



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



NOTICE TO PROCEED

MS. MA. NERISSA C. PINTO
PRODUCTION MANAGER
CHELSI LEATHER AND SERVICES, INC.
C. HERMOSO COMPOUND, ROSALES ST.
TUGATOG, MEYCAUAYAN, BULACAN 3020

Dear Ms. Pinto,

The attached Purchase Order (PO) No. PO2500286 dated 29 August 2025 in the amount of PESOS: Five Hundred Ninety-Nine Thousand Nine Hundred Fifty (P599,950.00) having been approved, Notice to Proceed is hereby given to CHELSI LEATHER AND SERVICES, INC. on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
BAG FOR LAPTOP, PER SPECIFICATIONS	70 PCS
EXECUTIVE BAG, Per Terms of Reference	60 PCS
For the use of the Corporate Affairs Department for special giveaways.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

RONALDO U. TEPORA

Senior Vice President

Acting Head, Corporate Services Sector

ACKNOWLEDGEMENT/ACCEPTANCE:

SIGNED

MA. NERISSA C. PINTO

Signature over printed name / Date Sept. 3, 2025



(02) 8812-8511



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Makati City