



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12270163  
**Procuring Entity** DEVELOPMENT BANK OF THE PHILIPPINES - BBG - NORTHERN MINDANA  
**Title** SUPPLY, DELIVERY, INSTALLATION OF NETWORK VIDEO RECORDING (NVR) HARD DISK DRIVE AS CCTV BACKUP, WITH 8 UNITS 8TB HARD DRIVES FOR DBP CDO BRANCH  
**Area of Delivery** Misamis Oriental

<b>Solicitation Number:</b>	2025 CDO 011	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Security Surveillance and Detection Equipment		
<b>Approved Budget for the Contract:</b>	PHP 350,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	01/08/2025
<b>Contact Person:</b>	Richele S. Joloyohoy BAC Secretariat Tirso Neri St. corner Corrales Ave. Cagayan De Oro City Misamis Oriental Philippines 9000 63-088-8572088  nmbg@dbp.ph	<b>Last Updated / Time</b>	31/07/2025 12:33 PM
		<b>Closing Date / Time</b>	08/08/2025 15:00 PM
<b>Description</b>  Supply, Delivery, Installation, Testing, Programming and Commissioning of Network Video Recording (NVR) Hard Disk Drive as CCTV backup, with 8 units 8TB Hard Drives (kindly refer to attached Technical Specifications) <b>Other Information</b> For additional queries, please look for Ms. Christine B. Cagulada, Administrative Assistant, DBP Cagayan de Oro Branch			

**Created by** Richele S. Joloyohoy  
**Date Created** 31/07/2025

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Development Bank of the Philippines

## REQUEST FOR QUOTATION

Date of Posting/Canvass : Friday, 1 August 2025  
Date of Last Submission : Friday, 8 August 2025  
Solicitation Number : 2025 CDO 011  
Procuring Entity : DBP Cagayan de Oro Branch  
Title : **SUPPLY, DELIVERY, INSTALLATION OF NETWORK VIDEO RECORDING (NVR) HARD DISK DRIVE AS CCTV BACKUP, WITH 8 UNITS 8TB HARD DRIVES**  
Area of Delivery : DBP Building, Tirso Neri St. cor. Corrales Ave., Cagayan de Oro City  
Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)  
Classification : Goods  
Category : Security Surveillance and Detection Equipment  
Approved Budget : 350,000.00  
Delivery Period : 30 days

Item No.	Item and Description	Quantity	Unit/s	Unit Price	Total Price
1	Supply, Delivery, Installation, Testing, Programming and Commissioning of Network Video Recording (NVR) Hard Disk Drive as CCTV backup, with 8 units 8TB Hard Drives (kindly refer to attached Technical Specifications)	1	Lot		
	***NOTHING FOLLOWS***				
	<b>Total Amount</b>				

Please quote your lowest price on the item/s stated above, subject to the general conditions below.

Procuring Entity : DBP Cagayan de Oro Branch  
Title : SUPPLY, DELIVERY, INSTALLATION OF NETWORK VIDEO RECORDING (NVR) HARD DISK DRIVE AS CCTV BACKUP, WITH 8 UNITS 8TB HARD DRIVES

Area of Delivery : DBP Building, Tirso Neri St. cor. Corrales Ave., Cagayan de Oro City  
Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)

After having carefully read and accepted your general conditions, I/We quote you on the item(s) at prices noted above.

### General Conditions & Requirements:

- All Entries must be typewritten/legibly written
- Price quotation must be based on the Technical Specifications (TS), Terms of Reference (TOR) / Scope of Work/Services (SOW), as applicable and must be duly signed by the supplier's representative.
- Price quotation (Unit Cost) must be inclusive of VAT and other applicable taxes/charges.
- Price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract
- Price quotation with incomplete documentary requirement shall not be considered for evaluation.
- Signed copy of this RFQ by the supplier's authorized representative should be attached with the submitted proposal.
- Partial bids are allowed.
- Mode of submission of quotation: Open.
- Quotation must include the documentary requirements below:
  - ☐ Proof of PhilGEPS Registration;
  - ☐ Mayor's/Business permit for the current year;
  - ☐ Omnibus Sworn Statement (For ABC's above P50K); Secretary's Certificate (If Partnership/Corporation)
  - ☐ Business/Income Tax Return (For ABC's above P500K);
  - ☐ Samples/Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR/ SOW/TS;
  - ☐ Statement of Government &/or Private Contracts Completed which are Similar in Nature
- No down-payment or advanced payment.
- Payment shall be processed after completion of delivery, subject to complete documents for payment (i.e) Billing/ Statement of Account).
- For every day of delivery delay, 1/10 of 1% of the price of the undelivered quantity shall be deducted from the payment.
- DBP has the right to reject delivery if item/s delivered were found to be defective and/or not according to the required specifications.

