

Head Office: Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines

#### REQUEST FOR QUOTATION

The Development Bank of the Philippines (DBP), through its Regional Bids and Awards Committee – Northern Luzon, will undertake a Small Value Procurement for the "SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF FDAS, BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU" in accordance with Section 34 of the Revised Implementing Rules and Regulations of Republic Act No. 12009.

The details of the projects/activities/programs are as follows:

Name of Project:	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF FDAS, BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU
Location	DBP Training Complex, Romulo Drive, Baguio City
Contract Period	Thirty (30) calendar days upon signing of the Notice to Proceed
Scope of Works	See attached "Annex A" for the Scope of Works (SOW)
Approved Budget for the Contract	Seven Hundred Twenty Thousand Pesos (₱720,000.00), inclusive of all taxes

Interested suppliers are required to submit their signed Price Quotation Form (Annex "B") on or before 5:00 P.M. of August 13, 2025. Open quotations may be submitted at DBP Baguio Branch, 1F DBP Building, Lower Session Road, Baguio City or through email address <a href="mailto:baguio@dbp.ph">baguio@dbp.ph</a> and <a href="mailto:axpcacho@dbp.ph">axpcacho@dbp.ph</a>

The project shall be awarded to the supplier/s determined to have submitted the single or lowest and responsive quotation. The proponent/s with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the documents noted in the Scope of Works before award of the project/contract:

For inquiry, you may contact Mgr. Ariane Xyrille P. Cacho of DBP Baguio Branch at telephone nos. (074) 442-5305, (074) 442-2550, (074) 442-4987.

REDACTED
MARIA DOLORES C. GUEVARA
First Vice President
Head, BBG-Northern Luzon



## **Annex A**

PROJECT: SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF

FDAS, BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR

**DBP BAGUIO BLU** 

LOCATION: ROMULO DRIVE, BAGUIO CITY, BENGUET

SUBJECT: TECHNICAL SPECIFICATIONS

# MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT (GOODS & SERVICES)

## I. APPROVED BUDGET FOR THE CONTRACT:

**SEVEN HUNDRED TWENTY THOUSAND PESOS - Php 720,000.00** (inclusive of VAT/applicable taxes)

# **II. TECHNICAL SPECIFICATIONS:**

Item No.	Particulars	Quantity	Specifications	
	Electronic Security System			
	Burglar Alarm S	System		
1	Burglar alarm control panel	1 set/s		
2	Auto dialer for burglar alarm	1 set/s		
3	Siren with strobelights	1 set/s		
4	Magnetic door contact	6 pc/s		
5	Hold-up buttons	5 set/s	Refer to Annex A	
6	Foot rail switches	1 set/s		
7	Money clip	1 pc/s		
8	Vibration contact	7 set/s		
9	Buzzer with emergency button	1 set/s		
10	Motion detection light	1 set/s		
	Biometrics Acces	s System		
11	BAS Computer	1 set/s		
12	UPS 625VA	1 unit/s		
13	Finger print and proximity reader	2 set/s	Refer to Annex B	
14	Single door magnetic lock	1 set/s	Refer to Affrex B	
15	LZ Bracket	1 set/s		
16	12V/3A power supply with back-up battery	1 set/s		
CCTV surveillance system				
17	8TB Back-up external hard drive with attached storage	4 set/s		
18	16 channel network video recorder with 4nos 8TB internal hard drive	1 set/s	Refer to Annex C	

19	POE Switch	1 set/s	
20	16 channel 32" monitor	1 set/s	
21	5MP CCTV camera (bullet type)	4 set/s	
22	5MP CCTV camera (dome type)	8 set/s	
23	9U CCTV Cabinet (wall mounted)	1 set/s	
	Wires and ca	bles	
24	Cat5e UTP cable 4 pairs (305m/box)	1 box/es	Cable shall be covered by low smoke zero halogen or flame retardant PVC jacket.
25	#22 2C AWG stranded TF wire	130m	Thermoplastic fixture wires are specified for use on lighting fixtures and low-power, low-voltage remote control circuits where the conductor operating temperature does not exceed 60°C and the voltage is 600V. The wires feature PVC insulation that is oil resistant and flame resistant. The document provides details on the construction and specifications of single conductor and twisted pair thermoplastic fixture wires, including conductor diameter, insulation thickness, overall diameter and approximate weight. Variations are also available for higher 90°C temperature ratings
26	#12 AWG stranded THHN wire	30m	All wires and cables shall be 600-volt grade, made of copper, lead-free, and soft-annealed, capable of withstanding a 130° C emergency overload condition, and must be

