



PROJECT: SUPPLY, DELIVERY, INSTALLATION AND TESTING & COMMISSIONING OF BIOMETRIC ACCESS SYSTEM AT DBP ANTIQUE BRANCH

LOCATION: T. A. FORNIER ST. SAN JOSE DE BUENAVISTA, ANTIQUE

SUBJECT: SCOPE OF WORKS AND TERMS OF REFERENCE (TOR)

I. APPROVED BUDGET FOR THE CONTRACT: PHP 250,000.00

In Pesos: TWO HUNDRED FIFTY THOUSAND ONLY (Inclusive of VAT/ Applicable Taxes)

Description	Total Quantity
Biometric Access System intended for implementation within the Cash Safe/Vault Room	1 Lot

II. TECHNICAL SPECIFICATION:

1. Supply, delivery, installation and testing & commissioning of Biometric Access System as per technical specification (**see Annex A**)

III. CONDITIONS OF THE CONTRACT:

1. The Supplier must conduct inspection and verification of the actual area of construction/ installation.
2. All necessary pipes, wires/cables, supports and accessories shall be provided by the contractor to complete all requirements to operate the Biometric Access System.
3. The Supplier to make sure no damages will occur during the removal/dismantling & installation of Biometric Access System. Any resulting damage will be charged accordingly.
4. The Supplier to provide necessary temporary protection on the work areas affected by the activities.
5. The Supplier must submit sample/s of materials/technical specification/shop drawing related to the project for approval by DBP before fabrication/installation. DBP has the

right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.

6. DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
7. **Delivery and Installation Period:** The Supplier shall complete the project within forty-five days (45) calendar days after receipt of Notice to Proceed (NTP).
8. **Warranty:** One (1) year warranty upon acceptance of items by DBP.
9. **Performance Security:** To guarantee the faithful performance of obligations, the winning contractor is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- a. Proposal / Quotation
- b. Proof PhilGEPS Registration
- c. 2025 Mayor's / Business Permit
- d. Omnibus Sworn Statement
- e. Secretary Certificate (for Supplier under Partnership/Corporation)
- f. Signed Request for Quotation (RFQ)

V. PAYMENT:

1. Payment shall be processed after completion of the project subject to submission of complete documents for payment (i.e. Invoice/Billing Statement, Certificate of Completion/Acceptance).

2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered item/s shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of PO/NTP, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

TECHNICAL SPECIFICATION – BIOMETRIC ACCESS SYSTEM

Components/Particulars	Biometric Access System
Biometric Fingerprint Reader	
- Fingerprint Capacity	≥ 2,000
- Record Capacity	100,000 min.
- Communication	TCP/IP, RS232/485 (compatible cord for PC), USB Host
- Interface	Electric lock, door sensor, exit button, capable of print/view on list of enrollees and period of entries
- Function	Dual-control/authorization (optional function to Lending Centers)
- Inclusive	Necessary accessories
Single Door Magnetic Lock	
- Lock Site	Wooden Door, Glass Door, Metal Door, etc.
- Holding Force	600lbs min.
- Feature	Fail-safe
LZ Brackets	
- Material	Shall be made of stainless steel material
U Brackets and L Brackets	
- Material	Shall be made of stainless steel material
Exit Button	
- Material	Shall be made of stainless steel material
- Function	Physical push-button to unlock doors when exiting
- Mounting	Surface-mounted
Power Supply w/ Back-up Battery	
- Output	12V DC, ≥ 3A
- Input Frequency	50 – 60Hz
- Adjustable Locking Delay Time	0 – 15 sec.
- Set NC/NO outputs, can control various types of electric locks	

BIOMETRIC DOOR ACCESS SYSTEM (Vault)

Technical Specifications

Qty	Description
(1) unit	Fingerprint and Proximity Reader with 3.5 inch TFT LCD Fingerprint Template : 8000; Transaction Capacity: 200,000; Communication Interface : RS232/485, TCP/IP, USB host & Client (In and Out Capability)
(1) lot	Single Door Electromagnetic lock 600 lbs
(1) lot	LZ Brackets 600 lbs.
(1) pc.	U-bracket
(1) unit	Stainless Steel Exit Buttons
(1) set	PC Server Intel Core i5 3 rd Gen Process with 4GB memory Kingston, 1TB Disk SATA, Windows 8Pro 64 Bit
(1) unit	22 " LED monitor Full HD Resolution
(1) unit	UPS 625VA
(1) unit	12V/3A Power Supply with back-up battery
(1)-pcs.	Proximity card
(1) lot	Installation Cost includes- pipes, cables and other accessories
(1) lot	Testing and Commissioning