



DEVELOPMENT BANK OF THE PHILIPPINES  
Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



NAME OF PROJECT: SUPPLY, DELIVERY AND INSTALLATION OF ON-SITE ATM AND  
BRANCH SIGNAGES

REQUEST FOR QUOTATION

Date: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price based on the attached approved Terms of Reference (TOR)/ Scope of Work/Services (SOW)/ Technical Specifications (TS) not later than **5:00 PM of September 30, 2025** at DBP BBG-Central Luzon.

Signed  
**SAVP AILYN D. CAPATI**  
Chairperson, RBAC-Central Luzon

QTY	UNIT	ITEM DESCRIPTION	UNIT / LOT PRICE	TOTAL																					
1	Lot	<div>Supply, Delivery and Installation of On-site ATM and Branch Signages</div> <div>Approved Budget for the Contract (ABC): Seven Hundred Ten Thousand Two Hundred Forty-One &amp; 72/100 (P710,241.72), inclusive of all applicable government taxes, allocated as follows:</div> <table><tr><th>Branch</th><th>Particulars</th><th>ABC per Item</th></tr><tr><td>Tarlac</td><td>1 Set New DBP Flag Type Signage</td><td>P112,758.54</td></tr><tr><td>Baler</td><td>1 Set New DBP Flag Type Signage</td><td>125,659.44</td></tr><tr><td>Palayan</td><td>1 Set New Horizontal Signage</td><td>202,300.63</td></tr><tr><td>San Fernando (Pampanga)</td><td>2 Sets New Horizontal Signage</td><td>209,523.11</td></tr><tr><td>Malolos</td><td>1 Set New Tower/Logo Signage</td><td>60,000.00</td></tr><tr><td colspan="2">Total</td><td>P710,241.72</td></tr></table> <div>Project will be awarded to the Supplier with the lowest total bid amount, subject to the condition that bid amount shall not exceed the set ABC per item.</div>	Branch	Particulars	ABC per Item	Tarlac	1 Set New DBP Flag Type Signage	P112,758.54	Baler	1 Set New DBP Flag Type Signage	125,659.44	Palayan	1 Set New Horizontal Signage	202,300.63	San Fernando (Pampanga)	2 Sets New Horizontal Signage	209,523.11	Malolos	1 Set New Tower/Logo Signage	60,000.00	Total		P710,241.72		
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- NOTE:**
- 1. Price quotation (unit cost) must be inclusive of VAT and other applicable taxes/charges.
  - 2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and **must be duly signed by the vendor’s representative**.
  - 3. No down payment or advance payment.
  - 4. The open price quotation must include the documentary requirements indicated below. Incomplete documents submitted shall not be considered for evaluation.
  - 5. Signed copy of RFQ by the supplier’s authorized representative should be attached with the submitted proposal.

- Other documentary requirements for each vendor shall be as follows:**
- 1. Copy of Mayor’s / Business Permit
  - 2. Copy of PhilGEPS Registration
  - 3. Accomplished Data Privacy Consent Form (form attached)
  - 4. Accomplished Detailed Bill of Quantities (form attached)
  - 5. Notarized Omnibus Sworn Statement signed by owner/authorized representative (form attached and to be notarized within the posting period)
  - 6. Income Tax Return for the year 2024
  - 7. For **Sole Proprietorship**, duly notarized Special Power of Attorney, it designating a representative; or For **Corporation**, duly Notarized Board Resolution/Secretary’s Certificate designating authorized representative

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines’ Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier : \_\_\_\_\_

Authorized Signatory : \_\_\_\_\_ Date : \_\_\_\_\_  
Signature over Printed Name