



REQUEST FOR QUOTATION

Supply and Delivery of Various Electrical Supplies

Procuring Entity : DBP Head Office
Solicitation Number : R-PIMD-25-00415
Date of Posting/Canvass : 08/20/2025
Deadline of Submission : 08/26/2025 (10:00 AM)
Approved Budget for the Contract (ABC) : ₱411,000.00

Kindly refer to the attached Terms of Reference for details and other conditions.

Please be guided by the following:

1. All entries in the proposal/quotation must be typewritten.
2. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
3. Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
4. The open price quotation must include the documentary requirements (see below) and must be submitted through the email address below or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
5. No down-payment or advanced payment.
6. Price quotation with incomplete documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- Signed Formal Quotation/Proposal (using Supplier's Letterhead) indicating the brand and model of the item being offered to prove compliance with the technical specifications;
- Proof of PhilGEPS Registration;
- Valid/Updated Mayor's/Business permit;
- Omnibus Sworn Statement [with ten (10) statements] (For ABC's above P50K);
- Secretary's Certificate as applicable for Partnership and Corporation; and
- Signed DBP Data Privacy Consent Form and Conformed DBP Terms of Reference (with date, name and signature of Supplier's Authorized Representative per page)

For submission of proposal and any inquiry, you may contact the following personnel:

EDWARD M. RAZON / pimd-pu-capexteam@dbp.ph / 8818-9511 local 2603 / 0917-859-2388

Putting your name and signature below signifies that you have read and understood the Development Bank of the Philippines' Data Privacy Notice (via <https://www.dbp.ph/dbp-data-privacy-notice/>) and expressly consent to the processing of your personal and/or sensitive personal information in the manner and for the purpose provided in said Notice. You understand and accept that this will include access to personal data and records submitted, which may be regarded as personal and/or sensitive personal data as provided under the Data Privacy Act of 2012.

Name of Company/Supplier: _____

Authorized Signatory: _____ **Date:** _____

Signature over Printed Name

Development Bank of the Philippines (DBP)

TERMS OF REFERENCE

Mode of Procurement – Small Value

Supply and Delivery of One (1) lot Various Electrical Supplies

I. **Approved Budget for the Contract (ABC): Four Hundred Eleven Thousand Pesos - ₱411,000.00**
(Inclusive of VAT/applicable taxes and other charges)

II. **Technical Specifications:**

Quantity	Item	Specifications	Unit Price	Total Amount
100 pcs	Outlet 3-wire Grounding Receptacle	<ul style="list-style-type: none"> 3-prong convenience outlet 10A, 250V With plate cover 	₱ 330.00	₱ 33,000.00
30 rolls	Wire, THHN 14 gauge Stranded	<ul style="list-style-type: none"> Length: 150 meters per roll 600 volts 2.0 sq. mm Stranded Black 14 Gauge wire 	3,250.00	97,500.00
50 rolls	Wire, THHN 12 gauge Stranded	<ul style="list-style-type: none"> Length: 150 meters per roll 600 volts 3.5 sq. mm Stranded Black 12 Gauge wire 	4,930.00	246,500.00
1,000 rolls	Electrical Tape*	<ul style="list-style-type: none"> Black Thickness: 0.16mm Width: 19mm (± 2.0mm) Usable length: 16 meters (min.) Packing: 25 rolls per pack 	34.00	34,000.00
TOTAL				₱ 411,000.00

Note: To be procured as one (1) lot; Project shall be awarded to the supplier with the lowest total offer subject to the condition that the offer amount shall not exceed the set ABC per item.

