

SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT made and entered on this 11th August 2025, Angeles City, Philippines by and between:

OASIS HOTEL operated by S.M. MARANAO INC. a business establishment engaged in hotel and restaurant operations, with address at Clark Perimeter Road, Angeles City, herein represented by its Rooms Head, Aileen A. Pangilinan, and hereinafter referred to as the "FIRST PARTY";

And

DEVELOPMENT BANK OF THE PHILIPPINES with address at Makati City, and hereinafter referred to as the "SECOND PARTY";

WHEREAS, the SECOND PARTY desires to avail of the aforementioned services for the purpose of holding a event

Date of Service : August 13-15, 2025 | Wednesday to Friday

Time of Service : 8:00 am to 6:00pm

Guaranteed Number of Participants : 29 / 30

NOW THEREFORE, for and in consideration of the foregoing premises and of the terms and conditions hereunder stipulated, the parties have agreed as follows:

1. FACILITIES AND SERVICES

THE FIRST PARTY shall provide the room(s), facilities, equipments, and food service to the SECOND PARTY based on the signed Reservation and Quotation Agreement hereto attached as "ANNEX A".

2. BILLING AND DEPOSITS

To confirm booking, a down payment of fifty percent (50%) of the contract price is required at least one (1) week before the day of the function. All accounts are to be fully paid in cash or check payable to S.M. Maranao Inc. on or before the function of the SECOND PARTY. If there is a pre-approved direct billing, the SECOND PARTY shall make the payment to the FIRST PARTY within fifteen (15) days upon receipt of the statement of account. All payments will be made at the Oasis Hotel, Front Desk Cashier, Clark Perimeter Road, Angeles City or may be deposited in the account of S.M. Maranao Inc., BPI-Sto. Rosario Branch Savings Account No. 8721-0026-92.

That for and in consideration of said facilities and services, SECOND PARTY shall pay the FIRST PARTY within fifteen (15) days upon receipt of the statement of account the amount of Two Hundred Sixty One Thousand Three Hundred Fifty Pesos (Php 261,350.00), inclusive of meals, and use of services.

3. FOOD

- A. The FIRST PARTY shall provide the arrangements in the Quotation with the guaranteed number of participants stipulated in each organized meal.
- B. Should the actual number of participants be less than the guaranteed number, the SECOND PARTY shall still be charged the amount equivalent to the guaranteed number of participants.
- C. On the other hand, should the actual number of participants exceed the guaranteed number, each participants counted beyond the guaranteed number of participants shall be charged the quoted rate plus a surcharge of ten percent (10%).
- D. Should the actual attendance exceed guaranteed number of participants the FIRST PARTY shall not be responsible for any delay in food replenishment and any additional menu to be served shall be subject to the FIRST PARTY's discretion.
- E. Amendment on the guaranteed number of participants or menu items, have to be submitted in writing to Oasis Hotel Sales & Marketing. For amendment received three (3) days prior to event, "Letter C" of this section shall prevail. Further, for amendments decreasing the number of participants, only ten percent (10%) of the quoted meal rate for every stipulated organized meal shall be charged for the difference in the number of participants.

4. FUNCTION ROOMS

- A. The FIRST PARTY reserves the right to assign an alternate function room should the contracted function room become unavailable for any reason whatsoever.
- B. The FIRST PARTY shall not be liable for the non-accommodation of the SECOND PARTY's request if the actual number of guests or participants exceed the maximum number as indicated in the Quotation or for any last minute changes, as the case may be.
- C. The FIRST PARTY shall not be liable for losses and damages to the SECOND PARTY, guests or participants.
- D. Use of Function Room for the 1st (10) hours shall be complimentary. Any extension beyond the agreed upon duration on the use of function room shall be subject to additional corresponding rental fees of Php 1,500.00/hr.
- E. If available, additional break out rooms may be availed by the SECOND PARTY with corresponding charges.
- F. In case the SECOND PARTY wishes to avail the services of an outside supplier (e.g. florist, coordinator, venue decorator etc.), the above supplier shall agree with the terms and conditions set forth by FIRST PARTY, regarding rules and procedures for outside supplier.

