

**REQUEST FOR QUOTATION**

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the **“SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU”** in accordance with Section 34 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project:	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU
Location	DBP Training Complex, Romulo Drive, Baguio City
Contract Period	Thirty (30) calendar days upon signing of the Notice to Proceed
Scope of Works	See attached “Annex A” for the Scope of Works (SOW)
Approved Budget for the Contract	Seven Hundred Twenty Thousand Pesos (₱720,000.00), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex “B”) on or before 5:00 P.M. of October 13, 2025. Open quotations may be submitted at DBP Baguio Branch, 1F DBP Building, Lower Session Road, Baguio City or through email address baguio@dbp.ph and axpcacho@dbp.ph

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract:

For inquiry, you may contact Mgr. Ariane Xyrille P. Cacho of DBP Baguio Branch at telephone nos. (074) 442-5305, (074) 442-2550, (074) 442-4987.

SIGNED
MARIA DOLORES C. GUEVARA
First Vice President
Head, BBG-Northern Luzon

Annex A

PROJECT : SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU

LOCATION : ROMULO DRIVE, BAGUIO CITY, BENGUET

SUBJECT : TECHNICAL SPECIFICATIONS

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (GOODS & SERVICES)

I. APPROVED BUDGET FOR THE CONTRACT:

SEVEN HUNDRED TWENTY THOUSAND PESOS - Php 720,000.00 (inclusive of VAT/applicable taxes)

II. TECHNICAL SPECIFICATIONS:

Item No.	Particulars	Quantity	Specifications
Electronic Security System			
Burglar Alarm System			
1	Burglar alarm control panel	1 set/s	Refer to Annex A
2	Auto dialer for burglar alarm	1 set/s	
3	Siren with strobelights	1 set/s	
4	Magnetic door contact	6 pc/s	
5	Hold-up buttons	5 set/s	
6	Foot rail switches	1 set/s	
7	Money clip	1 pc/s	
8	Vibration contact	7 set/s	
9	Buzzer with emergency button	1 set/s	
10	Motion detection light	1 set/s	
Biometrics Access System			
11	BAS Computer	1 set/s	Refer to Annex B
12	UPS 625VA	1 unit/s	
13	Finger print and proximity reader	2 set/s	
14	Single door magnetic lock	1 set/s	
15	LZ Bracket	1 set/s	
16	12V/3A power supply with back-up battery	1 set/s	
CCTV surveillance system			
17	8TB Back-up external hard drive with attached storage	4 set/s	Refer to Annex C
18	16 channel network video recorder with 4nos 8TB internal hard drive	1 set/s	

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU

19	POE Switch	1 set/s	
20	16 channel 32" monitor	1 set/s	
21	5MP CCTV camera (bullet type)	4 set/s	
22	5MP CCTV camera (dome type)	8 set/s	
23	9U CCTV Cabinet (wall mounted)	1 set/s	
Wires and cables			
24	Cat5e UTP cable 4 pairs (305m/box)	1 box/es	Cable shall be covered by low smoke zero halogen or flame retardant PVC jacket.
25	#22 2C AWG stranded TF wire	130m	Thermoplastic fixture wires are specified for use on lighting fixtures and low-power, low-voltage remote control circuits where the conductor operating temperature does not exceed 60°C and the voltage is 600V. The wires feature PVC insulation that is oil resistant and flame resistant. The document provides details on the construction and specifications of single conductor and twisted pair thermoplastic fixture wires, including conductor diameter, insulation thickness, overall diameter and approximate weight. Variations are also available for higher 90°C temperature ratings
26	#12 AWG stranded THHN wire	30m	All wires and cables shall be 600-volt grade, made of copper, lead-free, and soft-annealed, capable of withstanding a 130° C emergency overload condition, and must be

			UL-listed for safety and quality compliance.
27	#16 2C AWG stranded TF wire	20m	Refer to item no.24
28	RS232 Cable	20m	Serial interface cables should be shielded, low capacitance cables, ideally designed specifically for serial data transmission.
Conduits and fittings			
29	20mm dia PVC pipe (3m/pc) with adapter and locknut	110 set/s	PVC conduits and fittings shall be unplasticized Polyvinyl Chloride (uPVC), schedule 40, and uniformed wall thickness. It shall be compression and impact resistant, non-corrosive, weatherproof, made of superior quality. Flexible conduits covered with a jacket made of thermoplastic rubber.
30	20mm dia flexible PVC pipe (50m/roll)	1 roll/s	
31	20mm dia straight connector	20 pc/s	
32	20mm dia angle connector	20 pc/s	
Boxes			
33	Pullbox (ga#16)	1 set/s	Galvanized Pull box
34	Junction box with cover (PVC)	20 set/s	4"x 4" PVC
35	Utility box (PVC)	20 set/s	2"x 4" PVC
Other accessories			
36	Hanger and support	1 lot	
37	Consumables (tape, tagging, PVC cement and accessories)	1 lot	
38	Mounting termination, testing, commissioning and programming	1 lot	

Notes: Supplier must provide same brand for each item

III. CONDITIONS OF THE CONTRACT:

1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
2. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the Supplier fails to deliver, perform and comply with its obligation.
3. **Delivery Period:** The Supplier shall complete the supply, delivery, installation and testing & commissioning of Burglar Alarm System, Biometrics Access System and CCTV Surveillance System for DBP Baguio BLU within **thirty (30) calendar days** after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
4. **Point of Delivery:** DBP Training Complex, Romulo Drive, Baguio City, Bengue
5. **Warranty:** One (1) year warranty upon acceptance of items by DBP.