*Currently not available on PS-DBM virtual store (CNAS attached)

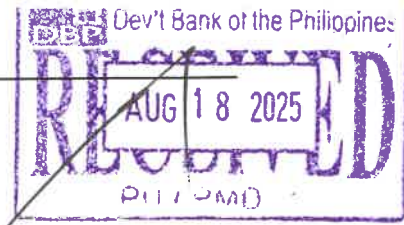
III. **Conditions of the Contract:**

- The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered are found to be defective and not in accordance with the required specifications.
- The DBP may terminate/cancel the Purchase Order (PO) if the Supplier fails to deliver, perform and comply with its obligation.
- Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after receipt of Notice to Proceed (NTP).
- Point of Delivery:** DBP Head Office Building, Basement, Receiving Section of the Inventory Management Unit-Procurement and Inventory Management Department (IMU-PIMD), Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City.
- Warranty:** Manufacturing defects shall be replaced by the Supplier for a minimum period of seven (7) Calendar days after acceptance by DBP of the delivered items without additional cost to the Bank.

Conformed by:
Company: _____

Signature over
Printed Name: _____

Date: _____



IV. Other Requirements:

1. All expenses to be incurred during delivery/shipment of the Goods to DBP Head Office, Makati City shall be borne by the supplier.
2. Supplier must ensure that all items are brand new, and the wires/cables are in conformance to the Philippine National Standards (PNS) and in compliance with the Bureau of Philippine Standard (BPS) Mandatory Product Certification Schemes whether locally manufactured or imported.

V. Payment:

1. Payment shall be processed after completion of delivery subject to the submission of the complete documents for payment such as Sales Invoice, Billing Statement/Statement of Account, and Certificate of Completion and Acceptance issued by DBP, as applicable.
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

VI. Interested Supplier/s must submit all of the following:

1. Signed Proposal/Quotation;
2. 2025 Mayor's/Business Permit (BP);
3. Proof of PhilGEPS Registration;
4. Omnibus Sworn Statement;
5. Secretary's Certificate (for supplier under partnership/corporation);
6. Signed DBP Data Privacy Consent Form;

Prepared by:

SIGNED
JOSEPH S. CASTILLO
Inventory Management Specialist

Checked by:

SIGNED
AM MARVIC M. AQUINO
Head, PIMD-IMU-Warehouse, VISMIN

Recommended by:

SIGNED
MGR MICHAEL ANTOLIN F. CANCIO
Officer-In-Charge, PIMD-IMU
(Per Office Order 325 dtd 14 July 2025)

Concurred by:

(For Technical Specifications only)

SIGNED
SM ALBERTO SANTIAGO A. BERMEJO
Concurrent OIC, CFMD
(Per Office Order No. 458 dated 19 November 2024)

Approved by:

SIGNED
VP FE B. DELA CRUZ
Head, PIMD

Conformed by:

Company: _____

Signature over

Printed Name: _____

Date: _____



Name of Project	Supply and Delivery of Various Electrical Supplies
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I, _____, (Address) _____,
(Contact Number) _____, (Email Address) _____ hereby authorize/consent to the processing of personal and other related business information which I voluntarily provided to the **Development Bank of the Philippines (DBP)** and understand, acknowledge and agree to the following specific purposes and terms:

I authorize DBP for **processing**¹ and using my personal and other related business information, including but not limited to my name, address, contact details, and any other relevant information necessary for the evaluation process.

I understand that appropriate security measures shall be implemented by DBP for the protection of my personal and other related business information and shall be treated confidentially. Similarly, such information shall only be disclosed to authorized personnel involved in the bids and awards process of DBP.

I acknowledge that my personal and other related business information may be retained by DBP for as long as deemed necessary to fulfill the purposes specified/stated in this consent form, or as required by applicable policies, laws or regulations.

I understand that I have the right to access and request correction of my personal and other related business information held by DBP to correct any error and inaccuracy, in accordance with applicable data privacy laws.

I understand that I have the right to withdraw my consent, and request DBP to stop the **processing** of my personal and business information which may cease/ terminate/ discontinue the evaluation and other related procurement processes.

I agree that any confidential information obtained during my participation in the bid and procurement procedures shall not be disclosed to any third party other than its intended purpose.

By signing below, I acknowledge that I have read and understood the terms and purposes of this consent form and agree to the **processing** of my personal and other related business information as described.

Signature over Printed Name

Date Signed

ADDITIONAL INFORMATION

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.

¹**PROCESSING** - refers to any operation or any set of operations performed upon personal data including but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.