



DEVELOPMENT BANK OF THE PHILIPPINES  
Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



## NOTICE TO PROCEED

**MS. ANNA LUZ M. CABARDO**  
EVENTS MANAGER  
GREATSTARX EVENTS CONCEPTS (GEC), INC.  
B60 L14 M. GATMAITAN ST., KATARUNGAN VILLAGE  
MUNTINLUPA CITY 1776

Dear Ms. Cabardo,

The attached Purchase Order (PO) No. PO2500311 dated 17 September 2025 in the amount of PESOS: Two Hundred Seventy-Five Thousand (P275,000.00) having been approved, Notice to Proceed is hereby given to GREATSTARX EVENTS CONCEPTS (GEC), INC. on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
RENTAL OF SOUNDS, LIGHTS AND LED VIDEO WALL FACILITIES, PER TERMS OF REFERENCE  FOR CORPORATE AFFAIRS DEPARTMENT USE FOR DBP ARAW NG MGA KAWANI ON SEPTEMBER 19, 2025.	1 LOT

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED  
**FE B. DELA CRUZ**  
Vice President  
Head, Procurement and Inventory Management Department

### ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED  
Anna Luz M. Cabardo / 17 September 2025  
Signature over printed name / Date