



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12223478
Procuring Entity DEVELOPMENT BANK OF THE PHILIPPINES - BBG - NORTHERN MINDANA
Title SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BURGLAR ALARM SYSTEM
Area of Delivery Misamis Oriental

Solicitation Number:	2025 VIL 009	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	4
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Security Surveillance and Detection Equipment		
Approved Budget for the Contract:	PHP 229,470.59	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	01/08/2025
Contact Person:	Richele S. Joloyohoy BAC Secretariat Tirso Neri St. corner Corrales Ave. Cagayan De Oro City Misamis Oriental Philippines 9000 63-088-8572088 nmbg@dbp.ph	Last Updated / Time	31/07/2025 14:56 PM
		Closing Date / Time	08/08/2025 15:00 PM
Description Kindly refer to attached Technical Specifications, Layout and Bill of Quantities. Other Information For additional information, please look for Mr. Windyl Kart M. Salapang (Branch Services Officer)			

Created by Richele S. Joloyohoy
Date Created 15/07/2025

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Development Bank of the Philippines

REQUEST FOR QUOTATION

Date of Posting/Canvass : Friday, 1 August 2025
Date of Last Submission : Friday, 8 August 2025
Solicitation Number : 2025 VIL 009
Procuring Entity : DBP Villanueva Branch
Title : **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BURGLAR ALARM SYSTEM**
Area of Delivery : NVCDC Building, National Highway, Brgy. Katipunan, Mun. of Villanueva, Misamis Oriental 9002
Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)
Classification : Goods - General Support Services
Category : Security Surveillance and Detection Equipment
Approved Budget : **229,470.59**
Delivery Period : **30 days**

Item No.	Item and Description	Quantity	Unit/s	Unit Price	Total Price
1	Supply, Delivery, Installation, Testing and Commissioning of Burglar Alarm System (kindly refer to attached Technical Specifications, Layout and Bill of Quantities)	1	Lot		
	NOTHING FOLLOWS				
	Total Amount				

Please quote your lowest price on the item/s stated above, subject to the general conditions below.

(Sgd.) **AM WILFRED ANTONIO P. KAAMIÑO**
Branch Head

After having carefully read and accepted your general conditions, I/We quote you on the item(s) at prices noted above.

General Conditions & Requirements:

- All Entries must be typewritten/legibly written
- Price quotation must be based on the Technical Specifications (TS), Terms of Reference (TOR) / Scope of Work/Services (SOW), as applicable and must be duly signed by the supplier's representative.
- Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
- Price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract
- Price quotation with incomplete documentary requirement shall not be considered for evaluation.
- Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.
- Partial bids are allowed.
- Mode of submission of quotation: Open.
- Quotation must include the documentary requirements below:
 - ☐ Proof of PhilGEPS Registration;
 - ☐ Mayor's/Business permit for the current year;
 - ☐ Omnibus Sworn Statement (For ABC's above P50K); Secretary's Certificate (If Partnership/Corporation)
 - ☐ Business/Income Tax Return (For ABC's above P500K);
 - ☐ Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/ SOW/TS;
 - ☐ Statement of Government &/or Private Contracts Completed which are Similar in Nature
- No down-payment or advanced payment.
- Payment shall be processed after completion of delivery, subject to complete documents for payment (i.e) Billing/ Statement of Account).
- For every day of delivery delay, 1/10 of 1% of the price of the undelivered quantity shall be deducted from the payment.
- DBP has the right to reject delivery if item/s delivered were found to be defective and/or not according to the required specifications.

Printed Name/Signature

Tel.No./Cell No./e-mail Address

Company Name

Address

Date:

TIN #:

(Indicate if VAT or VAT exempt)

Villanueva Branch * NVCDC Building, National Highway, Brgy. Katipunan, Municipality of Villanueva, Misamis Oriental
Tel. No. (088) 890-4769 * villanueva@dbp.ph * www.devbnkphl.com

DEVELOPMENT BANK OF THE PHILIPPINES (DBP)
TECHNICAL SPECIFICATIONS

Supply, Delivery, Installation, Testing & Commissioning of
Burglar Alarm System
Small Value Procurement

