



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



BAGONG PILIPINAS

SUPPLEMENTAL BID BULLETIN NO. 2

30 September 2025

Attention: **All prospective bidders for the project**

BID REFERENCE NO. G-2025-21: SUPPLY AND DELIVERY OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE DEVELOPMENT BANK OF THE PHILIPPINES
(ABC: Php 4,994,075.00 at Php 26,995.00 per unit inclusive of all applicable taxes)

Please be informed of the following:

1. The deadline of submission and opening of bids is hereby revised as follows:

ACTIVITY	DATE AND TIME		VENUE
	FROM (per Supplemental Bid Bulletin No. 1 dated 19 September 2025)	TO	
Submission of Eligibility, Technical, and Financial Proposals*	3 October 2025 (Friday) <u>ON OR BEFORE 9:00 AM</u>	10 October 2025 (Friday) <u>ON OR BEFORE 9:00 AM</u>	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	3 October 2025 (Friday) <u>9:30 AM</u>	10 October 2025 (Friday) <u>10:00 AM</u>	6/F BAC Conference Room, DBP Head Office, Makati City or via Zoom Meeting

**Late submissions shall not be accepted*

2. Please refer to Section III. Bid Data Sheet (BDS) of the Philippine Bidding Documents for the detailed procedure and options for the payment of bidding documents and the submission of bids. As indicated in the Invitation to Bid, bidders must settle the required payment for the bidding documents before the deadline of the submission and receipt of bids.

Additionally, bidders are encouraged to submit their bid proposals (either manual or online submission) at least one day prior to the deadline to avoid late submissions. Bidders may attend the bid opening through Zoom Meeting App.

For online submission of bids, bidders are reminded to email the BAC Secretariat of their intent to submit electronically at least one day prior to the deadline of bid submission. This is to give ample time for the Secretariat to prepare and generate the link wherein bidders will upload their proposals.



(02) 8818-9511



info@dbp.ph



www.dbp.ph



P.O. Box 1996, Makati Central Post Office 1200
Makati City

3. Response to the queries of the bidders:

QUESTIONS	RESPONSE
Bidder No. 1	
<p><i>"Authorized Service Provider"</i></p> <p>Request that the bidder or the brand to be offered has an authorized service provider.</p>	<p>Bidder should be an authorized service provider. Bidder must have a technical engineers that can offer first-level support, leading to faster, more reliable assistance. This streamlined communication results in quicker problem resolution and reduced downtime.</p>
Bidder No. 2	
<p><i>"Similar Contract"</i></p> <p>Request that similar contract refers to Supply and Delivery of Document Scanners or ICT Equipment</p>	<p>The bidders may submit a completed contract with an Information Communication Technology (ICT) Equipment, provided that the contract includes a document scanner with a value of at least fifty percent (50%) of the Approved Budget for the Contract (ABC).</p>
Bidder No. 3	
<p><i>"Certificate Issuance"</i></p> <p>For the certificate confirming that the unit offered will not reached End-of-Life (EOL) status within the next five (5) years. Should this be issued directly by the brand/manufacturer, or will a certificate from the authorized distributor be acceptable.</p>	<p>The Certificate should be issued by the manufacturer of the brand and model being offered.</p>
<p><i>"Submission of Certificates and URL for Verification"</i></p> <p>Since all of your required documents will be submitted by us physically, how should we submit the website address/URL for verification?</p> <p>a. Should we the URL be printed on the certificate or on a separate sheet?</p> <p>b. Is it acceptable to email the URL to the Committee for verification instead?</p> <p>c. Can we provide a DR code linking to the verification website along with the physical documents for easier access?</p>	<p>For the Energy Star Certificate, bidders must provide/submit the website address or URL where the certificate was downloaded on a separate sheet.</p> <p>For Conformity of Europeene (CE) Certificate, there is no need to cite/submit the website address or URL.</p> <p>The TWG revised the specifications, as follows:</p> <p>Submission of any of the following certificates:</p> <p>a. For Energy Star:</p> <ul style="list-style-type: none"> Energy Star Certificate verifiable and downloadable on the Energy Star website. Bidder must provide the website address or URL where the certificate was downloaded on a separate sheet. <p>b. For Conformity of Europeene (CE)</p> <ul style="list-style-type: none"> Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking.

QUESTIONS	RESPONSE
	Please refer to the Revised Technical Specifications per Revised FORM 9 as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025.
Bidder No. 4	
<p>"Single Largest Completed Contract" Request that the allowable period be extended to six (6) years, or that the reckoning be based on the year of project completion</p>	No. A 5-year period is enough to show that the bidder is actively engaged in ICT procurement and has the current technical and financial capacity to execute a project successfully.
<p>"Delivery" Request if it is possible to deliver them first to the Head Office for testing, in order to ensure that the items are in good condition and free from defects before deployment to the branches. We would also like to clarify who will officially acknowledge receipt of the delivery, considering that the items will be shipped by courier.</p>	<p>The TWG revised the specifications, as follows:</p> <p>Upon availability of the units, the winning bidder must notify DBP within three (3) calendar days to test the units at bidder's warehouse/premises.</p> <p>Further, the winning bidder is required to provide a delivery schedule for the deployment one (1) week after the completion of testing activities. DBP will likewise provide the list of authorized representative/s who will acknowledge the receipt of the unit for reference.</p> <p>The units must be delivered within Ninety (90) calendar days after the receipt of Notice to Proceed (NTP) to delivered to the designated DBP sites as attached in Annex A.</p> <p>... XXX ...</p> <p>Please refer to the Revised Technical Specifications per Revised FORM 9 as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025.</p>
<p>"Delivery" Request if you can extend the delivery to ninety (90) days.</p>	
Bidder No. 5	
<p>"Feed Tray Capacity" Request to lower the feed tray capacity from minimum of 30 sheets to 25 sheets.</p>	<p>No. While a 5-sheet difference might seem small, it adds up significantly over time, especially for high-volume scanning tasks. This translates into less manual work, fewer interruptions and smoother workflow.</p>
<p>"Delivery Period" Request if you can extend the delivery to ninety (90) days, considering these machines will be delivered directly to DBP 165 branches nationwide, not to mention the 20 units for the Head Office.</p>	<p>The TWG revised the specifications, as follows:</p> <p>The units must be delivered within Ninety (90) calendar days after the receipt of Notice to Proceed (NTP) to delivered to the designated DBP sites as attached in Annex A.</p> <p>Please refer to the Revised Technical Specifications per Revised FORM 9 as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025.</p>

QUESTIONS	RESPONSE
<p>"Bid Criteria" Is the bid evaluation/award criteria for the Most Economically Advantageous and Responsive Bid (MEARB) or Most Advantageous and Responsive Bid (MARB)</p>	<p>The winning bidder is determined based on the following:</p> <ol style="list-style-type: none"> 1. Lowest Calculated Bid (LCB): The bid with the lowest price among all those that passed the eligibility and technical requirements. 2. Responsive Bid: The bid must fully comply with all the eligibility, technical and financial requirements of the bidding documents.
Bidder No. 6	
<p>"Delivery" This is to propose to have the units to be inspected first at the Main office before deployment, to secure that the item/s for deployment is in good and working condition and free from damages.</p>	<p>The TWG revised the specifications, as follows:</p> <p>Upon availability of the units, the winning bidder must notify DBP within three (3) calendar days to test the units at bidder's warehouse/premises.</p> <p>Further, the winning bidder is required to provide a delivery schedule for the deployment one (1) week after the completion of testing activities. DBP will likewise provide the list of authorized representative/s who will acknowledge the receipt of the unit for reference.</p> <p>... XXX ...</p> <p>Please refer to the <i>Revised Technical Specifications per Revised FORM 9 as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025.</i></p>
Bidder No. 7	
<p>"OCR to PowerPoint Requirement" The current requirement states that the system must be able to convert scanned documents directly into Microsoft PowerPoint format using OCR technology. We would like to request either its removal as a strict technical criterion, or its reclassification.</p> <p>Our current solution converts scanned images into searchable PDFs, which can then be exported to PowerPoint via Adobe Acrobat. This method achieves the same outcome and maintains output quality, though not through direct conversion.</p>	<p>The Technical Specifications did not specify that the scanning software must be able to convert scanned documents directly into Microsoft PowerPoint format using OCR technology.</p> <p>The requirement is that the document scanning software should be able to create searchable Portable Document Format (PDF) files and convert scanned documents into Microsoft Word, Excel and PowerPoint using Optical Character Recognition (OCR).</p>

