
2. Proof of PhilGEPS Registration
3. 2025 Mayor's/Business Permit
4. Omnibus Sworn Statement
5. Secretary's Certificate (For supplier under partnership/corporation)
6. Signed DBP Data Privacy Consent Form



Prepared by:

SIGNED
MELBA V. BERMUDEZ
General Supplies Team, PU-PIMD

Recommended by:

SIGNED
SM RAYMOND Q. CHANYONGCO
Head, PU-PIMD

Approved by:

SIGNED
VP FE B. DELA CRUZ
Head, PIMD

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

Digital Camera (High-End) – Minimum Technical Specifications

Imaging Capabilities

- **Sensor Type:** APS-C CMOS, approx. 23.5 × 15.6 mm
- **Effective Resolution:** 24 megapixels
- **Aspect Ratio:** 3:2
- **ISO Sensitivity:**
 - Must support ISO 100 to at least ISO 3200 for both still images and video

Lens & Zoom

- **Lens Type:** Interchangeable zoom lens
- **Focal Length (35mm equivalent):** Approx. 24–77 mm
- **Optical Zoom:** Minimum 3x
- **Maximum Aperture:** f/3.5–5.6
- **Image Stabilization:** Optical image stabilization (OSS) or equivalent
- **Minimum Focus Distance:** Approx. 25 cm

Autofocus System

- **Autofocus Capability:** Yes
- **Preferred Feature:** Eye detection autofocus (human)

Display & Interface

- **LCD Screen:** 3.0-inch touch screen, TFT or equivalent, with minimum 460k-dot resolution
- **Articulation:** Fully Articulated

Video Features

- **Slow & Quick Motion:** Yes
- **Stabilization:** Yes
- **Video Resolutions:**
 - 4K UHD (3840×2160)
 - Full HD (1920×1080)

Storage

- **Memory Card Support:** up to 1TB supported

Connectivity

- **Wireless:** Wi-Fi, Bluetooth 4.1 or latest
- **Ports:** USB 3.0 or USB-C, HDMI

Inclusion

- Standard package (varies by brand and model)
- Compatible 64GB (or higher) Memory Card

Conformed by:

SIGNED

VP WILFMELL S. TOLENTINO-MACARAEG
Head, HRAD

cy mane

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

Digital Camera (Standard) – Minimum Technical Specifications

Imaging Capabilities

- **Sensor Type:** 1/2.3" BSI CMOS
- **Effective Resolution:** Minimum 16 Megapixels
- **Aspect Ratio Options:** 4:3, 3:2, 16:9
- **ISO Sensitivity:** Auto, ISO 100 to ISO 3200

Lens & Zoom

- **Optical Zoom:** Minimum 25x
- **Focal Length:** 24mm (Wide) to 600mm (Telephoto)
- **Aperture Range:** f/3.7 (Wide) to f/6.2 (Telephoto)
- **Digital Zoom:** Up to 4x
- **Image Stabilization:** Optical image stabilization or equivalent

Autofocus System

- **Autofocus Type:** TTL Autofocus or equivalent
- **Focus Modes:** Single AF, Multi-AF, Object Tracking, Face Detection

Display

- **LCD Screen:** 3.0-inch display

Video Features

- **Video Resolutions:**
 - Full HD (1920 × 1080)
- **Audio Recording:** Built-in microphone

Storage

- **Memory Card Support:** up to 512GB
- **Internal Memory:** Minimum 67MB

Connectivity

- **Ports:** USB 2.0 (Micro USB) or USB-C

Inclusion

- **Standard package** (varies by brand and model)
- **Compatible 64GB (or higher) Memory Card**

Conformed by: _____

SIGNED

SM MA. AYLENE S. VILLAROSA-RICAFRENTE
Head, DBP Parañaque Branch

Conformed by: _____

Company: _____

Signature over _____

Printed Name: _____

Date: _____

Digital Action Camera – Minimum Technical Specifications

Imaging Capabilities

- **Sensor Type:** Dual 1/2" CMOS sensors
- **Aperture:** F1.9
- **Focal Length (35mm equivalent):** Approx. 6.7mm
- **Photo Resolution:**
 - Up to approx. 72MP (11904×5952)
 - Standard approx. 18MP (5888×2944)
- **Video Resolutions:**
 - 360° Mode: Up to 8K@30fps
 - Single-Lens Mode: Up to 4K@60fps
 - Me Mode: Up to 2.7K@120fps

Video Features

- **Video Modes:** Standard, Active HDR, Timelapse, TimeShift, Bullet Time, Loop Recording, Pre-recording
- **Photo Modes:** Standard, HDR, Interval, Starlapse, Burst
- **Max Bitrate:** 200 Mbps
- **ISO Range:** 100–6400
- **White Balance Range:** 2000K–10000K

Audio Capabilities

- **Audio Modes:** Auto Wind Reduction, Active Wind Reduction, Stereo, Directional Focus

Power & Storage

- **Battery Capacity:** 2290mAh (Minimum)
- **Memory Card Support:** up to 1TB

Connectivity

- **Wireless:** Wi-Fi (5GHz 802.11a/n/ac), Bluetooth BLE 5.2
- **USB Interface:** Type-C USB 3.0
- **Gyroscope:** 6-axis

Other Characteristics

- **Waterproofing:** Up to 10 meters without housing

Inclusion

- Standard package (varies by brand and model)

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____

Conformed by:


SIGNED

AVP DINAH MARIA U. TONGCUA

Concurrent OIC, PACID

(Per SO No. 742 dated 12/13/24)



Name of Project	Supply and Delivery of Various Digital Cameras
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I, _____, (Address) _____,
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.