- I. **Approved Budget for the Contract:** ₱ 229,470.59 (inclusive of VAT/applicable taxes and other charges)
- II. **Scope of Works and Technical Specifications:** (per attached Annex A)
- III. **Conditions of the Contract:**
 1. The Contractor shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject the delivery if item/s delivered were found to be defective and not according to the required specifications.
 2. The Contractor shall submit construction schedule reflecting all activities needed to complete the project, their sequence and duration.
 3. The Contractor must submit sample/s of materials and devices for approval by DBP before installation.
 4. The Contractor shall designate or employ a full-time project coordinator that will supervise on-site works and activities.
 5. DBP may terminate/cancel the Purchase Order (PO) / Notice to Proceed (NTP) when the Contractor fails to deliver, perform, and comply with its obligation.
 6. **Project Period:** The Contractor shall complete the project within thirty (30) calendar days after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
 7. **Point of Delivery:**

Address	Contact No.	No. of Lots
DBP Villanueva Branch NVCDC Building, National Highway Brgy. Katipunan, Mun. of Villanueva Misamis Oriental 9002 Email: villanueva@dbp.ph	(088) 890 4769	1

8. Interested Contractor/s must submit the following:
 - a. Signed Proposal/Quotation
 - b. Proof of PhilGEPS Registration
 - c. Valid and Current Business Permit
 - d. Notarized Omnibus Sworn Statement signed by owner / authorized representative
 - e. For sole proprietorship, duly notarized Special Power of Attorney, if to designate a representative.
 - f. For contractor/supplier under partnership/corporation, Secretary's Certificate
 - g. Signed Request for Quotation (RFQ)

IV. Warranty and Retention:

1. One (1) year warranty upon completion of all works.
2. Performance Security: To guarantee the faithful performance of obligations, the winning bidder is required to post within ten (10) calendar days from receipt of Notice of Award, a performance security (to expire upon completion of the project) in any of the following forms and percentages:

Forms of Performance Security	Minimum % of Contract Price
Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Ten Percent (10%)
Bank draft/guarantee or Irrevocable letter of credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

3. The Supplier warrants that the Goods supplied are new, unused, and free from defects.
4. The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a Warranty Certificate. Provided, however, that the items are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
5. DBP shall promptly notify the Supplier in writing of any claims arising under the warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the period of ten (10) calendar days and with all reasonable speed, repair or replace the defective item or parts thereof, without cost to the Bank.

V. Payment:

A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents:

- Letter of Request for Payment, or Billing Statement
- Statement of Work Accomplishment
- Contractor's Affidavit
- Project Pictures
- Certificate of Completion/Acceptance

VI. Liquidated Damages:

1. Once the contract duration expires, including any time extension duly granted, and the Supplier refuses or fails to satisfactorily complete the work, DBP shall impose upon the Contractor in default liquidated damages. Liquidated damage is an amount equal to at least one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the works for every day of delay.
2. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.

Prepared by:

(signed)
WINDYL KART M. SALAPANG
Branch Services Officer

Approved by:

(signed)
AM WILFRED ANTONIO P. KAAMIÑO
Head, Villanueva Branch

Annex A

SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS:

The Contractor shall hold all obligations, duties and responsibilities necessary for the successful completion of the contract assigned to or be undertaken, including all labor, materials, equipment and services, other incidentals, i.e., bonds and insurance, contractor's all risk insurance (CARI); and furnishings thereof in accordance with the specifications and all addenda prepared by DBP.

1. GENERAL REQUIREMENTS

- 1.1 Mobilization & demobilization
- 1.2 Implementation of health and safety protocols
- 1.3 Hauling and proper disposal of dismantled materials and debris