			UL-listed for safety and quality compliance.	
27	#16 2C AWG stranded TF wire	20m	Refer to item no.24	
28	RS232 Cable	20m	Serial interface cables should be shielded, low capacitance cables, ideally designed specifically for serial data transmission.	
	Conduits a	nd fittings		
29	20mm dia PVC pipe (3m/pc) with adapter and locknut	110 set/s	PVC conduits and fittings shall be	
30	20mm dia flexible PVC pipe (50m/roll)	1 roll/s	unplasticized Polyvinyl Chloride (uPVC),	
31	20mm dia straight connector	20 pc/s	schedule 40, and uniformed wall thickness. It shall be compression and impact resistant, noncorrosive, weatherproof, made of superior quality.  Flexible conduits covered with a jacket made of thermoplastic rubber.	
32	20mm dia angle connector	20 pc/s		
	Boxes			
33	Pullbox (ga#16)	1 set/s	Galvanized Pull box	
34	Junction box with cover (PVC)	20 set/s	4"x 4" PVC	
35	Utility box (PVC)	20 set/s	2"x 4" PVC	
Other accessories				
36	Hanger and support	1 lot		
37	Consumables (tape, tagging, PVC cement and accessories)	1 lot		
38	Mounting termination, testing, commissioning and programming	1 lot		

Notes: Supplier must provide same brand for each item

## **III. CONDITIONS OF THE CONTRACT:**

- 1. The Supplier shall ensure that the items delivered are in accordance with the specifications required by the DBP. DBP has the right to reject delivery if item/s delivered were found to be defective and not according to the required specifications/model.
- 2. The DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when the Supplier fails to deliver, perform and comply with its obligation.
- 3. **Delivery Period:** The Supplier shall complete the supply, delivery, installation and testing & commissioning of Burglar Alarm System, Biometrics Access System and CCTV Surveillance System for DBP Baguio BLU within **thirty (30) calendar days** after receipt of Purchase Order (PO) / Notice to Proceed (NTP).
- 4. **Point of Delivery:** DBP Training Complex, Romulo Drive, Baguio City, Bengue
- 5. Warranty: One (1) year warranty upon acceptance of items by DBP.

## **IV. DOCUMENTARY REQUIREMENTS:**

Interested Supplier/s must submit the following documents:

- Proposal/Quotation
- Proof PhilGEPS Registration
- 2023 Mayor's/Business Permit
- Omnibus Sworn Statement
- Secretary Certificate (for Supplier under Partnership/Corporation)
- Signed Request for Quotation (RFQ)

## V. PAYMENT:

**ONE-TIME, FULL PAYMENT** shall be processed be after completion of the project subject to submission of following complete documents:

- Project Pictures
- Invoice/Billing Statement
- Certificate of Completion/Acceptance (as applicable)

## VI. LIQUIDATED DAMAGES:

Once the contractor fails to satisfactorily complete the works under the contract within the specified contract duration, inclusive of duly granted time extensions, if any, the contractor shall be liable for liquidated damages in an amount equal to at least one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.

In computing liquidated damages, the DBP shall determine the usability of the project. A project or a portion thereof may be deemed usable when it starts to provide the

desired benefits as certified by the targeted End-User or Implementing Units and the DBP.

To be entitled to liquidated damages, the DBP does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due, or which may become due the contractor under the contract, collected from the retention money or other securities posted by the contractor, or a combination thereof, whichever is convenient to the DBP.

In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. This does not, however, preclude the DBP in resorting to Termination of Contract under Section 71.4 of the IRR of R.A. 12009.