4. **Revisions made on the Technical Specifications (Please refer to *REVISED FORM 9* for the *Revised Technical Specifications* attached in this Supplemental Bid Bulletin No. 2 dated 29 September 2025)**

FROM	TO				
II. Technical Specifications <table border="1"> <tr> <td>Light Source</td><td>LED</td></tr> </table>	Light Source	LED	II. Technical Specifications <table border="1"> <tr> <td>Light Source</td><td>LED or equivalent</td></tr> </table>	Light Source	LED or equivalent
Light Source	LED				
Light Source	LED or equivalent				
III. Delivery <p>The units must be delivered within Seventy-Five (75) calendar days after the receipt of Notice to Proceed (NTP) to delivered to the designated DBP sites as attached in Annex A.</p> <p>Corresponding penalties shall be imposed for late delivery at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay per required period and quantity delivered.</p>	III. Delivery <p>Upon availability of the units, the winning bidder must notify DBP within three (3) calendar days to test the units at bidder's warehouse/premises.</p> <p>Further, the winning bidder is required to provide a delivery schedule for the deployment one (1) week after the completion of testing activities. DBP will likewise provide the list of authorized representative/s who will acknowledge the receipt of the unit for reference.</p> <p>The units must be delivered within Ninety (90) calendar days after the receipt of Notice to Proceed (NTP) to delivered to the designated DBP sites as attached in Annex A.</p> <p>Corresponding penalties shall be imposed for late delivery at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay per required period and quantity delivered.</p>				
XI. Documentary Requirements <p>5. Any of the following certificates and corresponding website address or URL for verification purposes:</p> <p>a. For Energy Star:</p> <ul style="list-style-type: none"> Energy Star certificate which must be verifiable and downloadable on the Energy Star website. <p>b. For Conformity of Européene (CE)</p> <ul style="list-style-type: none"> Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking. 	XI. Documentary Requirements <p>5. Submission of any of the following certificates:</p> <p>a. For Energy Star:</p> <ul style="list-style-type: none"> Energy Star Certificate verifiable and downloadable on the Energy Star website. Bidder must provide the website address or URL where the certificate was downloaded on a separate sheet. <p>b. For Conformity of Européene (CE)</p> <ul style="list-style-type: none"> Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking. 				

6. Revisions made on the Bidding Forms (Please refer to **REVISED FORM 9** for the **Revised Technical Specifications** attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025)

FROM	TO
FORM 9	REVISED FORM 9
Technical Specifications	Revised Technical Specifications
Annex B of FORM 9	REVISED ANNEX B of REVISED FORM 9
Summary of the Technical Specifications	Revised Summary of the Technical Specifications

7. Revision on the Checklist of Requirements (Please see the **Revised Checklist of Requirements** as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025)

FROM	TO
TAB 10	TAB 10
Accomplished/conformed Technical Specifications per FORM 9, duly signed by the bidder's authorized representative.	Accomplished/conformed Revised Technical Specifications per REVISED FORM 9 , duly signed by the bidder's authorized representative.
Bidders must state either "Comply" or "Not Comply" on each page of the Technical Specifications/Terms of Reference AND sign on each page as conformance.	<u>Bidders must state either "Comply" or "Not Comply" on each page of the Technical Specifications/Terms of Reference AND sign on each page as conformance.</u>
TAB 12	TAB 12
Accomplished summary of the technical specifications of the brand and model being offered, cross-referenced against the DBP minimum technical specifications per Annex B of the FORM 9, duly signed by the bidder's authorized representative.	Accomplished summary of the Revised Technical Specifications of the brand and model being offered, cross-referenced against the DBP minimum technical specifications per REVISED ANNEX B of the REVISED FORM 9 , duly signed by the bidder's authorized representative.
Tab 14	TAB 14
Any of the following certificates and corresponding website address or URL for verification purposes:	Submission of any of the following certificates:
a. For Energy Star: <ul style="list-style-type: none"> Energy Star certificate which must be verifiable and downloadable on the Energy Star website 	a. For Energy Star: <ul style="list-style-type: none"> Energy Star Certificate verifiable and downloadable on the Energy Star website. Bidder must provide the website address or URL where the certificate was downloaded on a separate sheet.
b. For Conformity of Européene (CE) <ul style="list-style-type: none"> Certificate issued by the manufacturer for European Union 	b. For Conformity of Européene (CE)

FROM	TO
(EU) declaration of conformity for CE marking.	<ul style="list-style-type: none"> • Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking.

Bidders are reminded to use the following revised bidding forms as attached in this Supplemental Bid Bulletin No. 2 dated 30 September 2025 and submit together with ALL other required documents for the submission and opening of eligibility, technical, and financial documents:

1. Revised FORM 9 – for the Revised Technical Specifications
 2. Revised ANNEX B of Revised FORM 9 – for the Revised Summary of the Technical Specifications
8. The Eligibility, Technical Documents and Financial Proposals must be properly tabbed for easy reference and must be submitted in sequence/order per [Revised Checklist of Requirements](#).
9. The BAC shall no longer entertain any question/request for clarification after the issuance of this Bid Bulletin.
10. Please be advised that bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.

For the guidance and information of all concerned.

(SIGNED) _____

Senior Vice President, and
Chairperson, Bids and Awards Committee

REVISED FORM 9 (page 1 of 5)

TECHNICAL SPECIFICATIONS/REQUIREMENT

**Bidder's
Statement of
Compliance**
*Bidders must
state here
either
"Comply" or
"Not Comply"*



Development Bank of the Philippines

TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF 185 UNITS DOCUMENT SCANNER

I. Approved Budget for the Contract (ABC)

The Approved Budget for the Contract is Four Million Nine Hundred Ninety-Four Thousand and Seventy-Five Pesos (P4,994,075.00) or Twenty-Six Thousand Nine Hundred Ninety-Five Pesos (P26,995.00) per unit (Inclusive of VAT and other applicable taxes/charges).