IV. DOCUMENTARY REQUIREMENTS:

Interested Supplier/s must submit the following documents:

- Proposal/Quotation
- Proof PhilGEPS Registration
- 2023 Mayor's/Business Permit
- Omnibus Sworn Statement
- Secretary Certificate (for Supplier under Partnership/Corporation)
- Signed Request for Quotation (RFQ)

V. PAYMENT:

ONE-TIME, FULL PAYMENT shall be processed be after completion of the project subject to submission of following complete documents:

- Project Pictures
- Invoice/Billing Statement
- Certificate of Completion/Acceptance (as applicable)

VI. LIQUIDATED DAMAGES:

Once the contractor fails to satisfactorily complete the works under the contract within the specified contract duration, inclusive of duly granted time extensions, if any, the contractor shall be liable for liquidated damages in an amount equal to at least one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.

In computing liquidated damages, the DBP shall determine the usability of the project. A project or a portion thereof may be deemed usable when it starts to provide the

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BURGLAR,
BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU**

desired benefits as certified by the targeted End-User or Implementing Units and the DBP.

To be entitled to liquidated damages, the DBP does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due, or which may become due the contractor under the contract, collected from the retention money or other securities posted by the contractor, or a combination thereof, whichever is convenient to the DBP.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

Recommended by:

SIGNED
MGR. ARIANE XYRILLE P. CACHO
Head, Baguio Branch
(per latest MAA dated 2 June 2022)

Approved by:

SIGNED
FVP MARIA DOLORES C. GUEVARA
Head, BBG-Northern Luzon
(per latest MAA dated 2 June 2022)

ANNEX A



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TECHNICAL SPECIFICATION BURGLAR ALARM SYSTEM FOR DBP BAGUIO BLU

BURGLAR ALARM CONTROL PANEL

- Power supply: 220 – 240VAC
- Number of zones: 8 zones expandable capacity
- Inclusion: 12V / 6.5 to 33AH Battery, Automatic telephone dialer capable of sending voice message to 4 telephones, and keypad that can carry various programming of the system settings (Mode, protection zones, remote alarm, tel. number , etc.)

AUTO DIALER (LINE / GSM READY)

- Operating voltage: 10 to 14V, DC
- Operating current: 15 to 100mA
- Tel. Number memories 4 x 16 digits for voice message sending, 1 x 26 Digits for pager (20sec Max): numeric message sending
- Call three (3) times each programmed number
- WIRED/GMS READY

VIBRATION CONTACT

- Surface mounted with $\geq 1.5\text{m}$ sensing radius depending on mounting and LED indicators

MOTION DETECT SENSOR/LIGHT

- Adjustable induction time LED lamp with minimum 10m detection range

ROBBERY/HOLD-UP BUTTON

- ABS material mini-panic button, 24V DC with one (1) key

MONEY CLIP

- Designed for installation in cash registers, cash boxes and at teller's counter/drawer
- Single pole double throw contacts
- Recessed screw provided for easy mounting

FOOT RAIL SWITCH

- Designed to minimize the possibility of false alarm while permitting unobtrusive operation and installed under tellers counter
- Rugged stainless steel constructions
- Open and closed circuit

WIRED GLASS BREAK SENSOR

- Operating voltage: 3 – 28V DC
- Relay output: Normally closed (NC)
- Detection Sensitivity: Adjustable Up to 9 meters

STROBE LIGHT WITH SIREN

- Electronically addressable, $\geq 80\text{dB}$

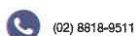
MAGNETIC DOOR CONTACT SENSOR

- Operating range of $\geq 25\text{mm}$, normally closed and installed on door frame/drop wall and door

EMERGENCY BUTTON WITH BUZZER

- Volume of $\geq 70\text{dB}$

TECHNICAL SPECIFICATION OF BURGLAR ALARM SYSTEM FOR DBP BAGUIO BLU



(02) 8818-9511



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P.O. Box 1996, Makati Central Post Office 1200
Makati City

ANNEX B



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TECHNICAL SPECIFICATION BIOMETRIC ACCESS SYSTEM FOR DBP BAGUIO BLU

BIOMETRIC FINGERPRINT READER

- Fingerprint Capacity: $\geq 2,000$
- Record Capacity: 100,000 min.
- Interface: TCP/IP, RS232/485 (compatible cord for PC), USB Host
- Function: Electric lock, door sensor, exit button, capable of print/view on list of enrollees and period of entries
- Inclusive of necessary accessories
- Note: *proximity card feature is disabled*