2. BURGLAR ALARM SYSTEM WORKS

- 2.1. Dismantling of existing Burglar Alarm System devices and Burglar Alarm Control Panel, and properly turning over and securing the dismantled items in the DBP designated storage area
- 2.2. Installation of Burglar Alarm System and Accessories
 - 2.2.1. New Burglar Alarm Control Panel (BACP)
 - 2.2.2. New auto dialer (line / GSM Ready)
 - 2.2.3. New siren with strobelights
 - 2.2.4. New magnetic door contact
 - 2.2.5. New hold-up buttons
 - 2.2.6. New foot rail switches
 - 2.2.7. New money clip
 - 2.2.8. New vibration contact
 - 2.2.9. New silent signaling device (LED indicator)
 - 2.2.10. New buzzer with emergency button
 - 2.2.11. New motion detection light
- 2.3. Installation of wires and cables
 - 2.3.1. CAT5e UTP cable 4 pairs (305m/box)
 - 2.3.2. #12 AWG stranded TF wire
 - 2.3.3. #16 2C AWG stranded TF wire
 - 2.3.4. #22 2C AWG stranded TF wire
- 2.4. Installation of conduits and fittings
 - 2.4.1. 25mm dia PVC pipe (3m/pc) with adapter and locknut
 - 2.4.2. 20mm dia flexible PVC pipe (50m/roll)
 - 2.4.3. 20mm dia straight connector
 - 2.4.4. 20mm dia angle connector
- 2.5. Installation of boxes
 - 2.5.1. Junction box with cover (PVC)
 - 2.5.2. Utility box (PVC)
- 2.6. Other accessories
 - 2.6.1. Hanger and support
 - 2.6.2. Consumables (tape, tagging, PVC cement and accessories)
 - 2.6.3. Mounting termination, testing & commissioning and programming

Notes:

- The Contractor to disable supervisory notification before working on devices to prevent unnecessary alarms during execution of the project.
- The Contractor to remove the power supply of Burglar Alarm Control Panel before the work started.
- System and operation shall be aligned with DBP standard.
- The Contractor shall ensure that no damage occurs to the existing devices/panel and ceiling during dismantling of existing Burglar Alarm System.
- The Contractor shall provide temporary protection in all work areas affected by the activities to minimize disruption and ensure safety.
- Any damages caused during work shall be assessed and charged accordingly.
- Contractor shall provide all manuals and must schedule and conduct operation/training for the DBP Branch personnel for the maintenance and upkeep of the installed Burglar Alarm System.

SUPPLY, DELIVERY, INSTALLATION AND TESTING & COMMISSIONING OF BURGLAR ALARM SYSTEM FOR DBP VILLANUEVA BRANCH

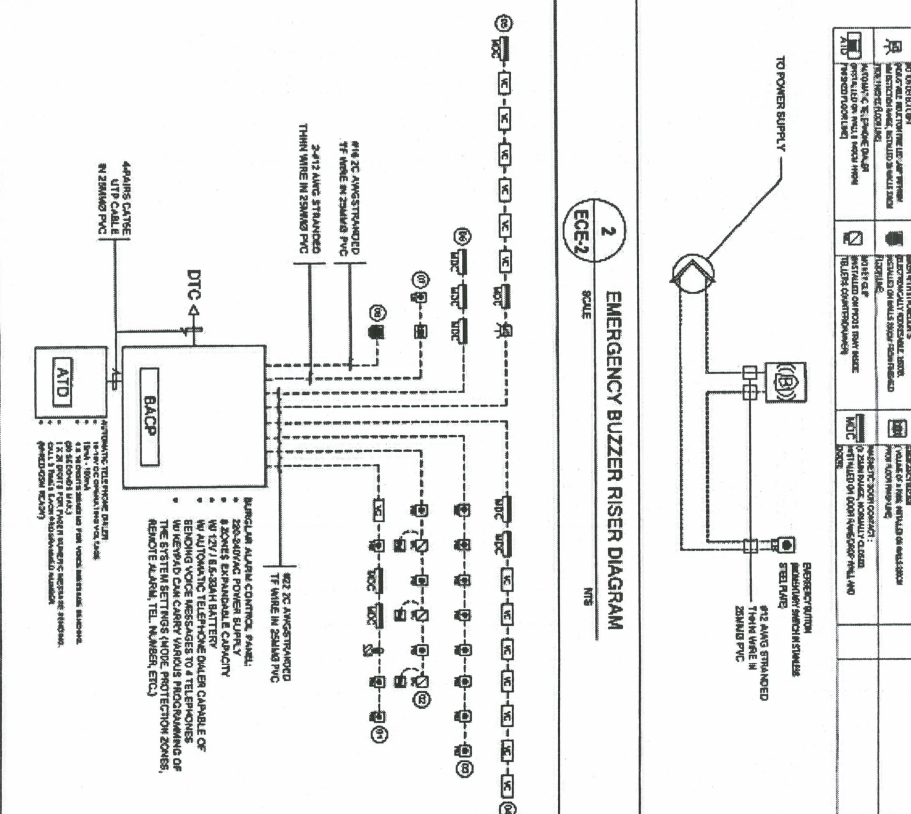
Project Name
KATIPUNAN HIGHWAY, VILLANUEVA, MISAMIS ORIENTAL
Project Location