II. Technical Specifications

PARTICULARS	SPECIFICATIONS
Type	Desktop sheet-fed type or equivalent
Daily Duty Cycle	Minimum of 1,500 scans/day
Scanning Sensor	Contact Image Sensor (CMOS) CIS or equivalent
Feedtray capacity	Minimum of 30 Sheets (80g/m ²)
Scanning Side	Minimum of Simplex / Duplex / Folio or equivalent / Skip Blank Page
Light source	LED or equivalent
Scanning Speed	Minimum of 25ppm/50ipm @ 200dpi Black and White Minimum of 25ppm/50ipm @ 200 dpi Colour
Output Resolution	Minimum of 150dpi, 200dpi, 300dpi, 400dpi, 600dpi
Interface	Minimum of USB 2.0
Software	ISIS/TWAIN Driver or compatible driver and Document Scanning Software or equivalent
Scan file Format	Minimum of BMP, JPEG, TIFF, PDF
Operating System Supported	Windows 7, Windows 10 and Windows 11
Power Requirements	Standard 3 prong AC 220-240V, 50/60Hz
Other software/program requirements	The document scanning software should be able to do the following: <ul style="list-style-type: none"> • Create searchable Portable Document Format (PDF) files • Convert scanned documents into Microsoft Word, Excel and PowerPoint using Optical Character Recognition (OCR)

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

MENTAL BID BULLETIN NO. 2
ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE
IT BANK OF THE PHILIPPINES
6,995.00 per unit inclusive of all applicable taxes)
Page 8 of 27

REVISED FORM 9 (page 2 of 5)

TECHNICAL SPECIFICATIONS/REQUIREMENT

**Bidder's
Statement of
Compliance**
*Bidders must
state here
either
"Comply" or
"Not Comply"*

Supply and Delivery of 185 Units Document Scanner

III. Delivery

Upon availability of the units, the winning bidder must notify DBP within three (3) calendar days to test the units at bidder's warehouse/premises.

Further, the winning bidder is required to provide a delivery schedule for the deployment one (1) week after the completion of testing activities. DBP will likewise provide the list of authorized representative/s who will acknowledge the receipt of the units for reference.

The units must be delivered within Ninety (90) calendar days after the receipt of Notice to Proceed (NTP) to be delivered to the designated DBP sites as attached in Annex A.

Corresponding penalties shall be imposed for late delivery at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay per required period and quantity delivered.

IV. Training

The winning bidder must provide at least one (1) day training for the basic operations and troubleshooting for at least six (6) DBP engineers at DBP Head Office to be conducted after the complete delivery of the units.

V. Warranty Period

The one (1) year warranty period will commence upon issuance of Certificate of Acceptance.

VI. After Sales

Within the warranty period, the winning bidder is required to provide the following technical support:

- a. Response time is within four (4) hours and resolution time is within 24 hours.
- b. Beyond 24 hours, the bidder must provide a service unit once pulled-out and return the unit within one (1) to two (2) weeks.
- c. Units for repair must be pulled-out from the DBP Office where it was originally reported and will not require the Bank to deliver the unit to the Bidder's Service Center.
- d. For unit that is tagged as unserviceable and has persistent problems on its component or part that occurred for three (3) times that exhibits the same issue within a one-month period, the bidder is required to replace with a brand-new unit (same model) or a higher specification.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

LEMENTAL BID BULLETIN NO. 2
OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE
DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PhP 4,994,075.00 at PhP 26,995.00 per unit inclusive of all applicable taxes)

REVISED FORM 9 (page 3 of 5)

TECHNICAL SPECIFICATIONS/REQUIREMENT

Bidder's Statement of Compliance
Bidders must state here either "Comply" or "Not Comply"

Supply and Delivery of 185 Units Document Scanner

VII. Retention

The winning bidder is required to submit a special bank guarantee or a letter confirmation for the retention money in the amount equivalent to 5% of the total contract price. The retention money will be released after the lapse of the one (1) year warranty period. Provided, however, that the equipment delivered is free from patent and latent defects and all the conditions imposed under the contract have been fully met.

VIII. Performance Security

The winning bidder is required to submit a performance security in any of the following forms and percentages:

Form of Performance Security	Minimum % of Contract Amount
Cash, cashier's/manager's check issued by a Universal or Commercial Bank	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank	
Surety Bond callable upon demand issued by a surety or insurance company together with certificate issued by Insurance Commission certifying the surety or insurance company is authorized to issue such surety bond	Thirty percent (30%)

IX. Post Qualification Requirement

The bidder is also required to provide the 2025 Mayors' Permit of the brands' accredited service centers.

X. Payment

1. Winning bidder must open an account with DBP for payment purposes upon receipt of Notice of Award (NOA) (in case they have no DBP account).
2. Payment shall be made based on the corresponding contract price via credit to its deposit account within Fifteen (15) calendar days from receipt of the Bidder's Sales Invoice, Delivery Receipts (with actual date received and signature of authorized DBP representative) and DBP issuance of the Certificate of Acceptance.
3. Certificate of Acceptance will be issued upon inspection, testing, full delivery and completion of the One (1) day training for the basic operations and troubleshooting.

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

MENTAL BID BULLETIN NO. 2
OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE
MENT BANK OF THE PHILIPPINES

(ABC: PhP 4,994,075.00 at PhP 26,995.00 per unit inclusive of all applicable taxes)

REVISED FORM 9 (page 4 of 5)

TECHNICAL SPECIFICATIONS/REQUIREMENT	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p>Supply and Delivery of 185 Units Document Scanner</p> <hr/> <p>XI. Documentary Requirements for the Bid Opening</p> <ol style="list-style-type: none"> 1. Bidder must have completed a single contract of similar nature within the last five (5) years, equivalent to at least fifty percent (50%) of the ABC of this project. "Similar Contract" shall mean supply and delivery of Document Scanner. 2. Technical data sheet/brochure of the brand and model being offered. 3. The bidder shall submit the summary of the technical specifications of the brand and model being offered cross-referenced against the DBP minimum technical specifications as per attached Annex B. 4. Certificate from the <u>manufacturer for the brand and model</u> being offered stating the following: <ul style="list-style-type: none"> • The bidder is a direct partner or reseller or distributor. • The bidder is an authorized service provider. • The unit offered will not reach End of Life for the next Five (5) years. <p>Note: If the bidder is not a direct partner/reseller/distributor of the manufacturer, bidder must submit a corresponding certificate linking the bidder to the manufacturer of the brand being offered.</p> 5. Submission of any of the following certificates: <ol style="list-style-type: none"> a. For Energy Star: <ul style="list-style-type: none"> • Energy Star Certificate verifiable and downloadable in the Energy Star website. Bidder must provide the website address or URL where the certificate was downloaded on a separate sheet. b. For Conformity of Europeene (CE): <ul style="list-style-type: none"> • Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking. 6. List of bidder's or brand's accredited service center. The bidder or brand's accredited service center must have at least one (1) service center located in the National Capital Region (NCR), Luzon, Visayas and Mindanao. <p>XII. Non-Disclosure Condition</p> <p>The bidder shall strictly adhere to the confidentiality agreement with the Bank. Information about DBP and its operation in this document is considered proprietary and confidential and must be treated as such by the recipients of these technical specifications. In the same manner, the responses to these technical specifications which shall be specified as confidential shall not be disclosed to any third party.</p> <ol style="list-style-type: none"> 1. Each party agrees to hold and maintain confidential all materials and information which shall come into its possession or knowledge in connection with the project or its performance, and not to make use hereof other than for the purpose of this project. 	

