



Development Bank of the Philippines

## PURCHASE ORDER

SUPPLIER	: AZITSOROG, INC.	P.O. NO.	: PO2500305
ADDRESS	: 103 GLORIA ST. COR. ORTIGAS AVENUE EXT., MARICK SUBDIVISION, CANTA, RIZAL 1900	DATE	: 9/12/2025
TIN	: 215-398-290-000	END USER	: 2350000
TEL/FAX NO.	: 935-1542/938-7214	P.R. NO.	: PHRA2500316
		MODE OF PROCUREMENT	: Small Value Procurement

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

DESCRIPTION/BRAND/STOCK NO./PRODUCT CODE	QTY.	UNIT	UNIT PRICE	AMOUNT
FOLDER, CLIPBOARD, PER SPECIFICATIONS/SAMPLE 2	500	PC	75.00	37,500.00
NOTEBOOK, PER DESIGN/SPECIFICATIONS 3	500	PC	280.00	140,000.00
BALLPEN, PER APPROVED SPECIFICATIONS 1	1,000	PG	85.00	85,000.00
KATSA/CANVAS BAG, PER SPECIFICATIONS 4	500	PC	180.00	90,000.00
FOLDABLE FAN WITH POUCH, PER SPECIFICATIONS 5	1,000	ST	35.00	35,000.00
TOTAL AMOUNT:				387,500.00

PLEASE REFER TO THE TERMS OF REFERENCE FOR DETAILS AND OTHER CONDITIONS.

FOR THE USE OF HUMAN RESOURCE ADMINISTRATION DEPARTMENT.

TOTAL AMOUNT IN WORDS :	Three Hundred Eighty Seven Thousand Five Hundred And XX/100 Pesos Only ***		
PLACE OF DELIVERY :	DBP HEAD OFFICE	DELIVERY TERM :	PER TERMS OF REFERENCE
DATE OF DELIVERY :	30 CALENDAR DAYS AFTER RECEIPT OF NOTICE TO PROCEED	PAYMENT TERM :	ONE-TIME
TIME OF DELIVERY :	OFFICE HOURS (8:00 AM - 4:30 PM)	COUNTRY OF ORIGIN :	Philippines

Subject to the following conditions:

1. The above prices are inclusive of V.A.T.
2. For every day of delay, 1/10 of 1% of the price of the undelivered quantity will be deducted from the total price.
3. Items delivered are subject to inspection and acceptance prior to payment.
4. When requesting payment, please present your Billing Statement/Statement of Account/Sales Invoice/Charge Slip, as the case may be.
5. If delivery cannot be completed within the specified date, please return this P.O. stating your reason(s) therefore. Otherwise, we will take necessary action to protect the interest of the DBP.
6. This transaction shall be subjected to the specific terms and conditions set forth in the Terms of Reference/Scope of Work/Technical Specifications.

7. Further, the following documents shall be attached, deemed to form, and be read and construed as part of this Purchase Order, to wit:
  - General and Special Conditions of Contract;
  - Terms of Reference/Scope of Work/Technical Specifications; and
  - Other contract documents that may be required by existing laws and/or DBP
8. For the avoidance of doubt, in the conflict or inconsistency between the above-mentioned documents and this Purchase Order of precedence shall be:
  - The General and Special Conditions of Contract;
  - The Terms of Reference/Scope of Work/Technical Specifications; and
  - This Purchase Order

PROCESSED :	SIGNED MICHA V. BERMUDEZ	We accept this Purchase Order with all its terms and conditions. We certify that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the DBP for the purpose of securing this P.O. or having the payment hereof expedited. We understand and accept that such acts on our part shall constitute sufficient cause for the DBP to revoke this P.O. and cause us to be excluded from  SIGNED AZITSOROG, INC. (Printed Name of Supplier / Contractor)
CHECKED :	SIGNED VP FE B. DELA CRUZ HEAD, PMD	
APPROVED :	SIGNED SVP RONALDO M. TEPORA CONCURRENT OIC, PFMG (PER OFFICE ORDER NO. 283 DATED 20 JUNE 2025)	
		SIGNATURE :
		NAME : JAYSON C. SOLOMON
		POSITION : SALES AND TECHNICAL OFFICER
		DATE : September 18, 2025

HEAD OFFICE: SEN. GIL J. PUYAT AVENUE CORNER MAKATI AVENUE, MAKATI CITY, PHILIPPINES  
P.O. BOX 1996, MAKATI CENTRAL POST OFFICE 1200  
TELEPHONE: (02) 8818-95-11  
FAX NO.: (02) 8815-16-14  
E-MAIL: [pim@dbp.ph](mailto:pim@dbp.ph)