



| | |
|----------|--|
| PROJECT | SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF 250AT, 2P SINGLE PHASE AUTOMATIC TRANSFER SWITCH (ATS) FOR DBP BASILAN BRANCH |
| LOCATION | JS ALANO ST., BRGY. SEASIDE, ISABELA CITY, BASILAN PROVINCE |
| SUBJECT | SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS |

I. Approved Budget for the Contract:

**IN PESOS: TWO HUNDRED THOUSAND
INCLUSIVE OF ALL APPLICABLE TAXES**

| Description | Total Quantity |
|--|----------------|
| 250AT, 2P SINGLE PHASE AUTOMATIC TRANSFER SWITCH (ATS) | 1 |

II. Technical Specification:

1. Supply, delivery, installation and testing & commissioning of 250AT, 2P Single Phase Automatic Transfer Switch (ATS) as per technical specification (see Annex A)

III. CONDITIONS OF THE CONTRACT:

1. The Supplier must conduct inspection and verification of the actual area of construction/ installation.
2. All necessary pipes, wires/cables, supports and accessories shall be provided by the supplier to complete all requirements to operate the 250AT, 2P Single Phase Automatic Transfer Switch (ATS) along with existing generator set.
3. The Supplier shall ensure the compatibility of the 250AT, 2P Single Phase Automatic Transfer Switch (ATS) to existing generator set.
4. The Supplier to make sure no damages will occur during the removal/dismantling & installation of Automatic Transfer Switch (ATS) and its system components. Any resulting damage will be charged accordingly.
5. The Supplier to provide necessary temporary protection on the work areas affected by the activities.
6. The Supplier must submit sample/s of materials/technical specification/shop drawing related to the project for approval by DBP before fabrication/installation. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
7. DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
8. **Delivery** and Installation Period: The Supplier shall complete the project within fifteen days (15) calendar days after receipt of Notice to Proceed (NTP).
9. Warranty: One (1) year warranty upon acceptance of items by DBP.
10. **Performance Security:** To guarantee the faithful performance of obligations, the winning supplier is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

SIGNED

| Forms of Performance Security | Minimum % of Contract Price |
|---|------------------------------------|
| Cash, cashier's/manager's check issued by a Universal or Commercial Bank. | Five Percent (5%) |
| Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. | |
| Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | Thirty Percent (30%) |

IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- Proposal / Quotation
- Proof PhilGEPS Registration
- 2025 Mayor's / Business Permit
- Omnibus Sworn Statement
- DTI or Secretary Certificate (for Supplier under Partnership/Corporation), whichever is applicable
- Signed Request for Quotation (RFQ)
- Data Privacy Form

V. PAYMENT:

- Payment shall be processed after completion of the project subject to submission of complete documents for payment (i.e. Invoice/Billing Statement, Certificate of Completion/Acceptance).
- For every day of delay, 1/10 of 1% (0.001) of the price of undelivered item/s shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of PO/NTP, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

-end-

Recommended by:

SIGNED

GRACE S. MENESES

Unit Head or Team Head

Approved by:

SIGNED

MGR. EMILY H. SORILLA

Per latest MAA dated 2 June 2022

Branch Head

Conformed by:

Supplier _____

Printed Name and Signature



Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TECHNICAL SPECIFICATIONS

250AT AUTOMATIC TRANSFER SWITCH FOR DBP SAN BASILAN BRANCH

- | | |
|--|---|
| • Ampere Trip Rating | 250AT |
| • Voltage | Up to 480V AC, 60Hz |
| • Pole | 2-Pole |
| • Phase | 16 |
| • Enclosure | NEMA 3R, powder coated, color beige/gray |
| • Min. LCD Digital Display (for Programmable digital controller) | Voltage (V), Frequency (Hz), Auto/Manual |
| • Min. Keypad controls or Buttons with LED indicator | Power On/Off; OperatiOf\ Manual/Automatic |