BILL OF QUANTITIES

ITEM NO.	DESCRIPTION	QTY.	UNIT
1	GENERAL REQUIREMENTS		
1.1	Mobilization and demobilization	1	lot
1.2	Health and safety	1	lot
1.3	Hauling/disposal	1	lot
2	ELECTRICAL		
2.1	Dismantling of Existing Burglar Alarm System including Burglar Alarm Control Panel, Devices, Conduits and Wires	1	lot
2.2	Burglar Alarm System and Accessories		
2.2.1	Burglar alarm control panel	1	set/s
2.2.2	Auto dialer for burglar alarm	1	set/s
2.2.3	Siren with strobelights	1	set/s
2.2.4	Magnetic door contact	9	pc/s
2.2.5	Hold-up buttons	14	set/s
2.2.6	Foot rail switches	3	set/s
2.2.7	Money clip	3	pc/s
2.2.8	Vibration contact	14	set/s
2.2.9	Silent signaling device (LED Indicator)	1	pc/s
2.2.10	Buzzer with emergency button	1	set/s
2.2.11	Motion detection light	1	set/s
2.3	Wires and cables		
2.3.1	Cat5e UTP cable 4 pairs (305m/box)	1	box/es
2.3.2	#12 AWG stranded THHN wire	20	m
2.3.3	#16 2C AWG stranded TF wire	20	m
2.3.4	#22 2C AWG stranded TF wire	300	m
2.4	Conduits and fittings		
2.4.1	25mm dia PVC pipe (3m/pc) with adapter and locknut	110	set/s
2.4.2	20mm dia flexible PVC pipe (50m/roll)	1	roll/s
2.4.3	20mm dia straight connector	5	pc/s
2.4.4	20mm dia angle connector	5	pc/s
2.5	Boxes		
2.5.1	Junction box with cover (PVC)	20	set/s
2.5.2	Utility box (PVC)	30	pc/s
2.6	Other accessories		
2.6.1	Hanger and support	1	lot
2.6.2	Consumables (tape, tagging, PVC cement and accessories)	1	lot
2.6.3	Mounting termination, testing, commissioning and programming	1	lot

LEGEND:

<input checked="" type="checkbox"/>	BLANK	NO PLAN OR OPEN CARRIER
<input checked="" type="checkbox"/>	AUTOMATIC TELEPHONE SERVICE	
<input type="checkbox"/>	NO TELEPHONE SERVICE	