SINGLE DOOR MAGNETIC LOCK

- Lock site: Wooden Door, Glass Door, Metal Door, etc.
- Holding Force: 600lbs min.
- Feature: Fail-safe

LZ BRACKETS

- Material: Shall be made of stainless steel material

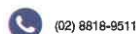
POWER SUPPLY W/ BACK-UP BATTERY

- Output: 12V DC, $\geq 3A$
- Input Frequency: 50 – 60Hz
- Adjustable Locking Delay Time: 0 – 15 sec.
- Set NC/NO outputs, can control various types of electric locks

BAS COMPUTER

- Processor: $\geq$ Intel core i7-13700/13700k/13700t/13700kf or equivalent (13th gen, 2.10ghz up to 4.0 ghz max turbo, 16 cores, 24 threads)
- Memory: $\geq 32gb$ (2x16gb) ddr5 4800 memory (4 slots)
- Hard disk capacity: $\geq 1tb$ ssd nvme m.2
- Graphics and video controller: $\geq 1gb$ integrated/on-board/dedicated
- Audio controller: $\geq$ On-board audio controller
- Monitor: $\geq 24"$ color led standard monitor (wide) with 1920 x 1080 resolution
- Keyboard/mouse: $\geq$ Usb soft-touch 101 enhanced keyboard/ usb optical scroll mouse
- Multimedia: $\geq$ Internal speaker
- Operating system: $\geq$ With pre-installed windows 11 professional 64-bit must have compatible drivers for windows 10
- Others: Input port rs232 compatible with biometric access system
- Inclusive of other accessories to complete the CPU

TECHNICAL SPECIFICATION OF BIOMETRIC ACCESS SYSTEM FOR DBP BAGUIO BLU



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Makati City

ANNEX C



DEVELOPMENT BANK OF THE PHILIPPINES
Head Office: Sen. Gil J. Puyat Avenue corner
Makati Avenue, Makati City, Philippines



TECHNICAL SPECIFICATIONS CCTV Surveillance System (16-Channel)

Specifications:

5MP Dome Type Camera

Camera Resolution	: 5MP @ 20fps, 4MP @25/30fps
Built-in IR LED	: Yes
Lens Type	: Fixed-focal
Focal Length	: 2.8mm; 3.6mm
Feature	: Motion Detection
Network	: Open Network Video Interface (ONVIF)
Power Supply	: 12V DC/PoE
Protection	: Not less than IP66
Inclusive of junction box, mounting bracket/s, other accessories necessary to operate the camera	

5MP Bullet Type Camera

Camera Resolution	: 5MP @ 20fps, 4MP @25/30fps
Built-in IR LED	: Yes
Lens Type	: Fixed-focal
Focal Length	: 2.8mm; 3.6mm
Feature	: Motion Detection
Network	: Open Network Video Interface (ONVIF)
Power Supply	: 12V DC/PoE
Protection	: Not less than IP66
Inclusive of junction box, mounting bracket/s, other accessories necessary to operate the camera	

16-Channel Network Video Recorder w/ Internal HDD

Capacity	: To meet 60 days' real-time retention period
- Interface	: SATA
- Cache	: $\geq 256\text{MB}$
- Transfer Rate	: $\geq 230\text{MB/s}$
- Operating Temperature	: $\leq 65^{\circ}\text{C}$
SATA Ports	: ≥ 4 SATA ports, $\geq 8\text{TB}$ per disk
Channel Playback	: 16-Channel
Resolution	: 5MP
Video Output	: HDMI and VGA
Video Compression	: H.265+/H.265
Multi-screen Display	: Yes
Network	: Open Network Video Interface (ONVIF)
Power Supply	: 100 to 240V AC, 50/60 Hz

Back-up External Hard Drive w/ Attached Storage

Capacity	: To meet 60 days' real-time retention period
- Interface	: SATA
- Cache	: $\geq 256\text{MB}$
- Transfer Rate	: $\geq 230\text{MB/s}$
- Operating Temperature	: $\leq 65^{\circ}\text{C}$
Interface	: USB
Power Supply	: 100 to 240V AC, 50/60 Hz

TECHNICAL SPECIFICATION OF CCTV SURVEILLANCE SYSTEM FOR DBP BAGUIO BLU

Inclusive of USB cable, AC adapter, and quick install guide

Wall-mounted 9U CCTV Cabinet

Color : Black, powder-coated Finish
Built-in fan : Yes
Inclusive : Lock and keys, fixed trays, and other mounting accessories

32" CCTV Monitor

Display : LED backlight
Resolution : $\geq 1080P$
Inputs : 1-VGA, 1-HDMI (minimum input)
Aspect Ratio : 16:9
Power Supply : 100 to 240V AC, 50/60 Hz
Inclusive : Standard mounting brackets and stand

Power over Ethernet (POE) Switch

No. of Ports : 16
Interface : 100Mb/s ports
Long Distance Transmission : $\geq 250m$
Power Supply : 100 to 240V AC, 50/60 Hz
Inclusive of necessary accessories

TECHNICAL SPECIFICATION OF CCTV SURVEILLANCE SYSTEM FOR DBP BAGUIO BLU