(Sgd.) **SM ARVIN C. SIMBAJON**  
Branch Head

Printed Name/Signature

Tel.No./Cell No./e-mail Address

Company Name

Address

Date:

TIN #:

(Indicate if VAT or VAT exempt)

Cagayan de Oro Branch \* Tirso Neri St. corner Corrales Ave., Cagayan de Oro City 9000  
Tel. No. (088) 8572087, 8572088, 8564551 \* Email: cagayandeoro@dbp.ph \* www.dbp.ph



## DEVELOPMENT BANK OF THE PHILIPPINES (DBP)

### TECHNICAL SPECIFICATIONS

Supply, Delivery, Installation, Testing, Programming and Commissioning of  
Network Video Recording (NVR) Hard Disk Drive as CCTV Backup,  
With 8 units 8TB Hard Drives  
Small Value Procurement

- I. **Approved Budget for the Contract:** ₱ 350,000.00 (inclusive of all applicable taxes and other charges)
- II. **Technical Specifications:** per attached specifications (Annex A)
- III. **Conditions of the Contract:**

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject the delivery if the item/s delivered were found to be defective and not according to the required specifications.
2. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform, and comply with its obligation.
3. **Delivery Period:** The Supplier shall deliver the items within thirty (30) calendar days after the receipt of Notice to Proceed (NTP).

Point of Delivery:

Address	Contact No.	No. of Lots
DBP Cagayan de Oro Branch Tirso Neri St. corner Corrales Ave. Cagayan de Oro City  Email: cagayandeorodbp.ph  Contact person: Ms. Christine B. Cagulada Administrative Assistant	(088) 857-2088	1

4. **Warranty:** At least one (1) year warranty upon acceptance of items by DBP.

The Supplier warrants that the Goods supplied under the Contract are new, unused, and free from defects.

5. **Retention:** The obligation of the warranty shall be covered by a retention money equivalent to 3% of the total contract price. The retention money shall only be released three (3) months after completion of delivery while the remaining warranty period shall be covered by a Warranty Certificate. Provided, however, that the items are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
6. DBP shall promptly notify the Supplier in writing of any claims arising under the warranty (Notice of Defects). Upon receipt of such notice, the Supplier shall, within the

#### IV. Documentary Requirements:

Interested Supplier/s must submit the following documents:

- a. Signed Proposal/Quotation
- b. Proof of PhilGEPS Registration
- c. 2025 Mayor's/Business Permit
- d. Notarized Omnibus Sworn Statement, signed by owner/ authorized representative
- e. For sole proprietorship, duly notarized Special Power of Attorney, if to designate a representative.
- f. For contractor/supplier under partnership/corporation, Secretary's Certificate
- g. Signed Request for Quotation (RFQ)

#### V. Payment:

1. A one-time full payment shall be processed after the completion of the project subject to submission of the following complete documents for payment:
  - Letter of Request for Payment, or Billing Statement
  - Statement of Work Accomplishment
  - Contractor's Affidavit
  - Project Pictures
  - Certificate of Completion/Acceptance
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered item/s shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of PO/NTP, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.
3. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, DBP may terminate the contract or allow the contractor to continue the works without prejudice to the continued imposition of liquidated damages until the works have been completed. This does not, however, preclude DBP in resorting to Termination of Contract under Annex I of the 2016 revised IRR of RA No. 9184.