Recommended by:

REDACTED

MGR. ARIANE XYRILLE P. CACHO

Head, Baguio Branch (per latest MAA dated 2 June 2022)

Approved by:

REDACTED

FVP MARIA DOLORES C. GUEVARA

Head, BBG-Northern Luzon (per latest MAA dated 2 June 2022)

## **ANNEX A**



DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines



#### **TECHNICAL SPECIFICATION** BURGLAR ALARM SYSTEM FOR DBP BAGUIO BLU

## **BURGLAR ALARM CONTROL PANEL**

220 - 240VAC Power supply:

Number of zones: 8 zones expandable capacity

Inclusion: 12V / 6.5 to 33AH Battery, Automatic telephone dialer capable of sending voice message to 4 telephones, and keypad that can carry various programming of the system settings (Mode,

protection zones, remote alarm, tel. number, etc.)

AUTO DIALER (LINE / GSM READY)

Operating voltage: 10 to 14V, DC Operating current: 15 to 100mA

Tel. Number memories 4 x 16 digits for voice message sending, 1 x 26 Digits for pager

(20sec Max): numeric message sending Call three (3) times each programmed number

WIRED/GMS READY

#### **VIBRATION CONTACT**

Surface mounted with ≥ 1.5m sensing radius depending on mounting and LED indicators

## MOTION DETECT SENSOR/LIGHT

Adjustable induction time LED lamp with minimum 10m detection range

#### ROBBERY/HOLD-UP BUTTON

ABS material mini-panic button, 24V DC with one (1) key

#### MONEY CLIP

- Designed for installation in cash registers, cash boxes and at teller's counter/drawer
- Single pole double throw contacts
- Recessed screw provided for easy mounting

#### **FOOT RAIL SWITCH**

- Designed to minimize the possibility of false alarm while permitting unobtrusive operation and installed under tellers counter
- Rugged stainless steel constructions
- Open and closed circuit

## **WIRED GLASS BREAK SENSOR**

3 - 28V DC Operating voltage:

Normally closed (NC) Relay output: **Detection Sensitivity:** Adjustable Up to 9 meters

## STROBE LIGHT WITH SIREN

Electronically addressable, ≥ 80dB

## MAGNETIC DOOR CONTACT SENSOR

Operating range of ≥ 25mm, normally closed and installed on door frame/drop wall and door

#### **EMERGENCY BUTTON WITH BUZZER**

Volume of ≥ 70dB

TECHNICAL SPECIFICATION OF BURGLAR ALARM SYSTEM FOR DBP BAGUIO BLU





(02) 8818-9511

info@dbp.ph

www.dbp.ph

P.O. Box 1996, Makati Central Post Office 1200

## **ANNEX B**



DEVELOPMENT BANK OF THE PHILIPPINES Head Office: Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines



#### **TECHNICAL SPECIFICATION** BIOMETRIC ACCESS SYSTEM FOR DBP BAGUIO BLU

## **BIOMETRIC FINGERPRINT READER**

≥ 2,000 Fingerprint Capacity: Record Capacity: 100,000 min.

TCP/IP, RS232/485 (compatible cord for PC), USB Host Interface: Function: Electric lock, door sensor, exit button, capable of print/view on

list of enrollees and period of entries

Inclusive of necessary accessories

Note: proximity card feature is disabled

## SINGLE DOOR MAGNETIC LOCK

Lock site:

Wooden Door, Glass Door, Metal Door, etc.

Holding Force: 600lbs min. Feature: Fail-safe

#### LZ BRACKETS

Material Shall be made of stainless steel material

#### POWER SUPPLY W/ BACK-UP BATTERY

12V DC, ≥ 3A Output: 50 - 60Hz Input Frequency Adjustable Locking 0 - 15 sec.

**Delay Time** 

Set NC/NO outputs, can control various types of electric locks

#### **BAS COMPUTER**

≥ Intel core i7-13700/13700k/13700t/13700kf or equivalent Processor:

(13th gen, 2.10ghz up to 4.0 ghz max turbo, 16 cores, 24

≥ 32gb (2x16gb) ddr5 4800 memory (4 slots) Memory:

Hard disk capacity: ≥ 1tb ssd nvme m.2

Graphics and video ≥ 1gb integrated/on-board/dedicated

controller

Audio controller: ≥ On-board audio controller

≥ 24" color led standard monitor (wide) with 1920 x 1080 Monitor: resolution

Keyboard/mouse ≥ Usb soft-touch 101 enhanced kayboard/ usb optical scroll

mouse

Multimedia:

≥ With pre-installed windows 11 professional 64-bit must have Operating system:

compatible drivers for windows 10

Others: Input port rs232 compatible with biometric access system

Inclusive of other accessories to complete the CPU

TECHNICAL SPECIFICATION OF BIOMETRIC ACCESS SYSTEM FOR DBP BAGUIO BLO



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info@dbp.ph





P.O. Box 1996, Makati Central Post Office 1200 Makati City

## **ANNEX C**



**DEVELOPMENT BANK OF THE PHILIPPINES** Head Office: Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines



#### **TECHNICAL SPECIFICATIONS CCTV Surveillance System (16-Channel)**

## Specifications:

#### 5MP Dome Type Camera

5MP @ 20fps, 4MP @25/30fps Camera Resolution

Built-in IR LED Yes Lens Type Fixed-focal Focal Length 2.8mm; 3.6mm Feature Motion Detection

Network Open Network Video Interface (ONVIF)

Power Supply 12V DC/PoE Protection Not less than IP66

Inclusive of junction box, mounting bracket/s, other accessories necessary to operate the camera

#### 5MP Bullet Type Camera

Camera Resolution 5MP @ 20fps, 4MP @25/30fps

Built-in IR LED Yes Fixed-focal Lens Type Focal Length 2.8mm; 3.6mm Feature Motion Detection

Network Open Network Video Interface (ONVIF)

**Power Supply** 12V DC/PoE Not less than IP66 Protection

Inclusive of junction box, mounting bracket/s, other accessories necessary to operate the camera

#### 16-Channel Network Video Recorder w/ Internal HDD

To meet 60 days' real-time retention period Capacity

- Interface Cache ≥ 256MB - Transfer Rate ≥ 230MB/s - Operating Temperature ≤65°C

SATA Ports ≥ 4 SATA ports, ≥ 8TB per disk

Channel Playback 16-Channel Resolution

5MP Video Output HDMI and VGA

Video Compression H.265+/H.265

Multi-screen Display Yes

Open Network Video Interface (ONVIF) Network

100 to 240V AC, 50/60 Hz Power Supply

#### Back-up External Hard Drive w/ Attached Storage

Capacity : To meet 60 days' real-time retention period

 Interface SATA ≥ 256MB - Cache - Transfer Rate ≥ 230MB/s - Operating Temperature ≤ 65°C

Interface USB

100 to 240V AC, 50/60 Hz Power Supply

TECHNICAL SPECIFICATION OF CCTV SURVEILLANCE SYSTEM FOR DBP BAGUIO BLU





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P.O. Box 1996, Makati Central Post Office 1200 Makati City