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

LEMENTAL BID BULLETIN NO. 2
 OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE
 MENT BANK OF THE PHILIPPINES
 nP 26,995.00 per unit inclusive of all applicable taxes)

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REVISED FORM 9 (page 5 of 5)

TECHNICAL SPECIFICATIONS/REQUIREMENT	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
<p>Supply and Delivery of 185 Units Document Scanner</p> <hr style="border: 0.5px solid black; margin: 10px 0;"/> <ol style="list-style-type: none"> 2. After completion of the project, all materials, data, proprietary information and other related documents provided to the winning bidder, and which are hereby deemed owned by DBP shall be returned to DBP. 3. The winning bidder undertakes that it shall make appropriate instructions to its employees who need to have access to such information and materials to satisfy and comply with its confidentiality obligation as set forth in this Section. 4. This confidentiality obligation shall survive even after the termination of the contract. 5. The winning bidder shall, likewise, oblige the provider to be bound by this confidentiality contract. 6. The winning bidder's breach of this confidentiality provision shall entitle DBP to legal and other equitable remedies including but not limited to the immediate cancellation of the contract and shall entitle DBP for claim for damages and injunctive relief under the circumstances. DBP may also elect to terminate further access by the winning bidder to any data and information. 7. A Non-Disclosure Agreement between DBP and the winning bidder will form part of the contract that outlines confidential material, knowledge, or information that both parties wish to share with one another for certain purposes but wish to restrict access for or by third parties. m c 	
<div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <p style="text-align: center;">Conforme:</p> <hr style="border: 0.5px solid black; margin: 5px 0;"/> <p style="text-align: center;">Bidder's Company Name</p> <hr style="border: 0.5px solid black; margin: 5px 0;"/> <p style="text-align: center;">Name & Signature of Authorized Representative</p> </div>	

ANNEX A of FORM 9 (page 1 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

ANNEX A

DISTRIBUTION LIST OF ONE HUNDRED EIGHTY FIVE (185) UNITS DOCUMENT SCANNER

	BUSINESS UNIT	TOTAL NO. OF UNITS	BBG	ADDRESS
1	ALABANG BRANCH	1	BBG MM	Unit 101 Grd Flr. Admiralty Realty Corp. 1101 Madrigal Business Park Alabang-Zapote Road 1799
2	ANTIPOLO BRANCH	1	BBG MM	JMK Bldg., Circumferential Road Cr. P. Oliveros St. Antipolo City
3	CALOOCAN BRANCH	1	BBG MM	Units 913-914, G/F C-CUBE, 8th St., 8th Ave., Caloocan City 1403
4	P. TUAZON BRANCH (formerly CAMP AGUINALDO)	1	BBG MM	Ground Floor Avire Tower, P. Tuazon Boulevard corner Lakandula Street, Marilag, Quezon City - 1109
5	COMMONWEALTH BRANCH	1	BBG MM	DBP Bldg., Commonwealth Ave. Diliman, Quezon City 1121
6	MAKATI BRANCH	1	BBG MM	G/F Lasala Building II, Lot 12 Block 1, F. Zobel St. Brgy. Poblacion, Makati City
7	MANDALUYONG BRANCH	1	BBG MM	Jo-Cel Building, 29 San Roque Street corner Boni Avenue Mandaluyong City
8	MANILA ARROCEROS BRANCH	1	BBG MM	Ground Floor W. Godino Bldg. No. 350 A. Villegas St. Ermita, Manila 1000
9	MANILA-NAKPIL BRANCH	1	BBG MM	1804 Leticia Bldg. Julio Nakpil St. cor Taft Avenue Malate, Manila
10	MARIKINA BRANCH	1	BBG MM	No. 37 cor. Dragon and Gil Fernando Ave. Midtown Subdivision, San Roque, Marikina City 1801
11	MUNTINLUPA BRANCH	1	BBG MM	Unit 101 Grd Flr. Admiralty Realty Corp. 1101 Madrigal Business Park Alabang-Zapote Road 1799
12	PARAÑAQUE BRANCH	1	BBG MM	Unit 14 & 15 G/F Aseana Power Station Macapagal Blvd cor Bradco Ave., Parañaque City
13	PASAY BRANCH	1	BBG MM	Centro Buendia Building, Sen. Gil J. Puyat Avenue corner Tramo Street Pasay City
14	PASIG BRANCH	1	BBG MM	Unit 102 Pacific Center Bldg., 33 San Miguel Avenue Ortigas Avenue, Pasig City
15	ROCES AVENUE BRANCH	1	BBG MM	Ground Floor, M & J Bldg. No. 123 Don Alejandro Roces Avenue, Barangay Laging Handa, Quezon City
16	QUEZON CITY BRANCH	1	BBG MM	Ground Floor, Medical Arts Bldg. Phil. Heart Center of Asia East Avenue, Quezon City

SUPPLEMENTAL BID BULLETIN NO. 2

BID REFERENCE NO. G-2025-21: SUPPLY AND DELIVERY OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PhP 4,994,075.00 at PhP 26,995.00 per unit inclusive of all applicable taxes)

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ANNEX A of FORM 9 (page 2 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

17	SAN JUAN BRANCH	1	BBG MM	Unit GF-1 Harmonia Center, Ortigas Avenue Greenhills West, San Juan City
18	TAGUIG BRANCH	1	BBG MM	Ground Floor, Trade and Financial Tower, 32nd St. Bonifacio Global City, Taguig City
19	TAGUIG-TUKTUKAN BRANCH	1	BBG MM	BSJE Building, No. 9 Gen. Luna Street Barangay Tuktukan, Taguig City
20	APARRI BRANCH	1	BBG NL	DBP Bldg., Maharlika Highway, Macanaya District, Aparri, Cagayan 3515
21	BAGUIO BRANCH	1	BBG NL	Session Road cor. Perfecto St. Baguio City, Benguet 2600
22	BANGUI BRANCH	1	BBG NL	Legislative Bldg., San Lorenzo Bangui, Ilocos Norte 2920
23	CABARROGUIS BRANCH	1	BBG NL	1st Floor, Provincial Capitol Commercial Building, Capitol Hills, San Marcos, Cabarroguis, Quirino 3400
24	CABUGAO BRANCH	1	BBG NL	National Highway Rizal, Cabugao, Ilocos Sur 2372
25	CAUAYAN BRANCH	1	BBG NL	Ground Floor, STP Building, Rizal Avenue Extension, District II (Centro Poblacion), Cauayan City, Isabela 3305
26	DAGUPAN BRANCH	1	BBG NL	M. H. del Pilar St. Dagupan City, Pangasinan 2400
27	ILAGAN BRANCH	1	BBG NL	Ground Floor, DBP Building, Maharlika Highway corner Arranz Street, Osmena, City of Ilagan, Isabela 3300
28	LAL-LO BRANCH	1	BBG NL	Solomon Hotel, Brgy. Magapit, Lal-lo, Cagayan 3509
29	LAOAG BRANCH	1	BBG NL	A.G. Tupaz Ave. Laoag City, Ilocos Norte 2900
30	SANTIAGO BRANCH	1	BBG NL	Purok 7, National Highway, Villasis, Santiago City, Isabela 3311
31	SFLU BRANCH	1	BBG NL	LUECO Bldg. National Hi-way, Brgy. Sevilla San Fernando City, La Union 2500
32	SOLANO BRANCH	1	BBG NL	Burgos St., Brgy. Quezon, Solano, Nueva Vizcaya 3709
33	TABUK BRANCH	1	BBG NL	No. 9 Provincial Road Dagupan Centro, Tabuk City, Kalinga 3800
34	TUGUEGARAO BRANCH	1	BBG NL	Regional Government Center, Enrte Blvd., Carig Sur, Tuguegarao City, Cagayan - 3500
35	URDANETA BRANCH	1	BBG NL	G/F Magic Mall Annex, Alexander St., Poblacion, Urdaneta City, Pangasinan
36	VIGAN BRANCH	1	BBG NL	L. Florentino Street, Vigan City, Ilocos Sur, 2700
37	BALANGA BRANCH	1	BBG CL	DBP Bldg., Capitol Drive, Barangay Tenejero, Balanga City, Bataan -2100
38	BALER BRANCH	1	BBG CL	National Highway, Brgy. Suklayin, Baler, Aurora Province 3200
39	CABANATUAN BRANCH	1	BBG CL	Burgos Ave., cor Gabaldon St. Cabanatuan City, Nueva Ecija 3100