5. CORKAGE FEE

- A. As a general rule, all food and beverage shall be purchased or supplied exclusively by the FIRST PARTY, unless previously agreed upon. In the event that the FIRST PARTY allows the SECOND PARTY to bring food and beverage items, the SECOND PARTY shall be charged accordingly based on the signed Reservation and Quotation Agreement hereto attached as "ANNEX A".
- B. It is also agreed that the FIRST PARTY shall NOT be liable for damages of any kind which may arise from the consumption or that which may be caused by the condition and quality of the items of food and beverage brought by the SECOND PARTY.
- C. Likewise, with respect to the removal and consumption of prepared food outside of the contracted area, the FIRST PARTY shall NOT be liable from any claims which might arise from the consumption of any food prepared for the event, originally intended and scheduled to be consumed at the designated time of the event, where said food is removed to be consumed off premises at a later time.

AVP Mary Christine Therese Y. Deles

AVP Mary Christine Therese Y. Deles

6. DISCOUNTS

All forms of discount packages (such as but not limited to the following — Senior Citizen, Person with Disability, Employee, Corporate Discounts) shall not be used and extended in conjunction with banquet packages set by the FIRST PARTY.

7. FORCE MAJEURE

The FIRST PARTY shall not be responsible to the SECOND PARTY and its guests or participants for the failure to comply with by the terms of this agreement, where such failure is due to fortuitous event beyond the control of and without the fault of the FIRST PARTY such as typhoons, floods, earthquakes and other natural calamities or acts of God, labor disputes, strikes and other concerted labor actions, accidents, illness, and the like.

8. POSTPONEMENT/STATUS CHANGE

Should the SECOND PARTY wish to postpone the function on another date and/or time, a notice has to be submitted in writing to Oasis Hotel Sales & Marketing three (3) days prior to the function date and it shall be subject to the availability of room accommodations and function rooms. Postponement received less than three (3) days will result to a surcharge of 10% of the contract price.

9. INCIDENTAL CHARGES

That the total amount payable to the FIRST PARTY may increase because of incidental and other authorized charges. The SECOND PARTY will be charged accordingly for additional bills exceeding the reservation and other incidental expenses relative to the function. However, incidental charges (e.g. telephone, laundry, personal service, food and beverages not included in the package) incurred by the participants for their personal purpose shall be settled in full by the concerned participants. In the event that these participants fail to settle their accounts, the same amount shall be billeted to the SECOND PARTY.

10. OFFICIAL SIGNATORY

AVP Mary Christine Therese Y. Deles is the only person authorized to sign all documents and charges on behalf of the SECOND PARTY, with her specimen signature appears below:

AVP Mary Christine Therese Y. Deles - _____

11. CANCELLATION

The cancellation of a confirmed function must be submitted in writing to Oasis Hotel Sales & Marketing & the following shall apply:
Cancellation received after this Service Agreement is signed or Booking has been guaranteed by way of an advance deposit will result in a fee equivalent to ten percent (10%) of the contract price.
Cancellation received less than three (3) days will result in a fee equivalent to fifty percent (50%) of the contract price.
Cancellation on the day itself will result to a fee equivalent to 100% of the contract price.

12. VENUE

Any suit that may be brought by the reason of enforcement of interpretation of the Contract of Service shall be brought or commenced only with proper courts in Angeles City or Mabalacat, Pampanga.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date and at the place first indicated above.

OASIS HOTEL operated by S.M. MARANAO INC.

DEVELOPMENT BANK OF THE PHILIPPINES

First Party
By: _____

(SIGNED)

Aileen A. Panglilan
Rooms Head

Second Party

(SIGNED)

AVP Mary Christine Therese Y. Deles
Client

Signed in the presence of:

Joel D. Soriano
(SIGNED)

(SIGNED)

DELICIA R. QUINTANA

REPUBLIC OF THE PHILIPPINES)
CITY OF ANGELES) S.S.

BEFORE ME, a Notary Public in and for the City of Angeles, this 14th day of August, 2025, personally appeared Aileen A. Panglilan and MARY CHRISTINE THERESA Y. DELES who satisfactorily proven to me his/her identify through his/her SSS# 02-1975991-9 and passport valid until 12-sep-2028, that they are the same person who executed and voluntarily signed the foregoing Function Agreement Form which they acknowledged before me their free and voluntary act and deed.

WITNESS MY HAND AND SEAL, this 14th day of August 2025 in the City/Municipality of Angeles, Province of Pampanga

(SIGNED)

SERIL VICTOR N. BERNALDO
NOTARY PUBLIC Angeles city
Commission Serial No. 24-1185
Until Dec. 31, 2026
P.T.R. No. 2196180
Roll of Atty. No. 50182
IBP OR No. 05453
Or IBP Lifetime Membership No. 1241-A Miranda st., A. C.

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