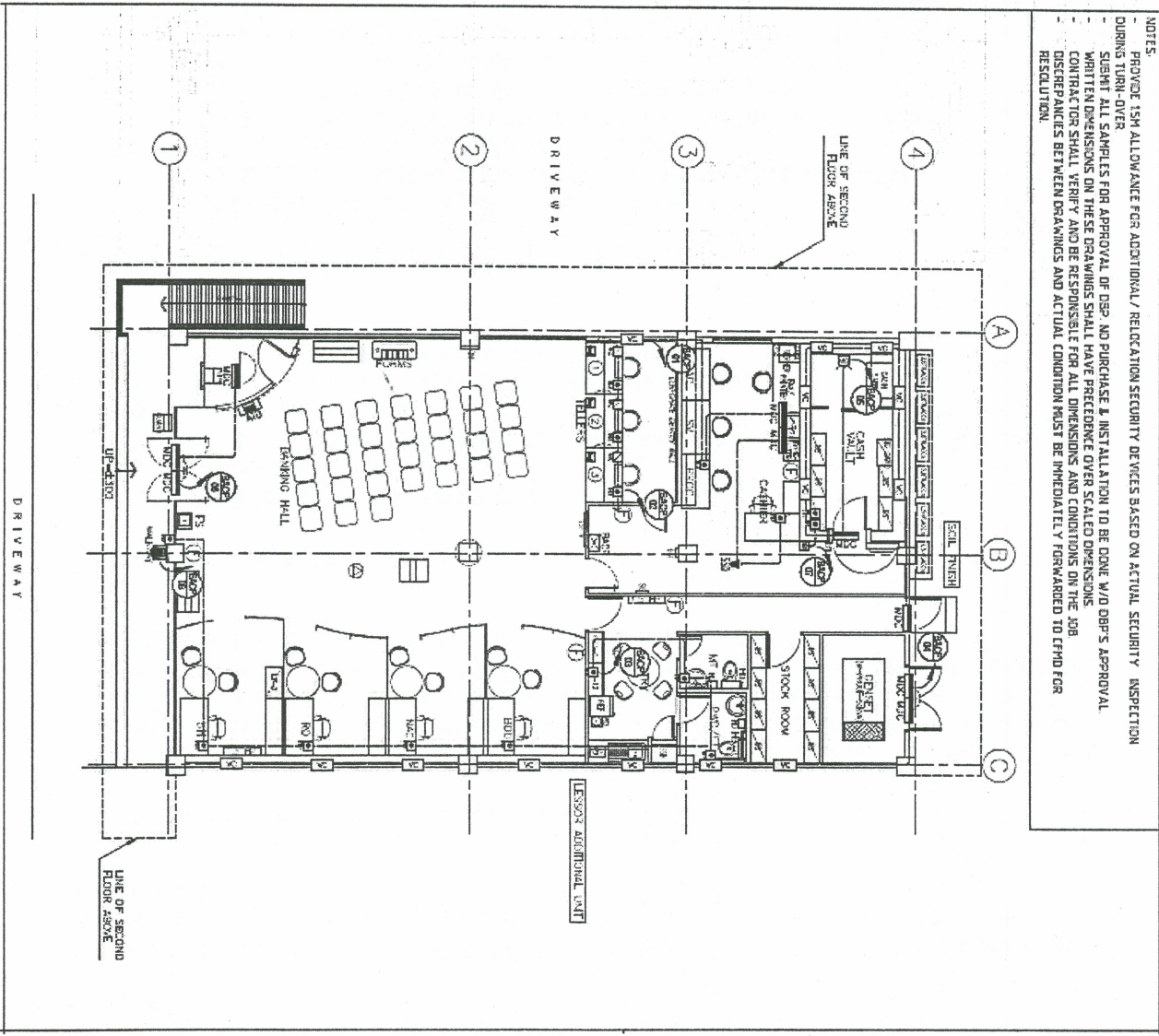
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ECE-2

BURGLAR ALARM RISER DIAGRAM

SCALE

ECE-2

- NOTES:
- PROVIDE 15M ALLOWANCE FOR ADDITIONAL / RELOCATION SECURITY DEVICES BASED ON ACTUAL SECURITY INSPECTION DURING TURN-OVER
 - SIGHT ALL SAMPLES FOR APPROVAL OF DBP. NO PURCHASE & INSTALLATION TO BE DONE W/O DBP'S APPROVAL
 - WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS
 - CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB
 - DISCREPANCIES BETWEEN DRAWINGS AND ACTUAL CONDITION MUST BE IMMEDIATELY FORWARDED TO CFMD FOR RESOLUTION
-
- Architectural floor plan of a building layout. The plan shows a central corridor (DRIVEWAY) with various rooms on either side. On the left side, there is a DINING HALL, a KITCHEN, and a STOCK ROOM. On the right side, there is a LESSOR ADDITIONAL UNIT, a STOCK ROOM, and a DINING HALL. The plan includes numerous dimensions, room labels, and a grid system (A, B, C) and (1, 2, 3, 4). A dashed line indicates the 'LINE OF SECOND FLOOR ABOVE'. A 'DRIVEWAY' is also labeled at the bottom.



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