ANNEX A of FORM 9 (page 3 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

40	CLARK BRANCH	1	BBG CL	Pavillion I, Berthaphil III Clark Center Jose Abad Santos Avenue, Clark Freeport Zone 2023
41	GUAGUA BRANCH	1	BBG CL	Mary The Queen College Building, Jose Abad Santos Ave., Brgy. San Matias, Guagua, Pampanga 2003
42	MALOLOS BRANCH	1	BBG CL	Paseo Del Congreso, Brgy. Catmon, City of Malolos, Bulacan -3000
43	PALAYAN BRANCH	1	BBG CL	Brgy. Singalat, Provincial Capitol Compound Palayan City, Nueva Ecija 3132
44	SAN FERNANDO, PAMPANGA BRANCH	1	BBG CL	Dona Isa Fel Bldg. Dolores McArthur Highway City of San Fernando, Pampanga 2000
45	SUBIC BRANCH	1	BBG CL	Unit No.109 Ground Floor Wow World Complex, Rizal Highway, Central Business District, Subic Bay Freeport Zone 2222
46	TARLAC BRANCH	1	BBG CL	Macabulos Drive, Tarlac City, Tarlac 2300
47	VALENZUELA BRANCH	1	BBG CL	253-A McArthur Highway, Karuhatan, Valenzuela City 1441
48	BACOR BRANCH	1	BBG SL	Unit 2, Sidcor Bldg., Molino Blvd., Bayanan Bacor City, Cavite 4102
49	BATANGAS BRANCH	1	BBG SL	Sambat, Kumintang Ibaba, Batangas City 4200
50	CALAPAN BRANCH	1	BBG SL	Roxas Dr., Sto. Nino, Calapan City 5200
51	DASMARINAS BRANCH	1	BBG SL	Km 30 Aguinaldo Highway, Dasmariñas, Cavite 4114
52	LIPA BRANCH	1	BBG SL	No. 2 C.M. Recto Ave. Lipa City 4212
53	LUCENA BRANCH	1	BBG SL	Merchan St., Lucena City, Quezon 4301
54	PUERTO PRINCESA BRANCH	1	BBG SL	GF Empire Suites Hotel, Rizal Avenue, Puerto Princesa City, Palawan 5300
55	ROMBLON BRANCH	1	BBG SL	Zaragoza St., Capaclan, Romblon, Romblon 5500
56	SAN JOSE (MINDORO) BRANCH	1	BBG SL	Rizal St. cor. Quirino St. San Jose, Occ. Mindoro 5100
57	STA. CRUZ, LAGUNA BRANCH	1	BBG SL	P. Guevarra Street corner Alfonso Street, Barangay Poblacion III, Santa. Cruz, Laguna - 4009
58	STA. ROSA BRANCH	1	BBG SL	Maerix Terrace Bldg. Rizal Blvd., Brgy. Tagapo, City of Santa Rosa, Laguna 4026
59	TAYTAY, PALAWAN BRANCH	1	BBG SL	G/F RIKC Building, Corner Sto. Domingo St. & National Highway Poblacion, Taytay, Palawan 5312
60	DAET BRANCH	1	BBG BICOL	DBP Daet Branch, cor. F. Pimentel Ave. and Magallanes Iraya St. Daet, Camarines Norte 4600
61	GUINOBATAN BRANCH	1	BBG BICOL	SB Building, Rizal Street, Guinobatan, Albay 4503
62	IRIGA BRANCH	1	BBG BICOL	Ground Floor, ICT Bldg., LGU Iriga City Compound, Zone 2 Bgy. Sta. Cruz Sur, Iriga City, Camarines Sur

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For reference only

Supply and Delivery of 185 Units Document Scanner

63	LEGAZPI BRANCH	1	BBG BICOL	Quezon Ave. Legazpi City, Albay 4500
64	MASBATE BRANCH	1	BBG BICOL	Cor. Danao & Mabini Sts. Brgy Bapor, Masbate City, Masbate 5400
65	NAGA BRANCH	1	BBG BICOL	DBP Naga Branch Bldg. Panganiban Drive Naga City, Camarines Sur
66	PLACER BRANCH	1	BBG BICOL	Corner Avenida and Balangawan Streets, Poblacion, Centro, Placer, Masbate 5408
67	SORSOGON BRANCH	1	BBG BICOL	ACM Bldg. Cor. Burgos & Rizal Sts. Sorsogon City 4700
68	VIRAC BRANCH	1	BBG BICOL	Old Capitol Building Cor. Eustaquio St. & Rizal Avenue, Sta. Elena, Virac, Catanduanes 4800
69	BOGO BRANCH	1	BBG CEV	Martinez Bldg. cor. Sor D. Rubio & San Vicente Sts. Bogo City 6010
70	BORONGAN BRANCH	1	BBG CEV	E. Cinco St., Brgy. C, Borongan City, Eastern Samar 6800
71	CARCAR BRANCH	1	BBG CEV	Awayan, Poblacion III, Carcar City 6090
72	CATARMAN BRANCH	1	BBG CEV	390 J.P. Rizal St. Barangay Lapu-Lapu, Catarman, Northern Samar 6400
73	CATBALOGAN BRANCH	1	BBG CEV	G/F, Tia Anita's Commercial, Mabini St., Catbalogan City, Samar 6700
74	CEBU BRANCH	1	BBG CEV	Osmeña Boulevard Cebu City 6000
75	DOLORES BRANCH	1	BBG CEV	LGU Dolores Bldg., cor. Real St. & San Jose St., Brgy 10, Dolores, Eastern Samar 6817
76	MAASIN BRANCH	1	BBG CEV	RK Kangleon St. Tunga-Tunga, Maasin City, Southern Leyte 6600
77	MANDAUE BRANCH	1	BBG CEV	Bridges Town Square, Plaridel Street Barangay Alang-Alang, Mandaue City 6014
78	ORMOC BRANCH	1	BBG CEV	Aviles Business Center, Brgy. Don Felipe Larrazabal, Ormoc City, Leyte 6541
79	TACLOBAN BRANCH	1	BBG CEV	Cor. Zamora & Paterno Sts. Tacloban City, Leyte 6500
80	TAGBILARAN BRANCH	1	BBG CEV	DBP Bldg. 0533 Carlos P. Garcia Ave. North Tagbilaran City 6300
81	TALISAY BRANCH	1	BBG CEV	South Coast Center, Brgy. Linao Talisay City, Cebu 6045
82	TOLEDO BRANCH	1	BBG CEV	Barcenas Bldg., Poloyapoy St., Poblacion, Toledo City 6038
83	TUBIGON BRANCH	1	BBG CEV	Holy Cross Academy Bldg., Poblacion Tubigon 6329, Bohol
84	UBAY BRANCH	1	BBG CEV	CRU Building, Poblacion Ubay, Bohol 6315
85	ANTIQUE BRANCH	1	BBG WV	AVP Bldg., T. A. Fornier St. San Jose, Antique 5700
86	BACOLOD BRANCH	1	BBG WV	Cor. South Capitol Road and Lacson Sts. Bacolod City 6100

