

**DEVELOPMENT BANK OF THE PHILIPPINES**

**TERMS OF REFERENCE**

**SUPPLY, DELIVERY AND INSTALLATION OF ATM CLADDING**

**I. APPROVED BUDGET FOR THE CONTRACT**

**PESOS: FIVE HUNDRED FORTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-NINE AND 50/100 (₱ 548,899.50) INCLUSIVE OF ALL APPLICABLE TAXES**

<b>Description</b>	<b>Quantity</b>	<b>Amount</b>
Supply, Delivery and Installation of ATM Cladding	1 lot	₱ 548,899.50

**II. REQUIREMENTS**

<b>Particulars</b>	<b>Delivery Address</b>
Supply, delivery and installation of new ATM cladding <b>(9 units wall-type)</b> includes tapping to existing power supply; and dismantling and hauling of old window-type cladding	DBP Santiago Branch National Highway, Villasis Santiago City, Isabela  (TID 322)
	RB Mallig Plains Magdalena, Cabatuan, Isabela  (TID 663)
	RB Mallig Plains San Leonardo, Aglipay, Quirino  (TID 664)
	Fico Bank National Highway, Lingaling Tumauini, Isabela  (TID 678)
	MPRBI Mallig, Isabela  (TID 679)
	Bangko Magsaysay (ISA.) Inc. San Pablo Office, Hi-way Barangay Poblacion, San Pablo, Isabela  (TID 579)
	Fico Bank Castillo Building, Old Public Market, Paggappan, Echague, Isabela  (TID 809)

## SUPPLY, DELIVERY AND INSTALLATION OF ATM CLADDING

Particulars	Delivery Address
	Fico Bank Building Magsaysay St., Poblacion Norte Maddela, Quirino  (TID 810)
	Fico Bank Building National Highway, San Isidro Zaragoza, Nueva Ecija  (TID 814)

*Note:* Refer to attached Technical Specifications/Plans (**Annex A**).

### III. CONDITIONS OF THE CONTRACT

1. The supplier shall conduct inspection and submit shop drawings for DBP approval prior to fabrication of ATM claddings.
2. Supplier to dismantle and haul old ATM claddings from project site to DBP Santiago Branch for proper storage/disposal.
3. The supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
4. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) should the supplier fail to deliver, perform and comply with its obligation.
5. **Delivery Period:** The Contractor shall complete all works within **sixty (60) calendar days** after receipt of PO/NTP.

### IV. PAYMENT

1. **One-time, full payment** shall be issued upon completion/acceptance of all works.
2. When the supplier fails to satisfactorily complete all works under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages-in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DBP following the provisions stipulated in RA 12009.

## *SUPPLY, DELIVERY AND INSTALLATION OF ATM CLADDING*

### **V. WARRANTY**

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of **one (1) year** after completion/acceptance by the procuring entity of the delivered items.

Recommended by:

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-signed-

Approved by:

\_\_\_\_\_

-signed-

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**WDS**

## ATM CLADDING

### TECHNICAL SPECIFICATIONS :

- MADE OF 6MM THK. CLEAR ACRYLIC (FRONT) AND 6MM THK. ACRYLIC FOR SIDINGS AND BACKING
- TRANSLUCENT STICKER (FOR ATM CLADDING AND DECALS)
- COMPUTER CUT-OUT WITH LAMINATION FOR DECALS AND LOGOS
- COMPLETE WITH LED LIGHTING SYSTEM (PLEASE PROVIDE ELECTRICAL PLUG, WIRING CABLE AND SWITCH OR TAP ON THE CENTRALIZED TIMER, WHICH EVER IS APPLICABLE); WHOLE CLADDING MUST BE FULLY LIGHTED.

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- FOR BACKGROUND - 3630-157 SULTAN BLUE AND 3630-73 DARK RED  
- FOR CARD NETWORK - COLORS AS PRESCRIBED BY THE CARD NETWORK

- FOR DBP - FRIZ QUADRATA

- VERIFY ACTUAL MEASUREMENT OF UNIT

