



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

MS. DONA D. TUAÑO

OWNER

TOKEN AVENUE TRADING

1041 MANILA EAST NATIONAL ROAD

CALUMPANG, BINANGONAN, RIZAL 1106

Dear Ms. Tuaño,

The attached Purchase Order (PO) No. PO2500283 dated 27 August 2025 in the amount of PESOS: Four Hundred Nine Thousand Eight Hundred Sixty (P409,860.00) having been approved, Notice to Proceed is hereby given to TOKEN AVENUE TRADING on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description				Quantity/Unit
PLAQUES FOR LOYALTY TOKENS, PER TERMS OF REFERENCE				1 LOT
Item No.	No. of Years in Service	Qty/No. of pcs	Height	
1.	10	43	8.5"	
2.	15	122	9.5"	
3.	20	45	10.5"	
4.	25	14	11.5"	
5.	30	42	12.5"	
6.	35	3	13.5"	
7.	40	1	14.5"	
Total		270		
FOR THE USE OF THE EMPLOYEE RELATIONS DEPARTMENT (ERD) FOR CY2024 LOYALTY AWARDEES.				

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

RONALDO U. TEPORA

Senior Vice President

Concurrent Officer-In-Charge, Procurement and Facilities Management Group

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED

Dona D. Tuaño / September 2, 2025

Signature over printed name / Date