ANNEX A of FORM 9 (page 5 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

87	BUENAVISTA BRANCH	1	BBG WV	Multi-purpose Building, Old Market Site, New Poblacion Buenavista, Guimaras 5044
88	DUMAGUETE BRANCH	1	BBG WV	DBP Building, Rizal Blvd., Barangay Poblacion 4, Dumaguete City- 6200
89	ILOILO BRANCH	1	BBG WV	I. de la Rama St. Iloilo City 5000
90	JARO BRANCH	1	BBG WV	E. Lopez St. Iloilo City 5000
91	KABANKALAN BRANCH	1	BBG WV	Cor. Lirazan & Bonifacio Sts. Kabankalan City 6111
92	KALIBO BRANCH	1	BBG WV	DBP Bldg. Capitol Site Kalibo, Aklan 5600
93	POTOTAN BRANCH	1	BBG WV	Milagros Bldg., RY Ladrado St., San Jose Ward Pototan, Iloilo 5008
94	ROXAS BRANCH	1	BBG WV	Provincial Park, Roxas City 5800
95	SAN CARLOS BRANCH	1	BBG WV	F.C. Ledesma Avenue, San Carlos City, Negros Occidental 6127
96	SIQUIJOR BRANCH	1	BBG WV	Siquijor Multi-purpose Center, Mabini Street Poblacion, Siquijor, Siquijor 6225
97	BUTUAN BRANCH	1	BBG NM	J. C. Aquino Avenue cor. J. Rosales Ave. Butuan City 8600
98	CAGAYAN DE ORO BRANCH	1	BBG NM	DBP Bldg. Corrales Ave. cor. Tirso Neri St. Cagayan de Oro City 9000
99	LIMKETKAI BRANCH	1	BBG NM	Rosario Strlp, Limketkal Center, Barangay 31, Cagayan de Oro City, Misamis Oriental-9000
100	CLAVER BRANCH	1	BBG NM	Clarín St., Brgy. Tayaga, Claver, Surigao del Norte 8410
101	ILIGAN BRANCH	1	BBG NM	Picardal Road, Mahayahay Iligan City 9200
102	MALAYBALAY BRANCH	1	BBG NM	Bonifacio Drive, Caul, Malaybalay City, Bukidnon 8700
103	MANGAGOY BRANCH	1	BBG NM	Saren Bldg., Espiritu St. Mangagoy, Bislig City 8311
104	SAN FRANCISCO BRANCH	1	BBG NM	Orange St. cor. Rotunda, San Francisco, Agusan del Sur 8501
105	SAN JOSE-DINAGAT BRANCH	1	BBG NM	P-7 Poblacion San Jose, Dinagat Island 8412
106	SIARGAO BRANCH	1	BBG NM	Sto. Niño cor. Mindana Sts., Brgy. Nueve, Dapa Siargao Island, Surigao del Norte 8417
107	SURIGAO BRANCH	1	BBG NM	Narciso St., Surigao City 8400
108	TANDAG BRANCH	1	BBG NM	Purok Napo, Brgy. Bagong Lungsod, Tandag City, Surigao Del Sur 8300
109	TRENTO BRANCH	1	BBG NM	Poblacion, Along National Highway, Trento, Agusan Del Sur 8505
110	TUBOD BRANCH	1	BBG NM	Ground Floor, A.A. Quibranza Building, National Highway, Cor. Arsenio Quibranza Highway, Tubod, Lanao Del Norte
111	VALENCIA BRANCH	1	BBG NM	Tamay Lang Park Lane, G. Laviña Avenue Poblacion, Valencia City, Bukidnon 8709

SUPPLEMENTAL BID BULLETIN NO. 2

BID REFERENCE NO. G-2025-21: SUPPLY AND DELIVERY OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

(ABC: PhP 4,994,075.00 at PhP 26,995.00 per unit inclusive of all applicable taxes)

ANNEX A of FORM 9 (page 6 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

112	VILLANUEVA BRANCH	1	BBG NM	National Highway, Barangay Katipunan, Villanueva, Misamis Oriental 9002
113	COTABATO BRANCH	1	BBG SM	Don Rufino Alonzo St. Cotabato City 9600
114	DAVAO BRANCH	1	BBG SM	DBP Bldg., C. M. Recto Ave. Barangay 38-D, Davao City 8000
115	DIGOS BRANCH	1	BBG SM	Quezon Avenue, Digos City, Davao del Sur 8002
116	GENERAL SANTOS BRANCH	1	BBG SM	Roxas Avenue, General Santos City 9500
117	KIDAPAWAN BRANCH	1	BBG SM	DBP Bldg., Quezon Blvd. corner J.P. Laurel Sts. Kidapawan City 9400
118	MALITA BRANCH	1	BBG SM	Public Market, Poblacion, Malita, 8012 Davao Occidental
119	MARBEL BRANCH	1	BBG SM	Alunan Ave., Koronadal City, South Cotabato 9506
120	MATI BRANCH	1	BBG SM	DBP Bldg., Limatoc St. cor. Santiago Sts. Mati City 8200
121	POLOMOLOK BRANCH	1	BBG SM	National Highway Corner Juan Bayan, Barangay Magsaysay Polomolok, South Cotabato 9504
122	STA. CRUZ, DAVAO BRANCH	1	BBG SM	Stall No. 1 Sta Cruz Public Market, Poblacion, Zone III, Sta. Cruz, Davao del Sur 8001
123	TACURONG BRANCH	1	BBG SM	National Highway cor. Del Corro Sts. Tacurong City 9800
124	TAGUM BRANCH	1	BBG SM	DBP Bldg. Apokon Road, Tagum City 8100
125	BASILAN BRANCH	1	BBG WM	AC Infante, Inc. Building, JS Alano Street, Isabela City, Basilan, 7300
126	DIPOLOG BRANCH	1	BBG WM	National Highway, Turno, Dipolog City, 7100
127	IPIL BRANCH	1	BBG WM	Corner Sugang Avene & Gethsemane St., Ipil, Zamboanga Sibugay 7001
128	JOLO BRANCH	1	BBG WM	Gen. Arrola St. cor. Buyon St., Jolo, Sulu 7400
129	OZAMIZ BRANCH	1	BBG WM	Burgos cor. Zamora Sts. Ozamiz City, 7200
130	PAGADIAN BRANCH	1	BBG WM	Rizal Avenue, Balangasan District Pagadian City, 7016
131	ZAMBOANGA BRANCH	1	BBG WM	DBP Bldg. Don Pablo Lorenzo St. (Port Area) Zamboanga City, 7000
132	ZAMBOECOZONE BRANCH	1	BBG WM	Zamboanga City Special Economic Zone Zamboanga City, 7000
133	OROQUIETA BRANCH	1	BBG WM	Independence Street, Brgy. Poblacion II, Oroquieta City 7207
134	Malolos Lending Center	1	NCLLG	2F DBP Building, Paseo Del Congreso, Brgy. Catmon, City of Malolos, Bulacan -3000
135	Baguio Lending Center	1	NCLLG	2nd Floor, DBP Building, Session Road cor. Perfecto St., Brgy. Malcon, Square, Baguio City, Benguet -2600
136	Laoag Lending Center	1	NCLLG	2nd Floor, DBP Building, A.G. Tupaz Avenue, Laoag City, Ilocos Norte 2900