Prepared by:

(signed)

**CHRISTINE B. CAGULADA**  
Admin Assistant

(signed)

**AM FORTELLI B. TALEON**  
Branch Services Officer

Approved by:

(signed)

**SM ARVIN C. SIMBAJON**  
Head, Cagayan de Oro Branch



**STANDARD TECHNICAL SPECIFICATIONS**  
**CCTV Surveillance System**

Components/Particulars	Specifications	
	16-Channel	32-Channel
<b>1. 5MP Dome Type Camera</b>		
- Camera Resolution :	5MP @ 20fps, 4MP @25/30fps	
- Built-in IR LED :	Yes	
- Lens Type :	Fixed-focal	
- Focal Length :	2.8mm; 3.6mm <sup>(1)</sup>	
- Feature :	Motion Detection <sup>(2)</sup>	
- Network :	Open Network Video Interface (ONVIF)	
- Power Supply :	12V DC/PoE	
- Protection :	Not less than IP66	
- Inclusive :	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
<b>2. 5MP Bullet Type Camera</b>		
- Camera Resolution :	5MP @ 20fps, 4MP @25/30fps	
- Built-in IR LED :	Yes	
- Lens Type :	Fixed-focal	
- Focal Length :	2.8mm; 3.6mm <sup>(3)</sup>	
- Feature :	Motion Detection <sup>(4)</sup>	
- Network :	Open Network Video Interface (ONVIF)	
- Power Supply :	12V DC/PoE	
- Protection :	Not less than IP66	
- Inclusive :	Junction box, mounting bracket/s, other accessories necessary to operate the camera	
<b>3. Network Video Recorder w/ Internal HDD</b>		
- Capacity :	To meet 60 days' real-time retention period	
	<ul style="list-style-type: none"> <li>- Interface : SATA</li> <li>- Cache : ≥ 256MB</li> <li>- Transfer Rate : ≥ 230MB/s</li> <li>- Operating Temp.: ≤ 65°C</li> </ul>	
- SATA Port :	≥ 4 SATA ports, ≥ 8TB per disk	
- Channel Playback :	16-Channel	32-Channel
- Resolution :	5MP	
- Video Output :	HDMI and VGA	
- Video Compression :	H.265+/H.265	
- Multi-screen Display :	Yes	
- Network :	Open Network Video Interface (ONVIF)	
- Power Supply :	100 to 240V AC, 50/60 Hz	
<b>4. Back-up External Hard Drive w/ Attached Storage</b>		
- Capacity :	To meet 60 days' real-time retention period	
	<ul style="list-style-type: none"> <li>- Interface : SATA</li> <li>- Cache : ≥ 256MB</li> <li>- Transfer Rate : ≥ 230MB/s</li> <li>- Operating Temp.: ≤ 65°C</li> </ul>	
- Interface :	USB	
- Power Supply :	100 to 240V AC, 50/60 Hz	
- Inclusive :	USB cable, AC adapter, and quick install guide	

Annex A, page 2 of 2

<b>5. Wall-mounted 9U CCTV Cabinet</b>	
- Color	: Black, powder-coated Finish
- Built-in fan	: Yes
- Inclusive	: Lock and keys, fixed trays, and other mounting accessories
<b>6. 32" CCTV Monitor</b>	
- Display	: LED backlight
- Resolution	: $\geq 1080P$
- Inputs	: 1-VGA, 1-HDMI (minimum input)
- Aspect Ratio	: 16:9
- Power Supply	: 100 to 240V AC, 50/60 Hz
- Inclusive	: Standard mounting brackets and stand
<b>7. Power over Ethernet (POE) Switch</b>	
- No. of Ports	: 16 32
- Interface	: 100Mb/s ports
- Long Distance Transmission	: $\geq 250m$
- Power Supply	: 100 to 240V AC, 50/60 Hz
- Inclusive	: Necessary accessories

<sup>1</sup> Focal length of 3.6mm for Dome Type to cover the following critical areas: vault/cash safe, tellers, ingress of main door, and ingress of back door while the Focal length of 2.8mm to cover the rest of the areas

<sup>2</sup> 24/7 recording for Dome Type in the vault/cash safe area. Additionally, Motion detection feature for Dome Type to all cameras except the above-mentioned 24/7 recording cameras

<sup>3</sup> Focal length of 3.6mm for Bullet Type to cover the following critical areas: egress of main door, and egress of back door. Focal length of 2.8mm to cover the rest of the areas

<sup>4</sup> 24/7 recording for Bullet Type to the following areas: egress of main door, and egress of back door. Additionally, Motion detection feature for Bullet Type to all cameras except the above-mentioned 24/7 recording cameras