



DEVELOPMENT BANK OF THE PHILIPPINES  
Head Office: Sen. Gil J. Puyat Avenue corner  
Makati Avenue, Makati City, Philippines



## NOTICE TO PROCEED

**MR. JAYSON C. SOLOMON**  
SALES AND TECHNICAL OFFICER  
AZITSOROG, INC.  
103 GLORIA ST. COR. ORTIGAS AVENUE EXT.  
MARICK SUBDIVISION, CAINTA, RIZAL 1900

Dear Mr. Solomon,

The attached Purchase Order (PO) No. PO2500305 dated 12 September 2025 in the amount of PESOS: Three Hundred Eighty-Seven Thousand Five Hundred (P387,500.00) having been approved, Notice to Proceed is hereby given to AZITSOROG, INC. on the following item/s intended for the Development Bank of the Philippines (DBP):

Item Description	Quantity/Unit
FOLDER, CLIPBOARD, PER SPECIFICATIONS/SAMPLE	500 PCS
NOTEBOOK, PER DESIGN/SPECIFICATIONS	500 PCS
BALLPEN, PER APPROVED SPECIFICATIONS	1,000 PCS
KATSA/CANVAS BAG, PER SPECIFICATIONS	500 PCS
FOLDABLE FAN WITH POUCH, PER SPECIFICATIONS	1,000 STS
FOR THE USE OF HUMAN RESOURCE ADMINISTRATION DEPARTMENT.	

Upon receipt of this notice, you shall be responsible for the complete delivery of the item/s under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by affixing your signature in the space provided below and return this Notice to Proceed to the DBP-Procurement and Inventory Management Department.

Thank you.

Yours truly,

SIGNED

**RONALDO U. TEPORA**  
Senior Vice President  
Concurrent Officer-In-Charge, Procurement and Facilities Management Group

ACKNOWLEDGMENT/ACCEPTANCE:

SIGNED

*Jayson C. Solomon*  
Sales and Technical Officer

September 18, 2025

Signature over printed name / Date