ANNEX A of FORM 9 (page 7 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

137	Tuguegarao Lending Center	1	NCLLG	DBP Bldg., Regional Government Center, Enrile Blvd., Carig Sur, Tuguegarao City, Cagayan 3500
138	San Fernando, Pampanga Lending Center	1	NCLLG	2F Dona Isa Fel Bldg. Dolores Mcarthur Highway City of San Fernando, Pampanga 2000
139	Cabanatuan Lending Center	1	NCLLG	Burgos Ave., cor Gabaldon St. Cabanatuan City, Nueva Ecija 3100
140	Iligan Lending Center	1	NCLLG	2nd Floor, DBP Building, Maharlika Highway corner Arranz Street, Osmena, City of Iligan, Isabela 3300
141	Lucena Lending Center	1	SLLG	2F DBP Building, Merchan St., Lucena City, Quezon 4301
142	Calapan Lending Center	1	SLLG	Roxas Dr., Sto. Nino, Calapan City 5200
143	Dasmariñas Lending Center	1	SLLG	Km 30 Aguinaldo Highway, Dasmariñas, Cavite 4114
144	Naga Lending Center	1	SLLG	2F DBP Naga Branch Bldg. Panganiban Drive Naga City, Camarines Sur
145	Legazpi Lending Center	1	SLLG	2F DBP Building, Quezon Ave. Legazpi City, Albay 4500
146	Lipa Lending Center	1	SLLG	4th floor FNR Building, No. 2 C.M. Recto Ave. Lipa City 4212
147	Puerto Princesa Lending Center	1	SLLG	3F Puerto Princesa City Water District Bldg. Rizal Avenue, Brgy. Maningning, Puerto Princesa City, Palawan 5300
148	Tagbilaran Lending Center	1	VLG	DBP Bldg. 0533 Carlos P. Garcia Ave. North Tagbilaran City 6300
149	Cebu North Lending Center	1	VLG	Osmeña Boulevard Cebu City 6000
150	Tacloban Lending Center	1	VLG	Cor. Zamora & Paterno Sts. Tacloban City, Leyte 6500
151	Bacolod Lending Center	1	VLG	Cor. South Capitol Road and Lacson Sts. Bacolod City 6100
152	Iloilo Lending Center	1	VLG	I. de la Rama St. Iloilo City 5000
153	Catbalogan Lending Center	1	VLG	2F Tia Anita's Building, Mabini Avenue, Catbalogan City, Samar 6700
154	Cebu South Lending Center	1	VLG	Osmeña Boulevard Cebu City 6000
155	Butuan Lending Center	1	NMLG	J. C. Aquino Avenue cor. J. Rosales Ave. Butuan City 8600
156	Cagayan De Oro Lending Center	1	NMLG	2F, DBP Bldg. Corrales Ave. cor. Tirso Neri St. Cagayan de Oro City 9000
157	Iligan Lending Center	1	NMLG	Picardal Road, Mahayahay Iligan City 9200
158	Malaybalay Lending Center	1	NMLG	Bonifacio Drive, Caul, Malaybalay City, Bukidnon 8700

ANNEX A of FORM 9 (page 8 of 8)

For reference only

Supply and Delivery of 185 Units Document Scanner

159	Surigao Lending Center	1	NMLG	2F DBP Building, Narciso Street, Washington Surigao City 8400
160	Davao Lending Center	1	SWMLG	DBP Bldg., C. M. Recto Ave. Davao City 8000
161	Digos Lending Center	1	SWMLG	2F DBP Building, Quezon Avenue, Digos City, Davao del Sur 8002
162	Kidapawan Lending Center	1	SWMLG	DBP Bldg corner Quezon Blvd & JP Laurel, Kidapawan City, North Cotabato 9400
163	General Santos Lending Center	1	SWMLG	3F DBP Building, Roxas Avenue, General Santos City 9500
164	Tagum Lending Center	1	SWMLG	DBP Bldg. Apokon Road, Tagum City 8100
165	Zamboanga Lending Center	1	SWMLG	DBP Bldg. Don Pablo Lorenzo St. (Port Area) Zamboanga City, 7000
166	HEAD OFFICE	20		DBP Head Office, Sen. Gil Puyat Ave. corner Makati Ave, Makati City 1200
	TOTAL	185		

REVISED ANNEX B of REVISED FORM 9

(page 1 of 2)

Supply and Delivery of 185 Units Document Scanner

ANNEX B

Particulars	DBP Minimum Specifications	Bidder's specifications	Reference Document/s
Type	Desktop sheet-fed type or equivalent		
Daily Duty Cycle	Minimum of 1,500 scans/day		
Scanning Sensor	Contact Image Sensor (CMOS) CIS or equivalent		
Feedtray capacity	Minimum of 30 Sheets (80g/m ²)		
Scanning Side	Minimum of Simplex / Duplex / Folio or equivalent / Skip Blank Page		
Light source	LED or equivalent		
Scanning Speed	Minimum: Black and White @ 200dpi:25ppm/50ipm Minimum: Colour @ 200 dpi:25ppm/50ipm		
Output Resolution	Minimum of 150dpi, 200dpi, 300dpi, 400dpi, 600dpi		
Interface	Minimum of USB 2.0		
Software	ISIS/TWAIN Driver or compatible driver and Document Scanning Software or equivalent		
Scan file Format	Minimum of BMP, JPEG, TIFF, PDF		
Operating System Supported	Windows 7, Windows 10 and Windows 11		
Power Requirements	Standard 3 prong AC 220-240V, 50/60Hz		
Other software/program requirements			
	The document scanning software should be able to do the following: <ul style="list-style-type: none"> Create searchable Portable Document Format (PDF) files 		

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

SUPPLEMENTAL BID BULLETIN NO. 2
 PURCHASE OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT SCANNER FOR THE
 DEVELOPMENT BANK OF THE PHILIPPINES
 at PhP 26,995.00 per unit inclusive of all applicable taxes)
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REVISED ANNEX B of REVISED FORM 9

(page 2 of 2)

Supply and Delivery of 185 Units Document Scanner

	<ul style="list-style-type: none">• Convert scanned documents into Microsoft Word, Excel and PowerPoint using Optical Character Recognition (OCR)		
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Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

**SUPPLY AND DELIVERY OF ONE HUNDRED EIGHTY-FIVE (185) UNITS OF DOCUMENT
SCANNER FOR THE DEVELOPMENT BANK OF THE PHILIPPINES
Bid Reference No. G-2025-21**

TRANSMITTAL FORM

REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Note: Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT

Received:

Name of Bidder: _____
Complete Address: _____
Submitted by: _____
Landline: _____ Email: _____

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
LEGAL ELIGIBILITY DOCUMENTS	
TAB 1	<p>If the bidder is a joint venture (JV):</p> <p>a. If bidding as a formed JV: Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV. Moreover, please likewise note:</p> <ol style="list-style-type: none"> 1) <u>If the JV is incorporated or registered with the relevant government agency</u>, all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name. 2) <u>If the JV is unincorporated</u>, the PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial eligibility documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance. <p>b. If bidding as a JV that is yet to be formed: Submit duly notarized Agreement to Enter into Joint Venture (Template per FORM 1). Please likewise note:</p> <p>PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial documents (Tab 4 onwards) by any one of the JV partners constitutes collective compliance.</p> <p>Please refer to FORM 1-A and FORM 1-B for the sample Secretary's Certificate for each of the JV Partners.</p> <p><u>Each JV partner must submit its duly notarized Special Power of Attorney or Secretary's Certificate, whichever is applicable, indicating therein the following:</u></p> <ol style="list-style-type: none"> 1. <u>The designated/authorized representative who will sign the Joint Venture Agreement (JVA) or the Protocol to Enter into a JVA;</u> 2. <u>That they are duly authorized to participate in the bidding as a JV;</u>