Inclusive of USB cable, AC adapter, and quick install guide

#### Wall-mounted 9U CCTV Cabinet

Color : Black, powder-coated Finish

Built-in fan

Yes
Lock and keys, fixed trays, and other mounting accessories Inclusive

## 32" CCTV Monitor

: LED backlight : ≥ 1080P Display Resolution

Inputs 1-VGA, 1-HDMI (minimum input) Aspect Ratio 16:9

Power Supply 100 to 240V AC, 50/60 Hz

Inclusive Standard mounting brackets and stand

## Power over Ethernet (POE) Switch

No. of Ports : 16

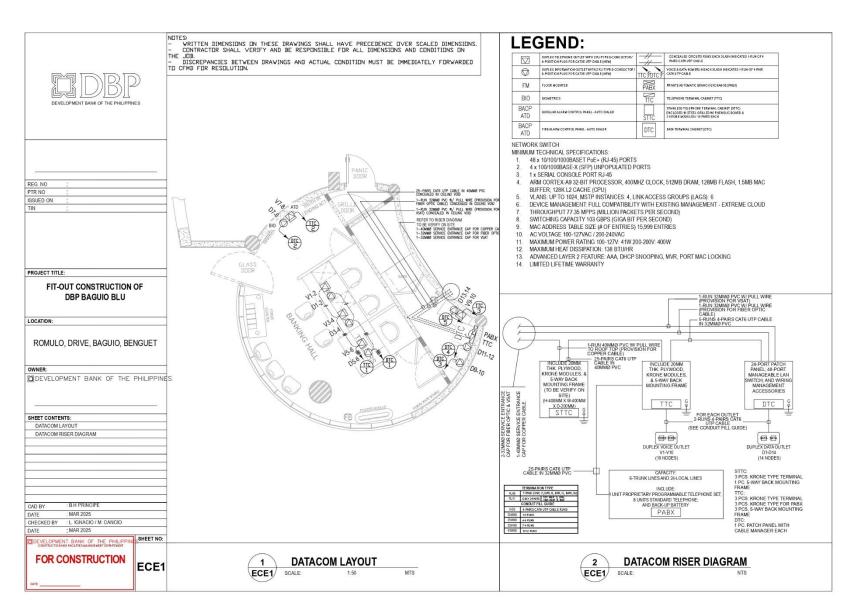
100Mb/s ports Interface

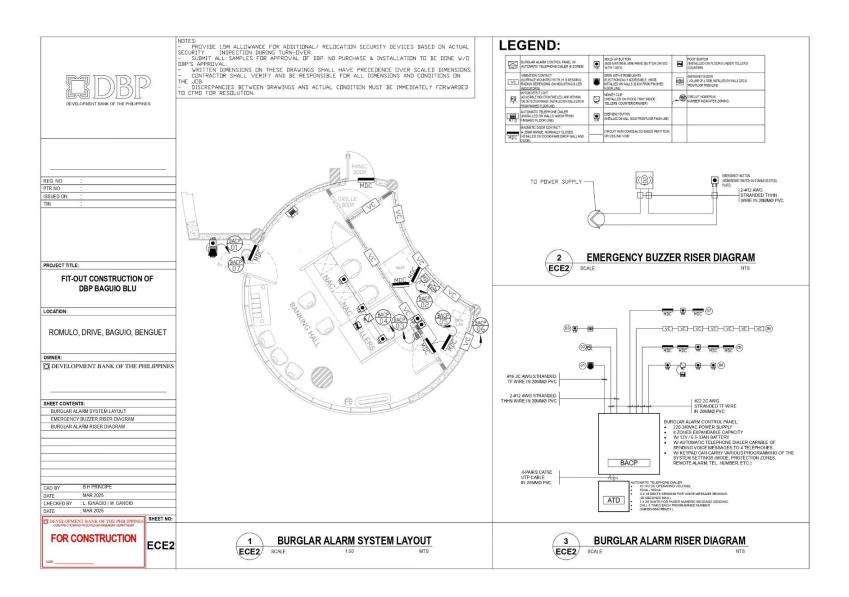
Long Distance Transmission Power Supply : ≥ 250m

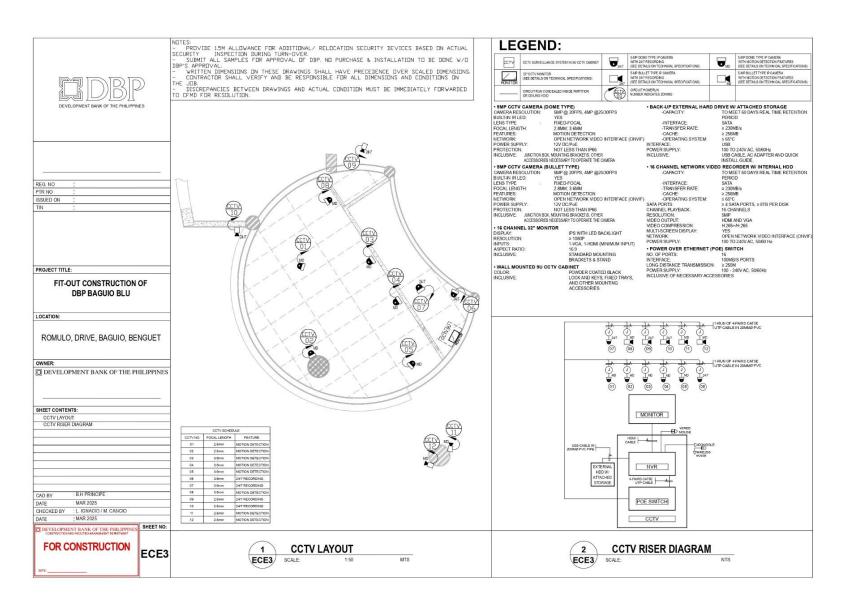
100 to 240V AC, 50/60 Hz

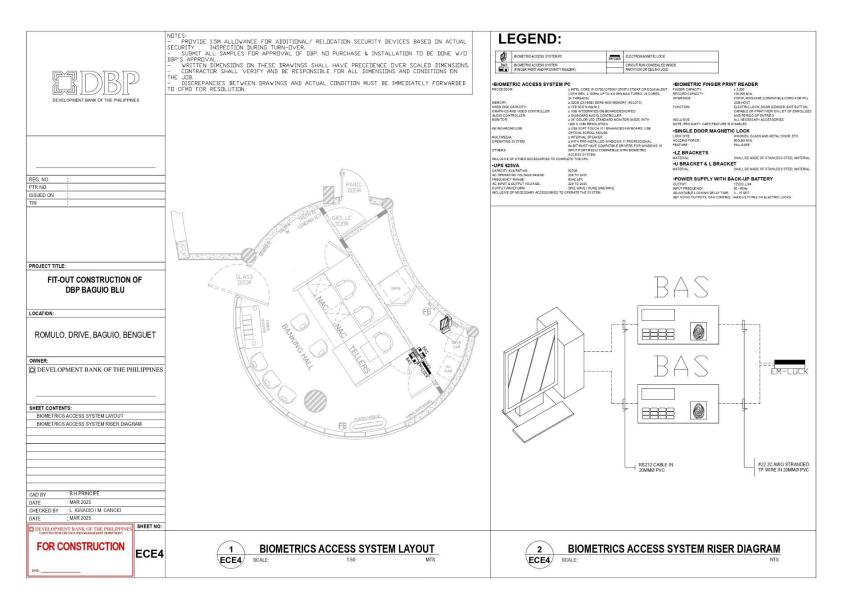
Inclusive of necessary accessories

TECHNICAL SPECIFICATION OF CCTV SURVEILLANCE SYSTEM FOR DBP BAGUIO BLU











## DEVELOPMENT BANK OF THE PHILIPPINES

Head Office: Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City, Philippines

# PRICE QUOTATION FORM

Development Bank of Branch Banking Grou Lower Session Road Baguio City, Bengue Sir/Madam:	up – Northern Luzon	he tern	ns and	conditions in	n the Reguest for
Quotation, hereunde	r is our quotation/s for the	item/s	as follov	vs:	
Des	cription	Unit	Unit Cost	Total Price	
SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF FDAS, BURGLAR, BIOMETRIC ACCESS AND CCTV SYSTEM FOR DBP BAGUIO BLU			lot		
Total					
Amount in Words					
The above-quoted prices are inclusive of all costs and applicable taxes.					
Name of Company					
Name/Signature of Representative					
Contact No.					



# PRIVACY CONSENT FORM

**Bids/Procurement** 

Name of Project		
l,	, (Address)	
of personal and other related b		hereby authorize/consent to the processing rovided to the <b>Development Bank of the Philippines (DBP</b> ses and terms:
		r related business information, including but not limited to tion necessary for the evaluation process.
related business informa		ented by DBP for the protection of my personal and other. Similarly, such information shall only be disclosed to BP.
		mation may be retained by DBP for as long as deemed n, or as required by applicable policies, laws or regulations.
	e right to access and request correction or and inaccuracy, in accordance with app	of my personal and other related business information held plicable data privacy laws.
		equest DBP to stop the <i>processing</i> of my personal and evaluation and other related procurement processes.
	al information obtained during my participy other than its intended purpose.	pation in the bid and procurement procedures shall not be
	ge that I have read and understood the lother related business information as de	e terms and purposes of this consent form and agree to the escribed.
Signature over	Printed Name	
Date S	igned	

# **ADDITIONAL INFORMATION**

For inquiries or complaints, you may contact the Development Bank of the Philippines (DBP), Attention to: the **DBP Data Protection Officer or the DBP Customer Experience Management Department**, Sen. Gil J. Puyat Ave. cor. Makati Ave., Makati City, Philippines, Telephone No. (02) 8818-9511 to 20/ (02) 8818-9611 to 20, email: info@dbp.ph.