	<p>3. <i>The authorized Lead Company to represent the JV;</i></p> <p>4. <i>The person designated as the duly authorized representative of the corporation to the JV, sign the bid proposals/bidding documents, and sign the ensuing contract with DBP.</i></p> <p>In case a JV partner is a sole proprietorship and the principal/proprietor opts to designate a representative, FORM 2-A shall be customized to include provisions such as the authority to sign the <u>Protocol/Undertaking</u> to enter a JVA.</p>
TAB 2	<p>Proof of appointment/authority of bidder's representative:</p> <p>a. Duly notarized Special Power of Attorney (if the bidder is a sole proprietorship and opts to designate a representative) - <i>Template per FORM 2-A</i></p> <p>OR</p> <p>b. Duly notarized Secretary's Certificate (if the bidder is a corporation, partnership, cooperative, or joint venture) - <i>Template per FORM 2-B</i></p> <p>In case there are more than one appointed/designated representatives, bidders must tick ONE of the checkboxes provided in the form to identify if acting ANY ONE OF THE SIGNATORIES, ALL OF THE SIGNATORIES, or ANY (NUMBER) OF THE SIGNATORIES.</p> <p><u>FAILURE TO TICK A CHECKBOX SHALL MEAN THAT ALL AUTHORIZED REPRESENTATIVES ARE SIGNING THE BIDDING FORMS.</u></p>
TAB 3	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184.</p> <p><u>Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the eligibility documents listed in Annex "A" shall be a ground for failure of the bidder.</u></p>
<p><i>The following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):</i></p> <ul style="list-style-type: none"> - <i><u>LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January 2022;</u></i> - <i><u>AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.</u></i> 	
TECHNICAL ELIGIBILITY DOCUMENTS	
TAB 4	<p>Statement by the bidder of ALL its <u>ongoing</u> government and/or private contracts (including those awarded but not yet started, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (<i>Template per FORM 3</i>), duly signed by the bidder's authorized representative.</p> <p>Note: For bidders who have no ongoing government and/or private contracts, kindly indicate in their statement "NONE" to comply with the requirement. Bidders will be rated</p>

	<p>"failed" if no document is submitted or if the document submitted is incomplete or patently insufficient (per GPPB NPM 094-2013 dtd. 2013-12-19).</p> <p><i>Copies of the NOA, contract, NTP, or equivalent document for each ongoing contract listed in the statement shall be required to be <u>submitted as part of post-qualification</u> of the bidder declared as the Lowest or Single Calculated Bid.</i></p>
TAB 5	<p>Statement of single largest completed contract of similar nature (government or private contract) within the last five (5) years equivalent to at least fifty percent (50%) of the ABC (Template per FORM 4), duly signed by the bidder's authorized representative.</p> <p>Similar contract refers to supply and delivery of document scanner.</p> <p>The identified single largest completed contract must be supported by the following:</p> <p>a) <u>Notice of Award (NOA), OR Notice to Proceed (NTP), OR Contract, OR Purchase Order (PO)</u></p> <p>AND</p> <p>b) <u>Either one</u> of the following documents:</p> <ul style="list-style-type: none"> • Copy of <u>Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance</u> issued by the bidder's client or copy of <u>Official Receipt/s or Sales Invoice/s</u> issued by the bidder to the client (ORs/SIs must sum up to the full amount of total contract price of completed project).
FINANCIAL ELIGIBILITY DOCUMENTS	
TAB 6	<p>Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (Template per FORM 5), duly signed by the bidder's authorized representative.</p> <p>1) The values of the bidder's current assets and current liabilities shall be based on the AFS for CY 2024.</p> <p>2) The value of the NFCC must at least be equal to the ABC of this project.</p> <p><u>In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts and the latest Audited Financial Statements.</u></p> <p>If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank.</p>
TECHNICAL COMPONENT	
TAB 7	<p>Original Bid Security issued in favor of the Development Bank of the Philippines (must be valid for at least 120 calendar days from the date of bid opening); <u>either one of the following is acceptable</u>:</p> <p>a. Cashier's/manager's check issued by a Universal or Commercial Bank (at least 2% of the ABC).</p> <p>b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (at least 2% of the ABC).</p>

	<p>c. Surety bond, callable upon demand, issued by a surety or insurance company (at least 5% of the ABC) and <u>a copy of certificate issued by the Insurance Commission certifying that the surety or insurance company is authorized to issue a surety bond.</u></p> <p>d. Duly <u>notarized</u> Bid Securing Declaration (<i>Template per FORM 6</i>) duly signed by the bidder's authorized representative.</p> <table><tr><td>Approved Budget for the Contract (ABC)</td><td>Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)</td><td>Surety Bond (5% of ABC)</td><td>Bid Securing Declaration</td></tr><tr><td>4,994,075.00</td><td>99,881.50</td><td>249,703.75</td><td>No required percentage</td></tr></table> <p>The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the Procuring Entity and furnish the performance security required under ITB Clause 31, within ten (10) calendar days from receipt of the Notice of Award, and commits to pay the corresponding amount as fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.</p>	Approved Budget for the Contract (ABC)	Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety Bond (5% of ABC)	Bid Securing Declaration	4,994,075.00	99,881.50	249,703.75	No required percentage
Approved Budget for the Contract (ABC)	Cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit (2% of ABC)	Surety Bond (5% of ABC)	Bid Securing Declaration						
4,994,075.00	99,881.50	249,703.75	No required percentage						
TAB 8	Accomplished Omnibus Sworn Statement (with ten [10] statements) (<i>Template per FORM 7</i>), duly signed by the bidder's authorized representative and notarized.								
TAB 9	Accomplished Data Privacy Consent Form <i>per FORM 8</i> , duly signed by the bidder's authorized representative.								
TAB 10	<p>Accomplished/conformed Revised Technical Specifications per <i>REVISED FORM 9</i>, duly signed by the bidder's authorized representative.</p> <p><u>Bidders must state either "Comply" or "Not Comply" on each page of the Technical Specifications/Terms of Reference AND sign on each page as conformance.</u></p>								
TAB 11	Technical data sheet or brochure of the brand and model of the document scanner being offered.								
TAB 12	Accomplished summary of the Revised Technical Specifications of the brand and model being offered, cross-referenced against the DBP minimum technical specifications per <i>REVISED ANNEX B of the REVISED FORM 9</i> , duly signed by the bidder's authorized representative.								
TAB 13	<p>Certificate from the manufacturer for the brand and model being offered, stating the following:</p> <ol style="list-style-type: none">1. The bidder is a partner or reseller or distributor.2. The bidder is an authorized service provider.3. The unit offered will not reach "End-of-Life" for the next five (5) years. <p>Note: If the bidder is not a direct partner or direct distributor or direct reseller of the manufacturer, the bidder must submit a corresponding certificate that will link them to the manufacturer of the brand being offered.</p>								

TAB 14	<p>Submission of any of the following certificates:</p> <p>a. For Energy Star:</p> <ul style="list-style-type: none"> Energy Star Certificate verifiable and downloadable on the Energy Star website. Bidder must provide the website address or URL where the certificate was downloaded on a separate sheet. <p>b. For Conformity of Européenne (CE)</p> <ul style="list-style-type: none"> Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking.
TAB 15	List of bidder's or brand's accredited service center. Must have at least one (1) accredited service center located in each of the following regions/areas: National Capital Region (NCR), Luzon, Visayas, Mindanao.

Item	SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)
TAB 1	<p>Duly accomplished Financial Proposal Form (<i>Template per FORM 10</i>), duly signed by the bidder's authorized representative.</p> <p>Note: Bid shall not exceed the ABC of PhP 4,994,075.00 at PhP 26,995.00 per unit (inclusive of taxes.)</p>
TAB 2	<p>Detailed Financial Proposal/Price Schedule duly signed by the bidder's authorized representative. Bidders shall use either FORM 11-A or FORM 11-B as template.</p> <p>The total detailed bid must not exceed the ABC and must be consistent with the financial bid per TAB 1.</p>